

**REGULAR MEETING MINUTES
Pompton Lakes Board of Education
Tuesday, October 11, 2011
Board Conference Room – 7:30 P.M**

CALL TO ORDER

The Board President called the meeting to order at 7:30 p.m.

FLAG SALUTE

The meeting opened with a flag salute.

READING OF REQUIRED STATEMENT BY BOARD PRESIDENT

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Borough Hall and at the Board of Education Office. A list of the following meeting dates were sent to the District’s official newspaper of record.

Conference Meetings	Regular Meetings
	July 12, 2011
	August 9, 2011
September 6, 2011	September 13, 2011
October 4, 2011	October 11, 2011
November 1, 2011	November 8, 2011
December 6, 2011	December 13, 2011
January 3, 2012	January 10, 2012
February 7, 2012	February 14, 2012
March 6, 2012	March 13, 2012
April 3, 2012	April 17, 2012
May 1, 2012 (Reorganization Mtg.)	May 8, 2012
June 5, 2012	June 12, 2012

ROLL CALL - The following members were present:

PRESENT:

Jose Arroyo
Catherine Broolsma
Shawn Dougherty
Raymond Keating III (late at 7:40 p.m.)
Garry Luciani
Carl Padula
Thomas Salus
Nancy Schwartz
Stephanie Shaw (late at 7:45 p.m.)
Timothy Troast

ABSENT:

None

ALSO PRESENT:

Superintendent Paul Amoroso
SBA/Board Secy. Nancy Ciavaglia
Dir. of Curric. & Instruction Michael Petrella
Lenox School Principal Helen Tardif
Local reporter
Ten members of the public

HEARING OF PUBLIC (FIRST SESSION)

A member of the public commented on teacher tenure, transparency of Board matters and the possibility of televising Board meetings. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (First Session).

CURRICULUM & INSTRUCTION

REPORT TO THE BOE – TESTING- Given by Mr. Michael Petrella

C-1

ROUTINE MATTERS

RM-5

APPROVAL OF MINUTES

It is recommended that the following minutes be approved:

Conference Meeting and Executive Session October 4, 2011

Motion by Arroyo, second by Schwartz; carried 9-0-1 on a roll call vote with abstention by Troast

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$1,162,683.09 for the month of October 2011.

Motion by Troast, second by Arroyo; carried 10-0

APPROVAL OF PAYROLL FOR PAYMENT

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of \$1,748,514.04 for the month of September 2011.

Motion by Troast, second by Arroyo; carried 10-0

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$9,171.78 for the month of August 2011.

Motion by Brolsma, second by Troast; carried 10-0

FINANCIAL REPORTS

F-4

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending September 30, 2011 be approved.

Motion by Troast, second by Arroyo; carried 10-0 on a roll call vote

APPROVAL TO ATTEND CONFERENCE/SEMINAR/WORKSHOP

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the district personnel to attend the attached list of workshop/conference (and related expenses as outlined in the A5 School District Accountability Act).

Motion by Schwartz, second by Troast; carried 9-0-1 with abstention by Dougherty

**APPROVAL TO SUBMIT NCLB APPLICATION
AND ACCEPT FUNDS FOR FY 2012**

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the NCLB application and also accept the funds for the FY 2012 school year.

Motion by Troast, second by Keating; carried 10-0

**APPROVAL TO FORM A CONSORTIUM
BETWEEN THE PLBOE AND THE RIVERDALE
BOE FOR NCLB TITLE III FUNDS FOR FY 2012**

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the formation of a consortium between the Pompton Lakes Board of Education and the Riverdale Board of Education for NCLB Title III funds for the FY 2012 school year as follows:

Allocation/Pompton Lakes	\$15,149
Allocation/Riverdale	\$ 1,010

Motion by Troast, second by Keating; carried 10-0

**APPROVAL OF DISTRICT PARENT INVOLVEMENT
OF THE NCLB GRANT APPLICATION FY 2012**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the District Parent Involvement Policy as part of the application of the NCLB Grant FY 2012.

Motion by Brolsma, second by Troast; carried 10-0

**APPROVAL OF INDIVIDUAL SCHOOLS' PARENT
INVOLVEMENT OF THE NCLB GRANT APPLICATION FY 2012**

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the Individual Schools' Parent Involvement Policy for the following schools as part of the application of the NCLB Grant FY 2012:

Lakeside Middle School
Lenox Elementary School
Lincoln Elementary School

Motion by Troast, second by Keating; carried 9-0-1 with abstention by Dougherty

**APPROVAL OF PLHS ROOF
REPLACEMENT CHANGE ORDER**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the following change order related to the Pompton Lakes High School Roof Replacement Project:

Change Order Number: 1
Amount: Increase of \$520
Description: Additional costs over the \$5,000 contract allowance: additional work is for 200 linear feet of coping, EPDM repairs and related labor.

Motion by Arroyo, second by Troast; carried 10-0

**APPROVAL FOR SUBMISSION OF THE DISTRICT'S
COMPREHENSIVE MAINTENANCE PLAN REPORT
(ACTUAL FY 11, CURRENT FY 12 AND PLANNED FY 13)**

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the District's Comprehensive Maintenance Plan Report (Actual FY 11, Current FY 12 and Planned FY 13) to the New Jersey Department of Education.

Motion by Troast, second by Arroyo; carried 9-0

Motion by Brolsma, second by Arroyo; carried 10-0

**APPROVAL OF CONTRACT BETWEEN PLBOE
AND THE STATE OF NJ DEPT. OF CHILDREN & FAMILIES**

F-12

It is recommended by the Superintendent of Schools that the Board of Education approve the contract between the Pompton Lakes Board of Education and the State of New Jersey's Department of Children and Families. This contract authorizes the NJ Department of Children and Families to provide funding, implementation and administration of educational programs and services for a classified student whose name is on file with the Board Secretary.

Background

These services are provided for a student who is the responsibility of the state. The district is reimbursed all costs by the State of NJ.

Motion by Schwartz, second by Arroyo; carried 10-0

**APPROVAL OF CONTRACT BETWEEN PLBOE
AND THE MORRIS UNION JOINTURE COMMISSION
DEVELOPMENTAL LEARNING CENTER**

F-13

It is recommended by the Superintendent of Schools that the Board of Education approve the contract between the Pompton Lakes Board of Education and the Morris-Union Jointure Commission Developmental Learning Center (New Providence, Union, Warren) and the Pompton Lakes Boards of Education. This agreement provides services to a classified student whose name is on file with the Board Secretary.

Background

These services are provided for a student who is the responsibility of the state. The district is reimbursed all costs by the State of NJ.

Motion by Arroyo, second by Troast; carried 10-0

TRANSFER OF FUNDS

F-14

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for September 2011.

Motion by Troast, second by Arroyo; carried 10-0

**APPROVAL OF THE RENEWAL OF THE
DISTRICT'S PRESCRIPTION BENEFITS CONTRACT**

F-15

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of the district's prescription benefits contract with Benecard Services, Inc. for the 2011 Management Service Agreement.

Motion by Brolsma, second by Troast; carried 10-0

**APPROVAL OF SHARED SERVICES AGREEMENT
WITH PASSAIC COUNTY FOR PURCHASE OF GASOLINE
FOR TRUCKS AND EQUIPMENT**

F-16

It is recommended by the Superintendent of Schools that the Board of Education approve the Shared Services Agreement with Passaic County for the purchase of gasoline for trucks and equipment through the Passaic County Co-op for school year 2011-2012.

Motion by Padula, second by Arroyo; carried 10-0

**APPROVAL OF COSTS OF AIDE
FOR CLASSIFIED STUDENT**

F-17

It is recommended by the Superintendent of Schools that the Board of Education approve the costs associated with providing an aide to a classified student whose name is on file with the Board Secretary. This aide will be with the student during an after-school activity.

Background

This student is an out-of-district placement who is participating in an after-school club. It is an IEP requirement that this student have an aide during the activity. The activity will run from October 13, 2011 through November 3, 2011. (Total cost not to exceed \$310)

Motion by Arroyo, second by Troast; carried 10-0

PERSONNEL

RESIGNATIONS

ENGLISH DEPARTMENT CHAIRPERSON – PLHS

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Joseph Bravaco, assigned to Pompton Lakes High School, effective January 1, 2012.

Motion by Schwartz, second by Arroyo; carried 10-0

**EXTRACURRICULAR – ATHLETIC
HEAD BOYS' TRACK & FIELD COACH**

P-1-a

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Chris Patrick, Head Boys' Field & Track Coach, effective school year 2011-2012.

Motion by Brolsma, second by Arroyo; carried 10-0

**APPOINTMENTS
COACHING**

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve Thomas Oliva as the Freshman Football coach, effective October 12, 2011 through the end of the football season pending substitute certification.

Motion by Padula, second by Troast; carried 10-0

SUBSTITUTE TEACHERS

P-2-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the substitute teacher list for the 2011-2012 school year:

Samantha Esposito

Karyn Pereny

Patricia Richard

Motion by Padula, second by Arroyo; carried 10-0

STUDENT TEACHERS

P-2-b

It is recommended by the Superintendent of Schools that the Board of Education approve the following student teacher for the 2011-2012 school year:

Name	College	School	Grade/Teacher	Dates
Kathryn Silverstein	WPU	PLHS	Art 2/ Turano	10/24/11- 12/7/11

Motion by Schwartz, second by Arroyo; carried 10-0

APPOINTMENTS

VOLUNTEER - SWIM COACH

P-2-c

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Joanne Ciriello as a volunteer swim coach for the 2011-2012 school year.

Background

Mrs. Ciriello accompanies two of our students to the Passaic County Tournament. Students pay for the meet themselves. There will be no cost to the Pompton Lakes School District. Mrs. Ciriello is a full-time guidance counselor for Wayne Valley High School.

Motion by Padula, second by Schwartz; carried 10-0

**APPROVAL OF THE SUPERINTENDENT'S
MERIT GOALS FOR SCHOOL YEAR 2011-2012**

P-2-d

It is recommended by the Board of Education to approve the Superintendent's Merit Goals for school year 2011-2012. The goals must also be submitted to the County Superintendent for approval.

Motion by Padula, second by Schwartz; carried 10-0 on a roll call vote

CURRICULUM

FIELD TRIPS

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept.	Grade/Club	Destination
Tues., 10/25/11	Lakeside	Grade 7	Ellis Island and Statue of Liberty, Jersey City, NJ
Thurs., 10/27/11	Lakeside	Grade 8 Chorus Students	PLHS and Ice Cream Station, PL, NJ
Wed., 11/9/11	Lakeside	Grade 8 Students	PAX Amicus Castle Theatre, Budd Lake, NJ
Wed., 11/9/11	Lenox	Grade 5 Students	American Museum of Natural History, NYC
Fri., 11/18/11	Lakeside	Grade 7 Students	Llanfair House Care Ctr., Wayne, NJ
Thurs., 6/7/12 and Fri., 6/8/12	Lakeside	Grade 8 Students	Washington DC

Motion by Troast, second by Arroyo; carried 9-0-1 on a roll call vote with abstention by Dougherty

POLICIES & REGULATIONS

2nd READING

D-1

- | | |
|--------------------------|---------------------------------------------------------------------------------|
| Bylaw 0142 | Board Member Qualifications, Prohibited Acts and Code of Ethics (M) |
| Policy 2431.4 | Prevention and Treatment of Sports-Related Concussions And Head Injuries |
| Regulation 2431.4 | Prevention and Treatment of Sports-Related Concussions And Head Injuries |

It is recommended by the Superintendent of Schools that the Board of Education approve the 2nd reading for the following Policies and Regulations:

- | | |
|-------------------|--------------------------------------------------------------------------|
| Bylaw 0142 | Board Member Qualifications, Prohibited Acts and Code of Ethics (M) |
| Policy 2431.4 | Prevention and Treatment of Sports-Related Concussions And Head Injuries |
| Regulation 2431.4 | Prevention and Treatment of Sports-Related Concussions And Head Injuries |

Motion by Troast, second by Padula; carried 10-0

HEARING OF THE PUBLIC (SECOND SESSION) – A member of the public made comments on Mr. Petrella’s curriculum report and asked if it would be placed on the district’s website. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (Second Session).

OLD BUSINESS – The Board discussed the two proposed companies for a new district website design and all Board members agreed that they preferred School Wires. The Board will also inquire whether PSESC can provide the same service to the district as a shared service.

MOTION TO ADJOURN TO EXECUTIVE SESSION AT 9:10 P.M. E-1

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT;

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a matter of personnel.
2. The matter discussed will be made public when confidentiality is no longer required.

Motion by Troast, second by Arroyo; carried 10-0

Respectfully submitted,

Nancy M. Ciavaglia, CPA
School Business Administrator/Board Secretary