

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
REGULAR MEETING MINUTES**

TUESDAY, SEPTEMBER 13, 2016
Lakeside School Media Center – 7:30 pm

ROUTINE MATTERS

Call to Order –Mr. Tom Salus, Board President, called the Regular Meeting of the Pompton Lakes Board of Education to order at 7:30 pm.

Flag Salute – Mr. Salus led the flag salute and read the following notice:
In accordance with the “**New Jersey Open Public Meetings Law**,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on April 7, 2016.

2016-2017 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 12, 2016
	August 23, 2016
September 6, 2016	September 13, 2016
October 4, 2016	October 18, 2016
	November 1, 2016
December 6, 2016	December 13, 2016
January 3, 2017 Reorganization Meeting	January 10, 2017
February 7, 2017	February 14, 2017
March 7, 2017	March 14, 2017
April 4, 2017	April 18, 2017
May 2, 2017	May 9, 2017
June 6, 2017	June 13, 2017

Roll Call-The following members were present:

Mrs. Traci Cioppa
Mrs. Eileen Horn
Ms. Kelly Norris
Mr. Tom Salus
Mr. Scott Santers
Mrs. Nancy Schwartz

Mrs. Stephanie Shaw

ABSENT:

Mr. Robert Cruz

Mr. Carl Padula

Mr. Tim Troast

ALSO PRESENT:

Superintendent, Paul Amoroso

School Business Administrator, Renee Taveniere

Mr. Paolo Miyashiro, Student Council Representative

One Local Reporter

Five members of the public

Correspondence –Dr. Amoroso reported that Ms. Erin Brady, Pompton Lakes Coalition Coordinator will be attending the October 18, 2016 meeting. Ms. Brady will discuss the feasibility study at that time.

Mr. Paolo Miyashiro, Student Council Representative, reported that the school year has gotten off to a great start. A pep rally was held at the PLHS last week; new teachers and students at PLHS are acclimating nicely to the high school; the PLHS sports teams are off to a great start; and the Home Coming Dance is tentatively scheduled for October 13, 2016.

Hearing of Public (First Session) and Comments by Board Members

Mrs. Terri Reicher, Councilwoman, reported the Annual September 11th memorial ceremony was well attended by members of the public, the high school band, and local scout organization. Mrs. Reicher suggested that the September 11th Day of Remembrance should be incorporated into the school curriculum and that students should be encouraged to attend the Borough's ceremony.

Mr. Hinton commented that the new LED signs in front of the schools look great and he also thanked the PTA and resident contributions for the signs. Mr. Hinton also commented on the district's ranking reported in NJ Monthly Magazine. Dr. Amoroso commented that NJ Monthly magazine has changed its rating methodology from previous years. The change in methodology may have impacted the Pompton Lake's ranking. Mr. Hinton asked if the Cardinal mascot was paid a stipend. Dr. Amoroso reported that the mascot does not receive a paid stipend; the position is a student volunteer.

Karl Roman commented that NJ Monthly does not incorporate any trade or vocational data into their data.

Mr. Salus closed the public comment portion of the meeting.

Approval of Minutes

It is recommended that the following minutes be approved: Board of Education Conference & Executive Meetings September 6, 2016

Motion by Mr. Santers, seconded by Mrs. Shaw; carried 7/0. **Roll call** vote

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve the bills in the amount of **\$1,017,872.96** for the month of **September 2016**.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; carried 7/0 – voice vote.

APPROVAL OF PAYROLL FOR PAYMENT

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of **\$444,820.39** for the month of **August 2016**.

Motion by Mr. Santers, seconded by Mrs. Shaw; carried 7/0 – voice vote.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of **\$4,419.18** for the month of **July 2016**.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; carried 7/0 – voice vote.

APPROVAL OF FINANCIAL REPORTS

F-4

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending **July 31, 2016** approved.

Motion by Mr. SanTERS, seconded by Mrs. Shaw; carried by roll call vote 7/0.

Finance, cont'd:

APPROVAL OF TRANSFER OF FUNDS

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the revised transfers for the month of **August 2016**.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; carried 7/0 – voice vote.

APPROVAL TO ATTEND CONFERENCE

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following:

Name & School	Conference/ Seminar/ Workshop	Date	Location	Registration Fee	Other Costs
Paul Amoroso Supt. of Schools	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Renée Taveniere Business Adm.	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Robert Cruz BOE Member	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Carl P. Padula BOE Member	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$ 90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Tom Salus BOE Member	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Scott SanTERS BOE Member	NJSBA Conv.	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Stephanie Shaw BOE Member	NJSBA Conv	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00 Hotel: \$194.00 Meals: \$160.00
Tim Troast BOE Member	NJSBA Conv	10/25/16- 10/27/16	Atlantic City, NJ	\$155.55	Mileage: \$90.33 Parking: \$20.00

				Hotel: \$194.00 Meals: \$160.00
--	--	--	--	--

ADDED TO EACH COST ABOVE IS MILEAGE AT .31/MILE FOR ALL EMPLOYEES (To and From Work Site and Workshop) PLUS ACTUAL TOLLS AND PARKING

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; carried 7/0 – voice vote

APPROVAL OF USE OF FACILITIES (BUILDINGS & FIELDS) FOR 2016-2017 F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the following organizations for their use of buildings and/or fields in the Pompton Lakes School District for 2016-2017:

Organization	Facility	Dates	Fee
Barcelona F.S. – Men’s Adult Soccer	Sunday Hershfield Park 8 am – 10 am	July 3-Nov. 13, 2016	\$600
PLRSA – Youth Soccer	Hershfield Park – Sat & Sun 12pm-7pm Lakeside School Field Sat & Sun 11am-7pm	Sept 11, 2016 – Nov. 27, 2016 Sept. 11, 2016 – Nov 27, 2016	\$175.00
PAL Youth Basketball	Lakeside School 8:30am – 1:30 pm	Sat., Sept. 24, 2016	Custodial overtime rate of \$35/hour
PAL Youth Basketball	Lakeside School Saturdays 8:30 am – 1:30 pm	Jan 7 – Feb. 25, 2017	Custodial overtime rate of \$35/hour
PAL Youth Basketball	Lakeside School 11am to 1:30pm	Mar 4 & 11, 2017	Custodial overtime rate of \$35/hour
PAL Youth Basketball	Lenox School 8:30am to 2pm	Jan. 7 to Mar 11, 2017	Custodial overtime rate of \$35/hour
MOBI Basketball Men’s League	Lakeside School -Sun 9:30am to 1:30pm	Aug 21 to May 28 2017	Custodial overtime rate of \$35/hour

Motion by Mr. SanTERS, seconded by Mrs. Shaw; carried 7/0 – voice vote

APPROVAL OF PERSCHOOL INTEGRATED PROGRAM (PIP) F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following students to attend the Preschool Integrated Program at Lincoln Elementary School for the 2016-2017 school year:

Student ID#	Tuition/Year
-------------	--------------

29151	\$2200
30116	\$2200
30117	\$2200
30118	\$2200
30119	\$2200
30120	\$2200
30121	\$2200
30122	\$2200

Motion by Mrs. Horn, seconded by Mr. Santers; carried 6/0/1 - voice vote.

APPROVAL OF OUT-OF-DISTRICT PLACEMENT

F-9

It is recommended by the Superintendent of Schools that a student (ID #6294531189) be approved to attend the Glenview Academy in Fairfield, NJ for the 2016-2017 year. (Tuition will be \$68,361.02, including ESY plus \$36, 404 for an aide)

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; carried 7/0 - voice vote.

Background

This is a renewal of an existing out-of-district placement.

APPROVAL OF CATAPULT LEARNING CONTRACT-2016-2017

F-10

It is recommended by the Superintendent of Schools that the board of Education approve the service contracts with Catapult Learning, LLC for the 2016-2017 school year.

Motion by Mrs. Shaw, seconded by Mrs. Horn; carried 7/0 – voice vote.

PERSONNEL

LEAVES OF ABSENCE

RESOURCE ROOM TEACHER – PLHS

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Bernadette Wines, resource room teacher, assigned to Pompton Lakes High School, effective November 21, 2016 through April 14, 2017.

Dates	Coverage	Amount of Time
-------	----------	----------------

11/21/16 – 2/10/17	<u>Federal Medical Leave Act</u> Medical covered under FMLA	12 Weeks
11/21/16 – 1/23/17	<u>Paid Sick Leave</u>	38 Days
2/13/17 – 4/14/17	<u>New Jersey Family Leave Act</u> Medical covered under NJFLA	9 Weeks

Motion by Mr. Santers, seconded by Mrs. Schwartz; carried 7/0 – voice vote

APPOINTMENTS

APPROVAL OF SUBSTITUTES AND VOLUNTEERS

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following volunteers for the 2016-2017 school year:

Substitute Teacher	Denise DeSanzo Robert Doyle Victoria Mullins Eileen Prekel
Substitute Nurse	Roseanne De Steno
Substitute Secretary	Carol Glass

Motion by Mrs. Schwartz, seconded by Mrs. Cioppa; carried 7/0 – voice vote

APPROVAL OF PLAYGROUND/CAFETERIA AIDE – LAKESIDE

P-2-a

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Christine Habeck, as a playground/cafeteria aide, assigned to Lakeside Middle School, effective the 2016-2017 school year. (7.5 hours/week)

Motion by Mr. Santers, seconded by Mrs. Schwarz; carried 7/0 – voice vote

APPROVAL OF CUSTODIAN – LENOX

P-2-b

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Robert Owens, as a 3:00 p.m. – 11:00 p.m. custodian, assigned to Lenox Elementary School, effective September 14, 2016 through June 30, 2017. (Step 2 - \$32,775 to be prorated)

Motion by Mrs. Schwartz, seconded by Mrs. Cioppa; carried 7/0 voice vote

COMPUTER TEACHER-LAKESIDE

P-2-c

It is recommended by the Superintendent of Schools that the Board of Education approve the 6th period class stipend for computer teacher, assigned to Lakeside Middle School, as follows:

Name	Position	Effective Dates
Dania Emusov	Computer Teacher/ Leave Replacement	9/9/16 – 12/12/16
Jennifer Gaddis	Computer Teacher/ Returning from Leave	11/1/17-6/22/17

Motion by Mrs. Schwartz, second by Mrs. Horn; carried 6/0/1 **Roll Call** vote

SUBSTITUTES

P-2-d

It is recommended by the Superintendent of Schools that the Board of Education approve Alexis Sevecke as a substitute teacher for the 2016-2017 school year.

Motion by Mrs. Schwartz, seconded by Mr. SanTERS; carried 7/0 – voice vote

APPROVAL OF STUDENT TEACHERS

P-2-e

It is recommended by the Superintendent of Schools that the Board of Education approve the following student teacher for the 2016-2017 school year:

NAME	COLLEGE	GRADE/SUBJECT/ TEACHER	DATES
Cheyenne Richardson	Monmouth University	Mrs. Aiello/K-6 Inclusion	9/14/16-12-23-16 Pending Fingerprinting
Alexis Sevecke	Monmouth University	Mrs. Serra/K-6 Inclusion	9/14-16- 12-23/16

Motion by Mrs. Horn, seconded by Mrs. Schwartz; carried 7/0

CURRICULUM & INSTRUCTION

APPROVAL OF FIELD TRIPS

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2016-2017 school year:

Day/Date	School/Dept.	Grade/Club	Destination
Fri.,9/30/16	PLHS	FBLA Club – To participate in the FBLA Northern Region Summit.	Wallkill Valley High School Hamburg, NJ

APPROVAL OF FIELD TRIPS

C-1-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2016-2017 school year:

Day/Date	School/Dept.	Grade/Club	Destination
Fri., 9/30/16	PLHS	FBLA Officers-FBLA Northern Region Summit- Keynote speaker, interactive activities/brainstorming session for the 2016-2017 school year.	Wallkill Valley High School Hamburg, NJ
Tues., 9/20/16	PLHS-Life Skills Class	Students will learn to utilize skills learned in the classroom out in a real world setting situation.	Walking Tour of Pompton Lakes
Tues., 9/27/16	PLHS-Life Skills Class	Students will learn to utilize skills learned in the classroom out in a real world setting situation.	Walking Tour of Pompton Lakes
Tues., 10/4/16	PLHS-Life Skills Class	Students will learn to utilize skills learned in the classroom out in a real world setting situation.	Walking Tour of Pompton Lakes

Motion by Mrs. Shaw, seconded by Mrs. Horn; carried 7/0 **Roll Call** Vote.

NOTE: ITEM NO'S C-1 AND C-1-a were voted on together.

POLICIES & REGULATIONS

2nd READING

REVISED POLICIES/REGULATIONS

D-1

P5111 Eligibility of Resident/Nonresident Pupils

It is recommended by the Superintendent of Schools that the Board of Education approve the 2nd reading of the following revised policies and regulations:

P5111 Eligibility of Resident/Nonresident Pupils

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; carried 7/0 Roll Call vote.

MISCELLANEOUS

**APPROVAL OF THE POMPTON LAKES PREVENTION
COALITION'S REQUEST TO CONDUCT A STUDY**

E-1

It is recommended by the Superintendent of Schools that the Board of Education give permission to the Pompton Lakes Prevention Coalition to conduct a study focused on attitudes and trends toward drug use among students in grades 7-12. Consistent with Board Policy, the district will obtain active consent from the parents/guardians for any student who participates.

Motion by Mrs. Horn, seconded by Mrs. Shaw; carried 7/0 – voice vote

ROUTINE MATTERS

Hearing of Public (Second Session) – Mrs. Reicher asked is the costs listed in item no. F-9 are in line with past years. Dr. Amoroso responded that the costs are in line.

Mr. Paolo Miyashiro, Student Council Representative, asked for additional information about the Pompton Lakes Coalition survey.

Old/New Business – NA

Future Meetings –Mr. Salus announced that the next meeting will be held on October 4, 2016.

Mr. Salus announced that there will be an Executive Session and then read the following statement:

MOTION TO ADJOURN

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT;

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken when the board returns to public session.

The Board returned from Executive Session at 8:18 pm.

PERSONNEL
RESIGNATION

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Mrs. Kathleen Gatsch, elementary school teacher, effective October 3, 2016.

Dr. Amoroso and the Board stated publicly that Mrs. Gatsch will be missed and thanked her for her thirteen (13) years of service.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; carried 6/0/1 ROLL CALL Vote.

MOTION TO ADJOURN

Motion by Mrs. Shaw, seconded by Mr. Santers to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 8:20 pm. Motion carried 7/0 – voice vote.

Respectfully submitted,

Renee Taveniere

Renee Taveniere
Board Secretary

