

**REGULAR MEETING MINUTES  
Pompton Lakes Board of Education  
Tuesday, January 10, 2012  
Board Conference Room – 7:30 P.M**

**CALL TO ORDER**

The Board President called the meeting to order at 7:30 p.m.

**FLAG SALUTE**

The meeting opened with a flag salute.

**READING OF REQUIRED STATEMENT BY BOARD PRESIDENT**

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Borough Hall and at the Board of Education Office. A list of the following meeting dates were sent to the District’s official newspaper of record.

Conference Meetings	Regular Meetings
	July 12, 2011
	August 9, 2011
September 6, 2011	September 13, 2011
October 4, 2011	October 11, 2011
November 1, 2011	November 8, 2011
December 6, 2011	December 13, 2011
January 3, 2012	January 10, 2012
February 7, 2012	February 14, 2012
March 6, 2012	March 13, 2012
April 3, 2012	April 17, 2012
May 1, 2012 (Reorganization Mtg.)	May 8, 2012
June 5, 2012	June 12, 2012

**ROLL CALL** - The following members were present:

**PRESENT:**

Jose Arroyo (arrived at 7:35 p.m. after roll call)  
Catherine Brotsma  
Shawn Dougherty  
Raymond Keating III  
Garry Luciani  
Carl Padula  
Thomas Salus  
Nancy Schwartz  
Stephanie Shaw  
Timothy Troast

**ABSENT:**

None

**ALSO PRESENT:**

Superintendent Paul Amoroso  
SBA/Board Secy. Nancy Ciavaglia  
District Administrators: Michelle Fenwick, Michael Petrella, Louis Shadiack, and Helen  
Tardif  
Twelve members of the public  
Local reporter

**CORRESPONDENCE**

Superintendent Amoroso reported that:

- Lenox students sent letters to Major Kevin Tover, U.S. Army in Afghanistan and former PL student, and he replied back and sent pictures to students
- PL students won 1<sup>st</sup> through 5<sup>th</sup> Places in the local VFW's poster contest

**HEARING OF PUBLIC (FIRST SESSION)**

District faculty member Louise Decker commented that she met Mr. Tover (see correspondence above) and attested to the excellent character of this former student. The Board President closed the Hearing of the Public (First Session).

**ROUTINE MATTERS**

RM-5

**APPROVAL OF MINUTES**

It is recommended that the following minutes be approved:

Conference Meeting                      January 3, 2012

Motion by Arroyo, second by Troast; carried 8-0-2 on a roll call vote with abstentions by Keating and Salus

**FINANCE**

**APPROVAL OF BILLS FOR PAYMENT**

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$535,630.89 for the month of January 2012.

Motion by Troast, second by Arroyo; carried 10-0

**APPROVAL OF PAYROLL FOR PAYMENT**

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of \$1,759,552.36 for the month of December 2011.

Motion by Padula, second by Arroyo; carried 10-0

**APPROVAL OF STUDENT ACTIVITY ACCOUNTS**

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$45,227.11 for the month of November 2011.

.Motion by Brolsma, second by Padula; carried 10-0

**FINANCIAL REPORTS**

F-4

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending December 31, 2011 be approved.

.Motion by Brolsma, second by Padula; carried 10-0 on a roll call vote

**APPROVAL OF THE DISTRICT'S NURSING SERVICES PLAN FOR 2011-2012**

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the District's Nursing Services Plan for the 2011-2012 school year.

.Motion by Schwartz, second by Troast; carried 10-0

**APPROVAL OF TRANSPORTATION ROUTES CONTRACTED WITH PCESC**

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation routes contracted with Passaic County Educational Services Commission for the 2011-2012 school year:

Godwin School	Durham Trans.	\$20,779.20
Midland Park	Route #5131	

.Motion by Brolsma, second by Arroyo; carried 10-0

**TRANSFER OF FUNDS**

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for December 2011.

Motion by Troast, second by Arroyo; carried 10-0

**OUT-OF-DISTRICT PLACEMENT**

F-8

It is recommended by the Superintendent of Schools that a student whose name is on file with the Board Secretary be approved by the Board of Education to attend the Benway School in Wayne, effective retroactively to December 14, 2011. (Tuition is \$60,536.73 prorated)

**Background**

This student transferred into Pompton Lakes from the Wayne Schools on November 23, 2011. The Wayne CST had placed this student at the Shepard School based on his classification. This student was terminated at Shepard effective December 7, 2011 and began attending Benway on December 15, 2011.

Motion by Schwartz, second by Arroyo; carried 10-0

**APPROVAL OF ATHLETIC AND FIELD TRIP TRANSPORTATION  
ROUTES CONTRACTED WITH  
PASSAIC COUNTY EDUCATIONAL COMMISSION**

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the following contract for Athletic and Field Trip Transportation for the 2011-2012 school year:

Pompton Lakes Athletic Trips	First Student	\$58.50 per hour per bus + surcharge
Pompton Lakes Field Trips	First Student	\$55.50 per hour per bus before 3 pm + surcharge \$60.00 per hour per bus after 3pm + surcharge

Motion by Schwartz, second by Arroyo; carried 10-0

**LEAVES OF ABSENCE**

**EXTENDED MATERNITY LEAVE OF  
ABSENCE – PRIMARY LLD TEACHER – LENOX**

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the extended leave of absence for Jessica Strauch, Primary LLD teacher assigned to Lenox School, from February 20, 2012 through June 30, 2012.

Motion by Arroyo, second by Shaw; carried 9-0-1 with abstention by Dougherty

**MEDICAL LEAVE OF ABSENCE -  
LDTC – SPECIAL SERVICES**

P-1-a

It is recommended by the Superintendent of Schools that the Board of Education approve the medical leave of absence for Denise Bogle, LDTC assigned to Special Services, from December 22, 2011 through January 31, 2012 as follows:

Dates	Coverage	Amount of Time
12/22/11-1/31/12	<u>Federal Medical Leave Act</u> Medical covered under FMLA	6 Weeks
12/22/11-1/31/12	<u>NJ Family Leave</u>	6 Weeks

Motion by Troast, second by Arroyo; carried 10-0

**RESIGNATIONS**

**LDT-C – SPECIAL SERVICES**

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Denise Bogle, LDT-C assigned to Special Services, effective February 1, 2012.

**Background**

Mrs. Bogle has worked as an LDT-C for the Pompton Lakes School District for the past nine years. We are grateful for her service to the students of our district and wish her well in retirement.

Motion by Schwartz, second by Troast; carried 10-0

**ELEMENTARY TEACHER – LINCOLN**

P-2-a

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Frances Hackett assigned to Lincoln Elementary School, effective July 1, 2012.

**Background**

Mrs. Hackett has been a teacher at Lincoln School for the past twenty-two years. She has taught both kindergarten and second grade. Her classroom has always been a warm, inviting and positive place for her students.

Motion by Arroyo, second by Troast; carried 9-0-1 with abstention by Dougherty

**RESIGNATIONS**

**HEAD GIRLS' TRACK & FIELD COACH**

P-2-b

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Matt Hennessy as Head Girls' Track and Field coach for the 2011-2012 school year.

Motion by Schwartz, second by Arroyo; carried 10-0

**APPOINTMENTS**

**INSTRUCTIONAL AIDE – LAKESIDE**

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve John Trommelen as an instructional aide, assigned to Lakeside Middle School, effective immediately, pending fingerprinting, at a salary of \$15,000 to be pro-rated (Step 2 of the Instructional Aide Guide).

**Background**

A recent change to the IEP of a student whose name is on file with the Board Secretary requires the services of a personal aide.

Motion by Troast, second by Arroyo; carried 9-0-1 with abstention by Dougherty

**STUDENT TEACHER**

P-3-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following student teacher for the 2011-2012 school year:

Name	College	School	Grade/Subject/ Teacher	Dates
Alessandro Bennevenga	WPU	Lakeside	Hales/ Social Studies	1/18/12- 5/10/12
Jamie Cohen (Pending Fingerprinting)	WPU	Lincoln	Cordaro/ Kindergarten	1/18/12- 5/10/12
Erin Garces (Pending Fingerprinting)	WPU	Lincoln	Hohmann/ Art	1/18/12- 3/18/12

Motion by Brolsma, second by Arroyo; carried 9-0-1 with abstention by Dougherty

**APPOINTMENTS**

**SUBSTITUTES/VOLUNTEERS**

P-3-b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate substitute/volunteer lists for the 2011-2012 school year:

<b>POSITION</b>	<b>NAME</b>
<b>Substitute Teacher</b>	James Messina Joseph Sambataro
<b><u>Volunteers</u></b> <b>Baseball Coach</b> <b>Lincoln School</b>	Christopher Mongelli Cybele J. Pruksa

Motion by Schwartz, second by Troast; carried 10-0



**CURRICULUM & INSTRUCTION**

**CURRICULUM REPORT TO THE BOE**

**MOBI Technology – To be given by Mr. Petrella, Mr. Shadiack and Mrs. Tardif**

C-1

**FIELD TRIPS**

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

<b>Day/Date</b>	<b>School/Dept.</b>	<b>Grade/Club</b>	<b>Destination</b>
Fri., 3/9/12	PLHS	Honors Biology Students	Museum of Natural History, NYC
Revised Date from Thurs. 4/19/12- <b>Thurs., 5/31/12</b>	PLHS	Home Ec Students	The Culinary Institute, Hyde Park, NY

.Motion by Brolsma, second by Troast; carried 10-0 on a roll call vote

**POLICIES & REGULATIONS**

**2<sup>nd</sup> READING**

D-1

**NEW POLICIES**

**Policy 5519            Dating Violence at School**  
**Regulation 5519    Dating Violence at School**

**REVISED POLICIES**

**Policy 6424            Emergency Contracts**  
**Policy 8505            School Nutrition**  
**Policy 9180            School Volunteers**

It is recommended by the Superintendent of Schools that the Board of Education approve the 2<sup>nd</sup> reading for the following Policies and Regulations:

**NEW POLICIES**

Policy 5519            Dating Violence at School  
Regulation 5519    Dating Violence at School

**REVISED POLICIES**

Policy 6424            Emergency Contracts  
Policy 8505            School Nutrition  
Policy 9180            School Volunteers

Motion by Arroyo, second by Troast; carried 10-0 on a roll call vote

**HEARING OF THE PUBLIC (SECOND SESSION)** – A member of the public commented that the transportation hourly rates for Field Trips in the resolution above is a reasonable one because Wayne BOE charges out Wayne buses for field trips at \$65/hour. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (Second Session).

**OLD BUSINESS** – Mrs. Shaw asked for an update on the possible transfer of school parking lot property. Mr. Troast asked for an update on the dark fiber project. Mr. Padula asked for an update on the ESIP audit.

**MOTION TO ADJOURN TO EXECUTIVE SESSION AT 8:30 P.M.** E-1

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a matter of personnel.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken.

Motion by Troast, second by Arroyo; carried 10-0

**APPOINTMENTS**

**INCREMENT REINSTATED** P-3-c

It is recommended by the Superintendent of Schools that the Board of Education approve a Pompton Lakes staff member, whose name is on file with the Board Secretary, for the reinstatement of increment, effective January 1, 2012.

Motion by Padula, second by Arroyo; carried 10-0 on a roll call vote

**MOTION TO ADJOURN AT 9:25 P.M.**

E-2

Motion by Troast, second by Arroyo; carried 10-0

Respectfully submitted,

Nancy M. Ciavaglia, CPA  
School Business Administrator/Board Secretary