

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
REGULAR MEETING MINUTES**

TUESDAY, December 6, 2016
Board of Education Conference Room-7:30 pm

ROUTINE MATTERS

Call to Order –Mrs. Nancy Schwartz, Board Member, called the Regular Meeting of the Pompton Lakes Board of Education to order at 7:32 pm.

Flag Salute – Mrs. Schwartz led the flag salute and read the following notice:
In accordance with the “**New Jersey Open Public Meetings Law**,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on April 7, 2016.

Mr. Carl Padula asked for a moment of silence to remember those serving in our armed forces.

2016-2017 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 12, 2016
	August 23, 2016
September 6, 2016	September 13, 2016
October 4, 2016	October 18, 2016
	November 1, 2016
December 6, 2016	December 13, 2016
January 3, 2017 Reorganization Meeting	January 10, 2017
February 7, 2017	February 14, 2017
March 7, 2017	March 14, 2017
April 4, 2017	April 18, 2017
May 2, 2017	May 9, 2017
June 6, 2017	June 13, 2017

Roll Call-The following members were present:

Mrs. Eileen Horn
Mr. Scott SanTERS
Mrs. Nancy Schwartz

Mr. Carl Padula
Mrs. Stephanie Shaw (arrived at 7:35 pm)
Mr. Tim Troast
Mr. Bobby Cruz (arrived at 7:46 pm)

ABSENT (with advanced notice):

Mrs. Traci Cioppa
Mr. Tom Salas
Ms. Kelly Norris

ALSO PRESENT:

Superintendent, Paul Amoroso
School Business Administrator, Renee Taveniere
One member from the Town Council/Mayor's Office
One member of the public

Correspondence – Dr. Amoroso reported that he received a letter from St. Mary's school thanking the school community for partnering in the local food drive. Dr. Amoroso also reported that the lead / water test results came back within acceptable ranges. 43 additional tests were conducted subsequent to the testing done in July. Dr. Amoroso then stated testing is required to be to be conducted every six (6) years.

Presentation - Mr. Jim Cerullo, CPA and principal of the firm Ferraioli, Wielkocz, Cerullo & Cuva, P.A. reviewed the June 30, 2016 Annual Fiscal Audit. Mr. Cerullo stated the district is in good financial standing.

Hearing of Public (First Session) and Comments by Board Members – No one from the public wished to be heard. Mrs. Schwartz closed the Open Public session.

Approval of Minutes

It is recommended that the following minutes be approved: Board of Education Regular & Executive Meetings November 1, 2016

Motion by Mrs. Shaw, seconded by Mr. Troast; **Roll call** vote carried – 7/0.

FINANCE

FINANCE, Cont'd.

APPROVAL OF OUT-OF-DISTRICT PLACEMENT

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve a student (ID#7559531937) placement to attend The Phoenix Center, Nutley, NJ effective December 5, 2016. (Tuition for remainder of 2016-2017 school year is \$43,091.00)

Motion by Mrs. Horn, second by Mr. Cruz. Motion carried by unanimous voice vote – 7/0.

Background

This is a change in placement from a current out-of-district student.

APPROVAL OF DONATION

F-9

It is recommended by the Superintendent of Schools that the Board of Education accept the donation of a bass guitar from Mr. Bill DePiero, estimated value \$ 450.

Motion by Mrs. Shaw and seconded by Mrs. Horn. Motion carried by unanimous voice vote – 7/0.

Background

Mr. DePiero builds bass guitars and generously offered to donate one to our music department. The department currently does not have a bass guitar and this would be an excellent addition to our program.

FINANCE, cont'd.

**APPROVAL OF TRANSPORTATION ROUTE
 CONTRACTED WITH NRESC**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contract with Northern Regional Educational Services Commission for the 2016-2017 school year:

Route #	School	Contractor	Estimated Cost of Route	Dates
FORPL	Forum School	FYFA, LLC	\$2781.00	10/17/16- 10/31/16

Motion by Mrs. Shaw and seconded by Mrs. Horn. Motion carried by unanimous voice vote – 7/0.

**APPROVAL OF THE COMPREHENSIVE
 FINANCIAL REPORT – 2015-2016**

F-12

It is recommended by the Superintendent of Schools that the Board of Education approve the Comprehensive Annual Financial Report for 2015-2016 school year as prepared by Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Motion by Mrs. Shaw and seconded by Mr. Santers. Motion carried by **roll call vote** – 7/0.

**APPROVAL AND ACCEPTANCE
 OF THE CORRECTIVE ACTION PLAN – 2015-2016**

F-13

It is recommended by the Superintendent of Schools that the Board of Education approve and accept the Corrective Action Plan for the Comprehensive Annual Financial Report for the 2015-2016 school year as follows:

Recommendation Number	Corrective Action Approved by the Board
#1. Payroll – All employees eligible to be enrolled in DCRP are enrolled in a timely manner.	All employees eligible earning more than \$5,000 per year will be enrolled into the DCRP retirement system.
#2. Employee health benefit costs were not properly deducted from the employee's pay.	Employees will make their required employee health benefits contribution.

#3. Three budgetary account lines were over-expended due to mistakenly appropriating the budgetary withdrawal from the maintenance reserve twice and resulting in a disallowance of subsequent budgetary transfers.	The budgetary withdrawal from restricted reserve accounts will be done only once.
#4. Several vendors who were paid in excess of \$17,500 did not have current Political Contribution Disclosure forms on file.	Procedures will be implemented to ensure that vendors paid in excess of \$17,500 file a Political Contribution Disclosure form with the district.

Motion by Mrs. Horn and seconded by Mrs. Shaw. Motion carried by **roll call vote – 7/0**.

PERSONNEL

RESIGNATIONS

LANGUAGE ARTS – LAKESIDE

P-1

It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of Susan Lombardi, language arts teacher assigned to Lakeside Middle School, effective February 28, 2017.

Motion by Mr. Cruz and seconded by Mr. Troast. Motion carried by **roll call vote – 7/0**.

Background

Mrs. Lombardi began teaching at Lakeside School in 1986. For 30 years, she has been an outstanding teacher, mentor and grade level leader. Mrs. Lombardi’s students consistently perform at the highest levels and her warm and genuinely caring approach have made her a favorite among countless students.

PERSONNEL, cont'd.

APPOINTMENTS

APPROVAL OF SECRETARY – SPECIAL SERVICES

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve Diane Gelok as a secretary, assigned to the Special Services Department, effective January 2, 2017 through June 30, 2017. (Step 7 - \$38,000 to be prorated)

Motion by Mr. Troast and seconded by Mr. SanTERS. Motion carried by unanimous voice vote – 7/0.

CURRICULUM & INSTRUCTION

FIELD TRIPS

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2016-2017 school year:

Day/Date	School/Dept.	Grade/Club	Destination
Tues., 12/13/16 Rain Date Wed., 12/14/16	Lakeside	Student Council Representa- tives – Students will wrap gifts for needy children as part of the PBA Local 161 Holiday Project.	PL Civic Center
Sat., 12/17/16	PLHS	Environmental Club – to bring awareness of the local beauty in our environment and how to protect it.	Pyramid Mountain Montville Township, NJ
Wed., 1/18/17	Lakeside	Band – Grades 6-8. This is a live performance of the world famous New York Philharmonic Orchestra for school aged children.	Lincoln Center Plaza NYC
Tues., 5/2/17	Lincoln	Kindergarten Class – Curriculum connection between literacy and theater. Kindergarteners	Memorial Auditorium Montclair State Univ.

		have a Dr. Seuss unit and use it to learn about rhyme.	
Fri., 5/26/17	PLHS	Music Department – Students will be adjudicated at a High Notes Music Festival and receive written and oral feedback of their performance.	Hershey Park Hershey, PA
Wed., 12/7/16	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Falls View & Holiday Bowl Oakland, NJ

Day/Date	School/Dept.	Grade/Club	Destination
Wed., 12/14/16	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Willow Brook Mall Wayne, NJ
Wed., 12/21/16	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Chili's Restaurant Riverdale, NJ
Wed., 1/4/17	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community	Frank's Pizza and ShopRite Oakland, NJ

		settings and environments.	
Wed., 1/11/17	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Panera Bread and Five Below Wayne, NJ
Wed., 1/18/17	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Applebee's Restaurant Butler, NJ
Fri., 1/6/17	PLHS	Life Skills Activities of Daily Living – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Panera Bread Wayne, NJ
Fri., 1/13/17	PLHS	Life Skills Activities of Daily Living – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Wal-Mart Riverdale, NJ

Day/Date	School/Dept.	Grade/Club	Destination
Fri., 1/20/17	PLHS	Life Skills Activities of Daily Living – SWBAT work on functional and life applicable skills as appropriate within a variety of community	ShopRite and Falls View Grill Oakland, NJ

		settings and environments.	
Fri., 1/27/17	PLHS	Life Skills Activities of Daily Living – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Target Riverdale, NJ
1/3, 1/10, 1/17, 1/24, 1/31	PLHS	Life Skills Class – SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Walking CBI Downtown Pompton Lakes

Motion by Mr. Troast and seconded by Mrs. Shaw. Motion carried by unanimous voice vote.

POLICIES & REGULATIONS

MISCELLANEOUS

- 1. Hearing of Public (Second Session)** – No one from the public wished to be heard.
- 2. Old/New Business** – Mr. Cruz brought up the recent decision by the local police department to rotate crossing guards. Parents have come forward and asked board members for their assistance in maintaining the crossing guards’ current assignment. Dr. Amoroso will reach out to the Police Chief on behalf of the Board. Dr. Amoroso also reminded the Board and public that the crossing guards are township employees and not Board employees.
- 3. Dr. Amoroso** informed the Board that the superintendent from the Riverdale School District has asked to have a shared meeting in January to discuss shared services between the two districts. Dr. Amoroso will obtain a list of available dates and bring them forward to the Board.
- 4. Future Meetings – December 13, 2016 Regular Meeting, 7:30 pm, Board Office conference room.**
- 5. Adjournment to Executive Session to discuss matters of personnel.**

G. MOTION TO ADJOURN

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT;

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken when the board returns to public session.

Motion by Mr. Cruz and seconded by Mr. Troast to move to Executive Session at 8:05 pm.
Motion passed unanimously by voice vote – 7/0.

The Conference Meeting of the Pompton Lakes Board of Education reconvened at 8:20 pm.

PERSONNEL

APPROVAL OF MERIT BONUS

F-15

Whereas, on September 8, 2015, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Pompton Lakes Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2015-2016 school year, and

Whereas, the board of Education has now reviewed indicators of the achievement of Goal #5

Resolved, the board of Education makes the following determinations and directs that its determination be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Criteria	Status	Merit Bonus Approved
At least 30% of students showing High Growth (SGP at 65 or above) from the results of the 2016 state assessments (PARCC)	Partially Achieved	Two and ninety-six hundredths (2.96) percent of base salary (\$4,662.00)

Motion by Mr. Troast and seconded by Mrs. Shaw. Motion passed by **roll call vote** – 7/0.

Motion by Mr. Cruz and seconded by Mrs. Horn to adjourn the Conference Meeting of the Pompton Lakes Board of Education at 8:18 pm. Motion approved by unanimous voice vote- 7/0.

Respectfully submitted,

Renee Taveniere

Board Secretary