

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
REGULAR MEETING MINUTES
BOARD OF EDUCATION MEETING – BOARD OFFICE – 7:30 P.M.**

ROUTINE MATTERS

- 1. Call to Order –Mr. Tom Salus, Board President, called the meeting to order at 7:30 pm.**
- 2. Flag Salute-Mr. Salus led the flag salute and read the following notice:**

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on April 7, 2016.

Mr. Carl Padula asked for a moment of silence to remember those serving in our armed forces.

2016-2017 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 12, 2016
	August 23, 2016
September 6, 2016	September 13, 2016
October 4, 2016	October 18, 2016
	November 1, 2016
December 6, 2016	December 13, 2016
January 3, 2017 Reorganization Meeting	January 10, 2017
February 7, 2017	February 14, 2017
March 7, 2017	March 14, 2017
April 4, 2017	April 18, 2017
May 2, 2017	May 9, 2017
June 6, 2017	June 13, 2017

4. Roll Call – the following members were present:

Mr. Robert Cruz-absent with advance notice
Mrs. Traci Cioppa
Mrs. Eileen Horn
Ms. Kelly Norris-Riverdale Representative-absent with advance notice
Mr. Carl P. Padula
Mr. Karl Roman
Mr. Tom Salus
Mrs. Stephanie Shaw-arrived at 7:35 pm

ROUTINE MATTERS, cont'd.

Mrs. Nancy Schwartz
Mr. Tim Troast

Dr. Paul Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Business Administrator/Board Secretary were also present as well as three administrators, three teaching staff members, seven middle grade students, two council representatives, and five members of the public.

5. CORRESPONDENCE

Dr. Paul Amoroso reported that Ms. Heather Radomski, Lakeside 7th grade student, placed second in the Patron and the Patriot essay contest. Dr. Amoroso and the Board publically congratulated Heather.

6. STUDENT COUNCIL REPRESENTATIVE REPORT

Mr. Paolo Miyashiro, Student Council Representative reported that the Fine Arts Night held on February 8, 2017 was well attended and an overwhelming success. Mr. Miyashiro reminded the Board and public that the spring musical will be held March 30th – April 1st. Tickets will be available shortly.

7. HEARING OF THE PUBLIC-no one from the public wished to be heard.

APPROVAL OF MINUTES

Motion by Mrs. Schwartz, seconded by Mr. Troast to approve the February 7, 2017 Conference Session Meeting Minutes. Motion approved by **roll call vote-7/0**

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve the bills in the amount of **\$3,497,474.86** for the month of **February 2017**.

Motion by Mr. Padula, seconded by Mrs. Horn. Motion passed unanimously by voice vote: 7/0.

Finance, cont'd.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of **\$75,734.17** for the month of **January 2017**.

Motion by Mrs. Cioppa and seconded by Mr. Padula. Motion passed unanimously by voice vote: 7/0.

APPROVAL OF FINANCIAL REPORTS

F-3

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the months ending **December 31, 2016** approved.

Motion by Mrs. Cioppa, seconded by Mr. Padula. Motion passed by **roll call** vote: 8/0. (Mrs. Shaw arrived at 7:35 pm.)

APPROVAL OF TRANSFER OF FUNDS

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the transfers for the month of **January 2017**.

Motion by Mr. Padula, seconded by Mrs. Schwartz. Motion carried unanimously by voice vote: 8/0.

Finance, cont'd.

APPROVAL TO ATTEND CONFERENCE

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the following:

Name & School	Conference/ Seminar/ Workshop	Date	Location	Registration Fee	Other Costs
Todd Brunner Lincoln	Job Readiness Skills for CEFM's	5/12/17	Parsippany, NJ	\$229.00	Mileage: \$13.58
Mary Ellen Twomey PLHS	NJSSNA Spring Conference	3/25/17	Iselin, NJ	\$199.00	
Mary dela Montaigne Lenox	NJSSNA Spring Conference	3/25/17	Iselin, NJ	\$199.00	Mileage: \$27.90

ADDED TO EACH COST ABOVE IS MILEAGE AT .31/MILE FOR ALL EMPLOYEES (To and From Work Site and Workshop) PLUS ACTUAL TOLLS AND PARKING

Motion by Mr. Padula, seconded by Mrs. Horn. Motion carried by voice vote: 8/0.

APPROVAL TO ACCEPT POMPTON LAKES PREVENTION COALITION GRANT

F-6

It is recommended by the Superintendent of Schools that the Board of Education accept a \$5,600.00 grant from the Pompton Lakes Prevention Coalition.

Motion by Mrs. Schwartz, seconded by Mr. Padula. Motion carried by voice vote: 8/0.

Background

The Pompton Lakes Prevention Coalition has once again committed funds for Lakeside's and the High School's school prevention programs. The activities are funded through the State Alliance Program under the Governor's Council on Alcoholism and Drug Abuse.

Finance, cont'd.

**RESOLUTION TO JOIN/RENEW MEMBERSHIP IN THE
POOLED INSURANCE PROGRAM OF NEW JERSEY**

F-7

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Pompton Lakes has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Pompton Lakes does hereby agree to join/renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2017 to June 30, 2020.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw. Motion carried unanimously by voice vote: 8/0.

**APPROVAL TO ACCEPT PASSAIC COUNTY
HISTORICAL SOCIETY DONATION**

F-8

It is recommended by the Superintendent of Schools that the Board of Education accept a \$323.00 donation from the Passaic County Historical Society.

Motion by Mrs. Horn, seconded by Mrs. Shaw. Motion carried unanimously by voice vote: 8/0.

Finance, cont'd.

Background

Funding was requested by Lenox School to cover the cost of a Field Trip to Lambert Castle. The Passaic County Historical Society had the funding and granted the request.

APPROVAL OF OUT-OF-DISTRICT PLACEMENT

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve a student (ID# 5154378446) placement to attend The Windsor Learning Center, Pompton Lakes, NJ, effective February 8, 2017. (Tuition for the 2016-17 school year will be \$25,010.00. \$305.00 x 82 days)

Motion by Mrs. Horn, seconded by Mrs. Schwartz. Motion carried unanimously by voice vote: 8/0.

Background

This student was in an out of district placement and the school was relocated. It was deemed not appropriate to have the student travel to the new location.

**APPROVAL OF TRANSPORTATION ROUTE CONTRACTED WITH
NORTHERN REGIONAL EDUCATIONAL SERVICES COMMISSION**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contract with Northern Regional Educational Services Commission for 2016-2017.

Route #	School	Contractor	Est. Cost of Route	Dates
PLCR	Lakeland Regional HS	Jets Transportation	\$19,034.40	3/31/17-June 2017

Motion by Mrs. Shaw, seconded by Mrs. Horn. Motion carried unanimously by voice vote: 8/0.

PERSONNEL

RESIGNATIONS

FOURTH GRADE - LENOX

P-1

It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of Jane Brown, fourth grade teacher assigned to Lenox School, effective June 30, 2017.

Motion by Mrs. Schwartz, seconded by Mr. Troast. Motion carried by **roll call** vote: **8/0**.

Background

Mrs. Brown began teaching at Lenox School in the fall of 1992. She taught 4th grade and 5th grade during her 25 year career. In 2014 she was named Lenox's Teacher of the Year.

LEAVES OF ABSENCE

THIRD GRADE - LENOX

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Lindsay Hedenhag, third grade teacher, assigned to Lenox School, effective May 30, 2017 through December 1, 2017.

<u>Dates</u>	<u>Coverage</u>	<u>Amount of Time</u>
5/30/17 – 6/22/17	<u>Federal Medical Leave Act</u> Medical covered under FMLA	4 Weeks
5/30/17 - 6/22/17	<u>Paid Sick Leave</u>	4 Weeks
9/5/17 - 12/1/2017	<u>New Jersey Family Leave</u> <u>Act</u> Medical covered under NJFLA	12 Weeks

Motion by Mrs. Schwartz, seconded by Mr. Padula. Motion carried by voice vote: 8/0.

Personnel, cont'd.
APPOINTMENTS

APPROVAL OF SUBSTITUTES AND VOLUNTEERS – 2016-2017

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the following substitutes for the 2016-2017 school year:

Substitute Teacher	Jessica Curran Thomas Kassab Robert Meyers Amy Moltane Alison Correnti
Substitute Instructional Aides	Pam Barrett Terri Giunta Luz Morales
Substitute Secretary	Selma Taskaya

Motion by Mr. Padula, seconded by Mr. Troast. Motion carried unanimously by voice vote: 8/0.

SCHOOL PREVENTION PROGRAMS – LAKESIDE AND HIGH SCHOOL

P-3-a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel as advisors for the Lakeside Middle School and Pompton Lakes High School prevention programs.

Name	Activity	Amount
Gineen Ricciardelli	Change Agents – PLMAC Youth Task Force	\$2,500.00
Sandra O'Connor	Game of Life	\$ 900.00
Andrea Curran	Game of Life	\$ 900.00

Motion by Mrs. Horn, seconded by Mrs. Schwartz. Motion carried unanimously by voice vote: 8/0.

LEAVE REPLACEMENT – LAKESIDE
GRADE 6 READING/LANGUAGE ARTS

P-3-b

It is recommended by the Superintendent of Schools that the Board of Education approve Afton Cohen as the grade 6 reading/language arts teacher (replacing R. Velozo), assigned to Lakeside

Personnel, cont'd.

Middle School, effective March 1, 2017 through June 30, 2017. (Step 1 – MA+15 - \$62,090 to be prorated)

Motion by Mr. Padula, seconded by Mrs. Schwartz. Motion carried by **roll call** vote: **8/0**.

CURRICULUM & INSTRUCTION

FIELD TRIPS

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2016-2017 school year:

Day/Date	School/Dept.	Grade/Club	Destination
Fri., 3/3/17 Fri., 3/10/17 Fri., 3/24/17 Fri., 3/31/17	High School	Life Skills Activities of Daily Living Students will be able to identify community places, helpers, and their functions. Demonstrate appropriate behaviors in community and apply life skills.	Shop Rite Chili's Wal-Mart Pompton Queen Diner
Tues., 3/7, 3/14, 3/21, 3/28, 4/4, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30, 6/6, 6/13, 6/20/17	High School	Life Skills Activities of Daily Living Students will be able to identify community places, helpers, and their functions. Demonstrate appropriate behaviors in community and apply life skills.	Pompton Lakes – CBI Walking Trips
3/19/17 – 3/20/17	High School/Social Studies	Constitution & Supreme Court	Washington, DC

Motion by Mr. Padula, seconded by Mrs. Shaw. Motion carried by **roll call** vote: **8/0**.

APPROVAL FOR NEW JOB DESCRIPTIONS- C-2
INSTRUCTIONAL TECHNOLOGY COACH AND DISTRICT COORDINATOR
FOR INSTRUCTIONAL TECHNOLOGY

It is recommended by the Superintendent of Schools that the Board of Education approve the new job descriptions, Instructional Technology Coach and District Coordinator for Instructional Technology.

Motion by Mr. Padula, seconded by Mr. Troast. Motion carried by **roll call** vote: **8/0**.

POLICIES & REGULATIONS

1st READING

NEW POLICIES/REGULATIONS D-1

It is recommended by the Superintendent of Schools that the Board of Education approve the 1st reading of the following new policies and regulations:

- P 2415.30 Title I – Educational Stability for Children in Foster Care
- P 2418 Section 504 of the Rehabilitation Act of 1973-Students
- R 2418 Section 504 of the Rehabilitation Act of 1973-Students
- R 7481 Unmanned Aircraft Systems (UAS also known as DRONES)

Motion by Mrs. Shaw, seconded by Mr. Troast. Motion carried by **roll call** vote: **8/0**.

POLICIES & REGULATIONS

REVISED POLICIES/REGULATIONS D-2

It is recommended by the Superintendent of Schools that the Board of Education approve the 1st reading of the following revised policies and regulations:

- P 5339 Screening for Dyslexia
- P 5460 High School Graduation
- P 8441 Care of Injured and Ill Persons
- R 8441 Care of Injured and Ill Persons
- P 1510 Americans with Disabilities Act
- R 1510 Americans with Disabilities Act
- P 5116 Education of Homeless Children

Policies and Regulations, cont'd.

R 5116 Education of Homeless Children
P 8330 Student Records
R 8330 Student Records
R 5514 Student Use of Vehicles on School Grounds

Motion by Mr. Troast, seconded by Mrs. Schwartz. Motion carried by **roll call** vote: **8/0**.

MISCELLANEOUS

HARASSMENT, INTIMIDATION AND BULLYING REPORT

E-1

WHEREAS, the Pompton Lakes Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on February 14, 2017 and BE IT THEREFORE RESOLVED, that the Board of Education affirms the Superintendent's recommendation regarding the HIB Report for January 2017.

Motion by Mr. Padula, seconded by Mrs. Shaw. Motion carried by voice vote: 7/0/1 (Mr. Salus abstained).

F. ROUTINE MATTERS

- 1. Hearing of Public (Second Session)** – Mr. Scott Santers reported to the Board that his daughter had recently been injured at a basketball game. The tape that is currently being used by athletes that sustain injuries is K tape and requires special training. Mr. Santers asked the Board to consider sending the district's athletic trainer to a course on application of the tape.
- 2. Old/New Business - NA**
- 3. Future Meetings** – Mr. Salus announced the March 7th and 14th future meeting dates.

Adjournment

Motion by Mr. Troast, seconded by Mrs. Shaw to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 7:55 pm. Motion carried unanimously by voice vote: 8/0.

Respectfully submitted,
Renee Taveniere
Board Secretary

