

**CONFERENCE MEETING MINUTES
Pompton Lakes Board of Education
Tuesday, November 1, 2011
Board Conference Room – 7:30 P.M**

CALL TO ORDER

The Board President called the meeting to order at 7:30 p.m.

FLAG SALUTE

The meeting opened with a flag salute.

READING OF REQUIRED STATEMENT BY BOARD PRESIDENT

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Borough Hall and at the Board of Education Office. A list of the following meeting dates were sent to the District’s official newspaper of record.

Conference Meetings	Regular Meetings
	July 12, 2011
	August 9, 2011
September 6, 2011	September 13, 2011
October 4, 2011	October 11, 2011
November 1, 2011	November 8, 2011
December 6, 2011	December 13, 2011
January 3, 2012	January 10, 2012
February 7, 2012	February 14, 2012
March 6, 2012	March 13, 2012
April 3, 2012	April 17, 2012
May 1, 2012 (Reorganization Mtg.)	May 8, 2012
June 5, 2012	June 12, 2012

ROLL CALL - The following members were present:

PRESENT:

Jose Arroyo
Catherine Broisma
Raymond Keating III
Garry Luciani
Carl Padula
Thomas Salus
Nancy Schwartz
Stephanie Shaw

ABSENT:

Shawn Dougherty
Timothy Troast

ALSO PRESENT:

Superintendent Paul Amoroso
SBA/Board Secy. Nancy Ciavaglia
5 members of the public
Board Auditor William Schroeder
4 reps. from Passaic Co. Ed. Services Council
A local reporter

CORRESPONDENCE AND SUPERINTENDENT REPORT

The Superintendent reported that:

- The PLBOE received a thank you note from PLBOE teacher Susan Piombo for the support given to her by the school district during her recent bereavement
- Mayor Cole accompanied three Lakeside students who met with Governor Christie as they were recognized for their service to the community after Hurricane Irene.

HEARING OF PUBLIC (FIRST SESSION)

A Lakeside parent discussed the “Connected Math” program and homework involved, and voiced concern over the limited tickets available for the Pompton Lakes-Butler football game. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (First Session).

PRESENTATION ON DISTRICT'S COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2011 BY DISTRICT AUDITOR WILLIAM SCHROEDER, CPA, NISIVOCCIA, LLP

PRESENTATION BY PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION ON INFORMATION TECHNOLOGY SHARED SERVICES

ROUTINE MATTERS

RM-5

APPROVAL OF MINUTES

It is recommended that the following minutes be approved:

Special Meeting and Executive Session October 20, 2011

Motion by Padula, second by Arroyo; carried 8-0 on a roll call vote

FINANCE

APPROVAL TO ATTEND CONFERENCE/SEMINAR/WORKSHOP

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve district personnel to attend the listed workshop/conference (and related expenses as outlined in the A5 School District Accountability Act).

Motion by Schwartz, second by Arroyo; carried 8-0

ACCEPTANCE OF DONATION

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the acceptance of a \$2,508.66 donation from the Lenox School Parent-Teacher Association to Lenox Elementary School for miscellaneous technology items. These purchases will be processed as a local grant.

Motion by Brolsma, second by Arroyo; carried 8-0

APPROVAL OF REPORT OF 2010-2011 FINANCIAL AUDIT

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the 2010-2011 Comprehensive Annual Financial Report as prepared by Nisivoccia, LLP.

Motion by Brolsma, second by Arroyo; carried 8-0 on a roll call vote

APPROVAL OF CORRECTIVE ACTION PLAN

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve the Corrective Action Plan for the district's 2010-2011 Comprehensive Annual Financial Report. No audit comments or recommendations were made; therefore, there are no corrective actions.

Motion by Schwartz, second by Arroyo; carried 8-0

PERSONNEL

LEAVES OF ABSENCE

SCHOOL PSYCHOLOGIST – SPECIAL SERVICES

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Lucille Verina, school psychologist assigned to the Special Services Department, effective November 1, 2011 through May 4, 2012.

Dates	Coverage	Amount of Time
11/1/11-2/3/12	<u>Federal Medical Leave Act</u>	12 Weeks
2/6/12-5/4/12	<u>NJ Child Care Leave</u>	12 Weeks
11/1/11-1/9/12	<u>Paid Sick Leave</u>	37 Days

Motion by Padula, second by Keating; carried 8-0

APPOINTMENTS

PART-TIME INSTRUCTIONAL AIDE – LENOX SCHOOL

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Beth Verblaauw as a part-time instructional aide assigned to Lenox School effective November 2, 2011 through June 30, 2012. (15 hours/week)

Motion by Brolsma, second by Arroyo; carried 8-0

**APPROVAL TO AMEND THE SUPERINTENDENT'S
MERIT GOALS FOR SCHOOL YEAR 2011-2012**

P-3-a

It is recommended by the Board of Education to approve the amendment to the Superintendent's Merit Goals for school year 2011-2012.

Background

The Board approved goals from the October 11, 2011 meeting were submitted to the Executive County Superintendent of Schools. The document was returned with a directive to add action steps for each goal along with the monetary amount for the successful completion of each goal.

Motion by Padula, second by Schwartz; carried 8-0

**APPOINTMENTS
SUBSTITUTES**

P-3-b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate substitute/volunteer lists for the 2011-2012 school year:

POSITION	NAME
Substitute Teacher	Amanda Houlis Tracy Lummer William Moore Dennis Walasek
Substitute Instructional Aide	Samantha Esposito Christy Mastrolia
Substitute Secretary	Samantha Esposito
Playground/Café Aide – Lenox School	Diane Banks
Substitute Playground/Café Aide	Christy Mastrolia
Volunteer/Lenox School	Carlene DiPrenda

Motion by Brolsma, second by Padula; carried 8-0

CURRICULUM & INSTRUCTION

FIELD TRIPS

C-3

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept.	Grade/Club	Destination
Wed., 11/2/11	Lakeside	Grade 6 AT Students Gifted/Talented Tech Day	Wanaque School, Wanaque, NJ
Wed., 11/9/11	Lakeside	Grades 6, 7, 8 AT Students	Garden State Plaza, Paramus, NJ
Wed., 11/9/11	Lenox	Grade 4 Students	Sandy Hook, NJ
Wed., 11/9/11	Lincoln	Grade 1 Students	Nature Walk, Neighbor- Hood - 5 Blocks Around Lincoln School
Thurs., 11/17/11	Lakeside	Grade 7, 8 AT Students Quiz Bowl	Haskell School, Haskell, NJ
Wed., 12/7/11	Lakeside	Lakeside Band & Chorus	PLHS
Thurs., 12/8/11	Lakeside	Grade 7 AT Students Geography Problem Solving Competition	Prospect Park School Prospect Park, NJ
Wed., 12/14/11	Lakeside	Grade 6 AT Students Creativity Challenge	Wanaque School, Wanaque, NJ
Mon., 1/9/12	Lakeside	Grade 6 AT Students Quiz Bowl	Lincoln School, Hawthorne, NJ
Tues., 2/28/12	Lakeside	Grade 6 AT Students Tech Day II	Haskell School, Haskell, NJ
Thurs., 3/22/12	Lakeside	Grade 6 AT Students Battle of the Books	Lincoln School, Hawthorne, NJ
Fri., 3/23/12	Lakeside	Grades 7, 8 AT Students Battle of the Books	Lincoln School, Hawthorne, NJ
Fri., 4/20/12	Lakeside	Grade 6 AT Students Forensics Competition	Ringwood School, Ringwood, NJ
Wed., 5/9/12	Lakeside	Lakeside Grade 6,7,8 Band	PLHS
Mon., 5/14/12	Lakeside	Grade 7 AT Students Games of Chance	Little Falls School, Little Falls, NJ
Thurs., 5/17/12	Lakeside	Lakeside Jazz Band & Chorus	PLHS
Fri., 5/18/12	Lakeside	Lakeside Band & Chorus	Allentown, PA
Tues., 5/22/12	Lakeside	Grade 6 AT Students CSI Day	Haledon School, Haledon, NJ
Thurs., 5/24/12	PLHS	Select Foreign Lang. Students	WPU, Wayne, NJ

Motion by Brolsma, second by Padula; carried 8-0 on a roll call vote

HEARING OF THE PUBLIC (SECOND SESSION) – A member of the public asked if Board minutes were available online. Councilman Serra commented that the Municipal Alliance is looking for ideas related to drug and/or alcohol awareness. Councilman Kent questioned whether the Board changed its policy on accepting donations. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (Second Session).

BOARD MEMBER COMMENTS – Mr. Padula reported that:

- five members of the Board attended the NJSBA Convention and procured useful information for Board future purchases
- Board President Luciani, Board Member Padula, and Supt. Amoroso attended Congressman Pascrell's Education Advisory Committee meeting, whereby the Congressman received educational input and insight from area Board Presidents and District Superintendents
- the shared service with Passaic County for cooperative purchase of gasoline and salt is being finalized this week and
- the donation of a truck by Passaic County to the PLBOE is currently being reviewed by the County Freeholders.

NEW BUSINESS – Superintendent Amoroso reported that:

- a survey for the District Needs Assessment will soon be posted on the District's website and
- there will be an Environmental Committee meeting with representatives of DuPont on Tuesday, 11/8, at 6:45 p.m.

MOTION TO ADJOURN AT 8:55 P.M.

D-1

Motion by Padula, second by Arroyo; carried 8-0

Respectfully submitted,

Nancy M. Ciavaglia, CPA
School Business Administrator/Board Secretary