

**REGULAR MEETING MINUTES
Pompton Lakes Board of Education
Tuesday, November 8, 2011
Board Conference Room – 7:30 P.M**

CALL TO ORDER

The Board President called the meeting to order at 7:30 p.m.

FLAG SALUTE

The meeting opened with a flag salute.

READING OF REQUIRED STATEMENT BY BOARD PRESIDENT

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Borough Hall and at the Board of Education Office. A list of the following meeting dates were sent to the District’s official newspaper of record.

Conference Meetings	Regular Meetings
	July 12, 2011
	August 9, 2011
September 6, 2011	September 13, 2011
October 4, 2011	October 11, 2011
November 1, 2011	November 8, 2011
December 6, 2011	December 13, 2011
January 3, 2012	January 10, 2012
February 7, 2012	February 14, 2012
March 6, 2012	March 13, 2012
April 3, 2012	April 17, 2012
May 1, 2012 (Reorganization Mtg.)	May 8, 2012
June 5, 2012	June 12, 2012

ROLL CALL - The following members were present:

PRESENT:

Raymond Keating III
Garry Luciani
Carl Padula
Thomas Salus
Nancy Schwartz
Stephanie Shaw

ABSENT:

Jose Arroyo
Catherine Brolsma
Shawn Dougherty
Timothy Troast

ALSO PRESENT:

Superintendent Paul Amoroso
SBA/Board Secy. Nancy Ciavaglia
Dr. Michelle Fenwick, Dir. of Sp. Services
Michael Petrella, Dir. of Curriculum and Instruction
6 members of the public
A local reporter

HEARING OF PUBLIC (FIRST SESSION)

No member of the public was interested in making public comment. The Board President closed the Hearing of the Public (First Session).

ROUTINE MATTERS

RM-5

APPROVAL OF MINUTES

It is recommended that the following minutes be approved:

Conference Meeting

November 1, 2011

Motion by Padula, second by Keating; carried 6-0 on a roll call vote

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$807,544.63 for the month of November 2011.

Motion by Keating, second by Schwartz; carried 6-0

APPROVAL OF PAYROLL FOR PAYMENT

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of \$1,752,768.91 for the month of October 2011.

Motion by Padula, second by Keating; carried 6-0

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$25,482.72 for the month of September 2011.

Motion by Padula, second by Schwartz; carried 6-0

FINANCIAL REPORTS

F-4

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending October 31, 2011 be approved.

Motion by Schwartz, second by Padula; carried 6-0 on a roll call vote

APPROVAL TO ATTEND CONFERENCE/SEMINAR/WORKSHOP F-5

It is recommended by the Superintendent of Schools that the Board of Education approve district personnel to attend the attached listed workshop/conference (and related expenses as outlined in the A5 School District Accountability Act).

Motion by Padula, second by Keating; carried 6-0

TRANSPORTATION

**APPROVAL OF JOINT TRANSPORTATION AGREEMENT
WITH LAKELAND REGIONAL BOARD OF EDUCATION** F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation jointure for the 2011-2012 school year:

Passaic County Technical Institute	Host District
Wayne	Route #PCVT
Total Contract	\$6,178.58

Motion by Padula, second by Keating; carried 6-0

**APPROVAL OF TRANSPORTATION ROUTES CONTRACTED
WITH PASSAIC COUNTY ED SERVICES COMMISSION** F-6-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contracts for the 2011-2012 school year:

MJ Ryerson MS	Jordan Transportation
Ringwood	Route #MJRE1
Total Contract	\$247.52
Benway School	Jordan Transportation
Wayne	Route #5032
Total Contract	\$6,164.20

Motion by Padula, second by Keating; carried 6-0

APPROVAL TO ACCEPT IDEIA FY 2012 FUNDS

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the acceptance of IDEIA FY 2012 funds as follows:

Basic	\$412,498.00 (of which \$31,230.00 is Non-Public)
Preschool	\$12,932.00

Motion by Padula, second by Schwartz; carried 6-0

**APPROVAL OF COSTS OF AIDE
FOR CLASSIFIED STUDENT**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the costs associated with providing an aide to a classified student whose name is on file with the Board Secretary. This aide will be with the student during after-school activities.

Background

This student is an out-of-district placement who will be participating in after-school activities at various times during the school year. It is an IEP requirement that this student have an aide during these activities. (Total hours will not exceed 20 and cost will not exceed \$500.00.)

Motion by Padula, second by Keating; carried 6-0

TRANSFER OF FUNDS

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for October 2011.

Motion by Padula, second by Keating; carried 6-0

PERSONNEL

RESIGNATIONS

ENGLISH TEACHER – PLHS

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Sam Ciervo, English teacher assigned to Pompton Lakes High School, effective June 30, 2012.

Background

Mr. Ciervo will be retiring at the end of this school year. He has taught English at the high school for the past 25 years. In his time at Pompton Lakes High School, Mr. Ciervo served as the Head Boys' Soccer Coach, the Head Girls' Fencing Coach, a Class Advisor, the advisor of *Impact*, our literary magazine, and the Environmental Club advisor. Mr. Ciervo was also recognized twice as the Teacher of the Year for Pompton Lakes High School.

Motion by Schwartz, second by Keating; carried 6-0

LEAVES OF ABSENCE

**ADJUSTED DATES -
MATERNITY LEAVE OF ABSENCE –
SPANISH TEACHER – PLHS**

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the adjusted dates for the maternity leave of absence for Karyn Hennessy, Spanish teacher, assigned to Pompton Lakes High School, effective November 14, 2011 through February 22, 2012.

Dates	Coverage	Amount of Time
Due Date – 11/24/11		
11/14/11-2/10/12	<u>Federal Medical Leave Act</u>	12 Weeks
2/13/12-2/22/12	<u>NJ Child Care Leave</u>	2 Weeks
11/14/11 – 11/23/11 and 11/28/11 – 12/23/11	<u>Paid Sick Leave</u>	28 Days

Motion by Schwartz, second by Keating; carried 6-0

**EXTENDED CHILD CARE LEAVE –
MUSIC TEACHER – LINCOLN SCHOOL**

P-2-a

It is recommended by the Superintendent of Schools that the Board of Education approve the extended child care leave of absence from January 2, 2012 through June 30, 2012 for Rebecca Garreth, music teacher assigned to Lincoln Elementary School.

Motion by Padula, second by Schwartz; carried 6-0

APPOINTMENTS

**MATERNITY REPLACEMENT –
SPANISH TEACHER – HIGH SCHOOL**

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Mayra Heffernan as a Spanish teacher maternity replacement (for Karyn Hennessy) assigned to Pompton Lakes High School effective November 14, 2011 through February 22, 2012. (Step 1 – MA+30 - \$60,400 prorated)

Motion by Padula, second by Keating; carried 6-0 on a roll call vote

SUBSTITUTES

P-3-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate substitute lists for the 2011-2012 school year:

POSITION	NAME
Substitute Teacher	Brianne Ahlborn Gerald Cetrulo Jodie Parker Gabrielle Sommers Alissa Vogel
Substitute Secretary	Amanda Houlis
Substitute Instructional Aide	Amanda Houlis

Motion by Schwartz, second by Keating; carried 6-0

CURRICULUM & INSTRUCTION

REPORT TO THE BOE – SPECIAL ED SUPPORTS

Given by Dr. Fenwick

C-1

**UPDATE TO UNIFORM STATE
MEMORANDUM OF AGREEMENT BETWEEN
EDUCATION & LAW ENFORCEMENT OFFICIALS**

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Update to Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials for the 2011-2012 school year.

Motion by Padula, second by Keating; carried 6-0 on a roll call vote

FIELD TRIPS

C-3

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept.	Grade/Club	Destination
Tues., 11/29/11	Lakeside	7 th & 8 th Grade Chorus	PLHS
Fri., 12/2/11	PLHS	Concert & Marching Bands	Wanaque Ave., PL
Fri., 12/2/11	PLHS	FBLA Officers	Parsippany Hills HS, Parsippany, NJ

Motion by Padula, second by Shaw; carried 6-0 on a roll call vote

HEARING OF THE PUBLIC (SECOND SESSION) – No member of the public was interested in making public comment. The Board President closed the Hearing of the Public (Second Session).

OLD BUSINESS – Mr. Padula reported that Passaic County Sheriff Richard Berdnik received a plaque of appreciation for the assistance given by the Sheriff's Department to the school district to make repairs at Hershfield Park.

NEW BUSINESS – SBA/BS Ciavaglia reported that:

- New Jersey School Bond Reserve Guarantee Program was downgraded from Aa3 to Aa2
- the district will receive an additional \$4,523 in Ed. Jobs funding for school year 2011-2012

MOTION TO ADJOURN TO EXECUTIVE SESSION AT 8:30 P.M. D-1

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter.
2. The matter discussed will be made public when confidentiality is no longer required.

Motion by Padula, second by Schwartz; carried 6-0

Respectfully submitted,

Nancy M. Ciavaglia, CPA
School Business Administrator/Board Secretary