

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
REGULAR MEETING MINUTES
BOARD OF EDUCATION MEETING – BOARD OFFICE – 7:30 P.M.**

ROUTINE MATTERS

1. Call to Order –Mrs. Nancy Schwartz, Board member, called the meeting to order at 7:30 pm.

2. Flag Salute-Mrs. Schwartz led the flag salute and read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on April 7, 2016.

Mr. Carl Padula asked for a moment of silence to remember those serving in our armed forces.

2016-2017 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 12, 2016
	August 23, 2016
September 6,2016	September 13, 2016
October 4, 2016	October 18, 2016
	November 1, 2016
December 6, 2016	December 13, 2016
January 3, 2017 Reorganization Meeting	January 10, 2017
February 7, 2017	February 14, 2017
March 7, 2017	March 14, 2017
April 4, 2017	April 18, 2017
May 2, 2017	May 9, 2017
June 6, 2017	June 13, 2017

4. Roll Call – the following members were present:

Mrs. Traci Cioppa

Mr. Robert Cruz-arrived at 7:40 pm

Mrs. Eileen Horn

Mr. Carl P. Padula

Mr. Scott Santers

Mrs. Nancy Schwartz

Mr. Tim Troast

The following members were absent with advance notice:

Mr. Tom Salus

Mrs. Stephanie Shaw

Ms. Kelly Norris

5. Correspondence

Dr. Amoroso commented that this past week the nation retired Senator Mr. John Glen. Mr. Glen was an extraordinary individual-he served in the United States military; he was a pioneer astronaut; a well-respected Ohio senator; and humanitarian.

Dr. Amoroso reminded the Board and members of the public that the Lakeside holiday concert is scheduled for Thursday, December 15, 2016 at 7:00 pm and that the Pompton Lakes High School holiday concert is scheduled for Wednesday, December 21, 2016 at 7:00 pm. Information regarding both of these concerts can be found on the district website.

6. Hearing of Public (First Session) and Comments by Board Members –no one from the public wished to be heard.

7. Approval of Minutes

Mr. Padula moved and Mr. Santers seconded approving the December 6, 2016 Conference and Executive Session Meeting Minutes:

Motion approved by roll call vote-5/0/1 (Mrs. Cioppa abstained as she was not present at the 12/6/16 meeting.) Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote on the approval of meeting minutes.

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve the bills in the amount of **\$1,160,610.18** for the month of **December 2016**.

Motion by Mrs. Horn, seconded by Mr. Santers. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

Finance, cont'd.

APPROVAL OF PAYROLL FOR PAYMENT

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of **\$2,000,768.61** for the month of **November 2016**.

Motion by Mr. Padula, seconded by Mrs. Cioppa. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of **\$28,374.13 for** the month of **October 2016**.

Motion by Mr. Padula, seconded by Mr. Santers. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

Background.

See Following

APPROVAL OF FINANCIAL REPORTS

F-4

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the months ending **September 30, 2016 and October 31, 2016** approved.

Moved by Mr. Padula, seconded by Mr. Santers. Motion carried **roll call** vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

APPROVAL OF TRANSFER OF FUNDS

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the transfers for the month of **October and November 2016**.

Motion by Mr. Padula, seconded by Mrs. Horn. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

Finance, cont'd.

APPROVAL TO ATTEND CONFERENCE

F-6 &

F-6-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following:

Name & School	Conference/ Seminar/ Workshop	Date	Location	Registration Fee	Other Costs
Kellyann Engdahl Lincoln	Google Level 1 Certification Bootcamp	1/11/17 & 1/12/17	Montclair University	\$299.00	Mileage: \$ 15.38
Michelle Jassin Lincoln	Makerspace Basic for Grades 4-8	1/26/17	Bergen Tech., Hackensack	\$160.00	Mileage: \$12.65
Michelle Jassin Lincoln	Makerspace Basic for Block Coding and the Physical World (K- 8)	3/24/17	Bergen Tech., Hackensack	\$160.00	Mileage: \$12.65
Name & School	Conference/ Seminar/ Workshop	Date	Location	Registration Fee	Other Costs
Karyn Hennessy PLHS	Ten Tools You Can Use Tomorrow to Increase Your Students' Learning	1/6/17	West Orange, NJ	\$245	

ADDED TO EACH COST ABOVE IS MILEAGE AT .31/MILE FOR ALL EMPLOYEES (To and From Work Site and Workshop) PLUS ACTUAL TOLLS AND PARKING

Motion by Mr. Padula, seconded by Mrs. Horn. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

**APPROVAL OF MULTIPLE DISABLED PROGRAM
(HIGH SCHOOL SELF-CONTAINED/LIFE SKILLS)
TUITION RATES – 2016-2017**

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the following Multiple Disabled Program tuition rate of the 2016-2017 school year:

Finance, cont'd.

2016-2017	TUITION	ABAT	TOTAL
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September – June	\$47,097.00	\$33,488.00	\$80,585.00
ESY	\$ 7,721.00	\$ 4,200.00	\$11,921.00
TOTALS	<u>\$54,818.00</u>	<u>\$37,688.00</u>	<u>\$92,506.00</u>

Motion by Mr. Padula, seconded by Mr. Santers. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

**APPROVAL TO SUBMIT NCLB AMENDMENT
AND ACCEPT FUNDS FOR FY2017**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of an amendment to the No Child Left Behind FY2017 and also to accept the funds for the FY2017 in the amount of \$2,795.00.

Motion by Mr. Santers, seconded by Mr. Padula. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

Background

The funds were not expended in FY2016 and can be added to FY2017.

APPROVAL TO SUBMIT THE QSAC EQUIVALENCY APPLICATION

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the district’s QSAC Equivalency Application to the Department of Education.

Motion by Mrs. Cioppa, seconded by Mr. Santers. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

Background

The Department of Education established an equivalency process that allows high performing districts to demonstrate continued compliance with QSAC regulations. This equivalency process involves the Department’s review of the district’s 2015-2016 QSAC Statement of Assurance and analysis of other critical QSAC indicators in each of the five mandated areas. The district successfully met these requirements and is eligible to submit an equivalency application.

Finance, cont’d.

**APPROVAL TO SUBMIT 2016 THE ESEA ACCOUNTABILITY
ACTION PLAN – 2016 PARTICIPATION RATE - LENOX**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the 2016 Elementary and Secondary Education Act (ESEA) Action Plan for 2016 – Participation Rate – Lenox Elementary School.

Motion by Mrs. Horn, seconded by Mr. Padula. Motion carried voice vote-6/0. Note: Mr. Cruz arrived after the roll call vote and was not eligible to vote.

PERSONNEL
APPOINTMENTS

APPROVAL OF EXTRA PERIOD STIPEND –
SOCIAL STUDIES/SPECIAL ED – PLHS

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the extra period stipends of 1.75 classes for Brian De Young (replacing Bernadette Wines), social studies/special education teacher, assigned to Pompton Lakes High School, effective on or before January 2, 2017. (\$10,227 to be prorated)

Motion by Mr. Troast, seconded by Mr. Santers. Motion carried voice vote-7/0.

APPROVAL OF EXTRA PERIOD STIPEND –
AUSTISM PROGRAM – TEEN PLACE – LAKESIDE

P-1-a

It is recommended by the Superintendent of Schools that the Board of Education approve the extra period stipends of 2.0 classes for Mary Kretlow, Autism Program – Teen Place teacher, assigned to Lakeside Middle School, retroactively effective for the 2015-2016 school year. (\$11,688.00)

Motion by Mrs. Horn, seconded by Mr. Santers. Motion carried voice vote-7/0.

APPROVAL OF SUBSTITUTES AND VOLUNTEERS – 2016-2017

P-1-b

It is recommended by the Superintendent of Schools that the Board of Education approve the

Personnel, cont'd.

following substitutes for the 2016-2017 school year:

Substitute Teacher	Alia Attyeh Raed Attyeh Joseph Brown
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	Kaylene Irizarry Lux Morales Diane Morano Cheyenne Richardson Nicole Papadopoulos John Vittas
Substitute Nurse	Diane Krawiec
Substitute ABA Aides	Denise Miller
Substitute Instructional Aides	Nur Sheikhan
Substitute P/C Aides	Maribel Cardenas

Motion by Mr. Cruz, seconded by Mr. Troast. Discussion: Mr. Padula asked if this was final sub additions for the 16-17 school year. Dr. Amoroso responded that the sub list is evolving and names will be added throughout the year after the appropriate finger printing and background searches are completed.

Motion carried by 7-0 voice vote.

APPROVAL OF STUDENT TEACHERS

P-1-c

It is recommended by the Superintendent of Schools that the Board of Education approve the following student teachers for the 2016-2017 school year:

Name	College	School	Grade/Subject/ Teacher	Dates
Kerriane E. Conner	Ramapo College of NJ	PLHS	Math/ E. Zulali	1/17/17-5/5/17
Savannah Heimall	Caldwell University	Lakeside	English/ J. McGill	1/24/17-5/12/17
Nicole Margiotta	William Paterson University	Lakeside	Math/ M. Lee	1/19/17-5/4/17

Motion by Mrs. Horn, seconded by Mr. Troast. Motion carried by 7-0 voice vote.

CURRICULUM & INSTRUCTION

BOOK APPROVAL

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following book for the 2016-2017 school year:

Book & Class	Author	Publisher
<i>The Collector</i> Grade 11	John Fowles	Little, Brown and Company

Motion by Mrs. Horn, seconded by Mr. Troast. Motion carried by 7-0 **roll call** vote.

POLICIES & REGULATIONS

1st READING

REVISED POLICIES/REGULATIONS

D-1

- P4159 Support Staff Member School/District Reporting Responsibilities
- P5305 Health Services Personnel
- P5350 Student Suicide Prevention
- P9541 Student Teachers/Interns

- R5330 Administration of Medication
- R5350 Student Suicide

It is recommended by the Superintendent of Schools that the Board of Education approve the 1st reading of the following revised policies and regulations:

- P4159 Support Staff Member School/District Reporting Responsibilities
- P5305 Health Services Personnel
- P5350 Student Suicide Prevention
- P9541 Student Teachers/Interns

- R5330 Administration of Medication
- R5350 Student Suicide

Motion by Mrs. Horn, seconded by Mr. Santers. Motion carried by 7-0 **roll call** vote.

MISCELLANEOUS

APPROVAL OF AGREEMENT BETWEEN THE POMPTON LAKES BOARD OF EDUCATION, THE RINGWOOD BOARD OF EDUCATION AND THE LAKELAND BOARD OF EDUCATION RE: THE CONTRACT FOR THE ADMINISTRATOR OF THE AUTISM PROGRAM FOR THE 2015-2016 AND 2016-2017 SCHOOL YEARS

E-1

It is recommended by the Superintendent of Schools that the Board of Education approve the Agreement between the Pompton Lakes Board of Education, the Ringwood Board of Education and the Lakeland Board of Education re: the contract for the administrator of the Autism Program for the 2015-2016 and 2016-2017 school years.

Motion by Mr. Padula, seconded by Mr. Cruz. Motion carried by 7-0 voice vote.

APPROVAL OF AGREEMENT BETWEEN THE POMPTON LAKES BOARD OF EDUCATION, THE RINGWOOD BOARD OF EDUCATION AND THE LAKELAND BOARD OF EDUCATION RE: THE CONTRACT FOR THE BEHAVIORIST OF THE AUTISM PROGRAM FOR THE 2015-2016 AND 2016-2017 SCHOOL YEARS

E-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Agreement between the Pompton Lakes Board of Education, the Ringwood Board of Education and the Lakeland Board of Education re: the contract for the behaviorist of the Autism Program for the 2015-2016 and 2016-2017 school years.

Motion by Mr. Padula, seconded by Mr. Cruz. Motion carried by 7-0 voice vote.

HARASSMENT, INTIMIDATION AND BULLYING REPORT

E-3

WHEREAS, the Pompton Lakes Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on December 13, 2016 and BE IT THEREFORE RESOLVED, that the Board of Education affirms the Superintendent's recommendation regarding the HIB Report for November 2016.

Motion by Mr. Troast, seconded by Mr. Cruz. Motion carried by voice vote.

F. ROUTINE MATTERS

1. Hearing of Public (Second Session) – No one from the public wished to be heard.

2. Old/New Business - Mr. Carl Padula reported that he had observed a school bus carrying Pompton Lakes high school students home from PCTI and that several of the students on the bus were not wearing seat belts. Mr. Padula spoke to both Dr. Amoroso and NJSBO and was

Miscellaneous, cont'd.

informed that although school buses are required to have seat belts for passengers the bus company and driver cannot force students to wear them.

Mr. Cruz asked if there has been feedback from parents about the aftercare program.

3.Future Meetings – January 3, 2017 – Reorganization Meeting; January 10, 2017 – Regular Meeting.

G. MOTION TO ADJOURN – Motion by Mr. Santers and seconded by Mr. Cruz to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 7:55 pm. Motion carried by voice vote 7-0.

Respectfully submitted,

Renee Taveniere
Board Secretary