

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
REGULAR MEETING MINUTES
BOARD OF EDUCATION MEETING – POMPTON LAKES HIGH SCHOOL – 7:30 P.M.**

ROUTINE MATTERS

1. Call to Order

Mr. Salus, Board President, called the May 9, 2017 Regular Meeting of the Pompton Lakes Board of Education to order at 7:50 pm.

2. Mr. Salus lead the Flag Salute.

3. Reading of Notice

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on April 7, 2016.

2016-2017 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 12, 2016
	August 23, 2016
September 6, 2016	September 13, 2016
October 4, 2016	October 18, 2016
	November 1, 2016
December 6, 2016	December 13, 2016
January 3, 2017 Reorganization Meeting	January 10, 2017
February 7, 2017	February 14, 2017
March 7, 2017	March 14, 2017
April 4, 2017	April 18, 2017
May 2, 2017	May 9, 2017
June 6, 2017	June 13, 2017

4. Roll Call

- Mrs. Cioppa
- Mr. Cruz
- Ms. Norris
- Mr. Roman

Mr. Salus
Mrs. Schwartz
Mrs. Shaw

Mr. Troast, Mr. Padula, and Mrs. Horn were absent with advance notice.

Dr. Amoroso, Superintendent of Schools, Ms. Renee Taveniere, Board Secretary and six members of the public were also present.

5. Correspondence –N/A

6. Hearing of Public (First Session)-

Mrs. Jennifer Savastano thanked the Board for distributing the Pequannock Boys and Girls After School Care flier to parents of children in the district and posting the information on the district's website.

7. Approval of Minutes

It is recommended that the following minutes be approved:

Board of Education Budget Hearing Meeting	May 2, 2017
Board of Education Conference Meeting	May 2, 2017
Board of Education Executive Session	May 2, 2017

Motion by Mrs. Shaw and seconded by Mrs. Schwartz. Motion carried **roll call vote: 6/0/1** (Ms. Norris abstained as she was not present at the May 2, 2017 meeting.)

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve the bills in the amount of **\$2,955,057.10** for the month of **May 2017**.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa. Motion carried by voice vote, 7/0.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of **\$26,674.97** for the month of **April 2017**.

Motion by Mr. Cruz, seconded by Mrs. Schwartz. Motion carried by voice vote, 7/0.

Finance, cont'd.

APPROVAL OF FINANCIAL REPORTS

F-3

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary’s Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator’s Report and Treasurer of School Monies’ Report for the months ending **April 30, 2017** approved.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw. Motion carried by **roll call vote, 7/0.**

APPROVAL OF TRANSFER OF FUNDS

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the transfers for the month of **April 2017.**

Motion by Mrs. Shaw, seconded by Mr. Cruz. Motion carried by voice vote, 7/0.

**APPROVAL OF ADDENDUM
FOR FOOD SERVICE MANAGEMENT**

F-5

It is recommended by the Superintendent of Schools that the Board accept the Addendum to Agreement for 2017-2018 Food Service Management with Maschio’s Food Service.

- Yearly Management Fee: \$9,928
- Guarantee of Minimum Profit: \$17,000

Motion by Mrs. Shaw, seconded by Mrs. Schwartz. Motion carried by voice vote, 7/0.

APPROVAL OF LUNCH/BREAKFAST PRICES – 2017-2018

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following lunch/breakfast prices for the school year 2017-2018:

<u>School</u>	<u>Milk/Juice</u>	<u>Students</u>	<u>Adults</u>
High School Lunch	\$.55	\$3.50	\$4.00
Lakeside Lunch	\$.55	\$3.05	\$4.00
Lenox/Lincoln Lunch	\$.55	\$2.90	\$4.00

Lenox/Lincoln Breakfast	\$.50	\$1.85	\$2.50
Lakeside Breakfast	\$.50	\$1.85	\$2.50

Motion by Mrs. Schwartz, seconded by Mr. Cruz. Motion carried by voice vote, 7/0.

APPROVAL OF SHARED SERVICES
EXTENDED SCHOOL DAY/PARENT TRAINERS

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the Shared Services Agreement with Northern Region Educational Services Commission to provide Extended School Day/Parent Trainers at a fee of \$40.00/hour to the Commission for the 2017-2018 school year.

Motion by Mrs. Shaw, seconded by Mr. Cruz. Motion carried by voice vote, 7/0.

APPROVAL OF SHARED SERVICES
EXTENDED SCHOOL DAY/PARENT TRAINERS' COORDINATOR

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the Shared Services Agreement with Northern Region Educational Services Commission to provide an Extended School Day/Parent Trainers' Coordinator at a fee of \$60.00/hour to the Commission for the 2017-2018 school year.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa. Motion carried by voice vote, 7/0.

APPROVAL OF TUITION STUDENT –
THE CHILDREN'S P.L.A.C.E. – 2016-2017

F-9

It is recommended by the Superintendent of Schools that a student (ID# 7042995767) who resides in the Bloomingdale, NJ Public School District, be accepted and enrolled into the Children's P.L.A.C.E. effective March 20, 2017 to June 30, 2017. The financial reimbursement from the Bloomingdale School's Board of Education will be in the form of tuition plus the costs for the services of a one-on-one aide. (Tuition for the 2016-2017 school year will be \$80,585.00 prorated)

Motion by Mrs. Schwartz, seconded by Mrs. Shaw. Motion carried by voice vote, 6/0/1. (Ms. Norris abstained.)

Finance, cont'd.

APPROVAL OF PROJECT COORDINATOR

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve Environetics, Inc. to serve as project coordinator for a feasibility study to be performed at Lakeside School at a cost not to exceed \$5,000.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw. Motion carried by voice vote, 6/0/1. (Ms. Norris abstained.)

**APPROVAL OF WING ROOF REPLACEMENT BID
FOR THE POMPTON LAKES HIGH SCHOOL**

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve the following resolution:

WHEREAS, the Pompton Lakes Board of Education (“Board”) advertised for bids for the 1961 Wing Roof Replacement at the Pompton Lakes High School (“Project”); and

WHEREAS, on May 2, 2017, the Board received seven (7) bids for the Project; and

WHEREAS, the lowest responsible bid was submitted by Roof Management, Inc. (“Roof Management”) for the Base Bid of \$278,000.00 plus Alternate #1 in the amount of \$4,500.00, for a total contract sum of \$282,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Project to Roof Management for the Base Bid of \$278,000.00, plus Alternate #1 in the amount of \$4,500.00, for a total contract sum of \$282,500.00; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Roof Management timely furnishing the requisite insurance certificates, performance bond, form of agreement between the owner and contractor, and other documents as required in the Project specifications; and

BE IT FURTHER RESOLVED that the Superintendent of Schools, Board President and Board Secretary are hereby authorized to execute any documents necessary to effectuate the purposes of this Resolution.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz. Motion carried by **roll call vote, 7/0.**

**PERSONNEL
APPOINTMENTS**

PLHS – MATHEMATICS TEACHER

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve Kerrienne Conner as a mathematics teacher (replacing J. Kee), assigned to Pompton Lakes High School effective September 1, 2017, pending certification. (Step 1 – BA - \$56,240)

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz. Motion carried by **roll call vote, 7/0.**

LEAVE REPLACEMENT TEACHER – LENOX

P-1a

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Carly E. Norman grade three leave replacement teacher (replacing L. Hedenhag) assigned to Lenox Elementary School, effective May 31, 2017 through June 30, 2017. (Step 1 – BA - \$55,790/pro-rated)

Motion by Mrs. Schwartz, seconded by Mr. Roman. Motion carried by **roll call vote, 6/0/1.** (Ms. Norris abstained.)

APPROVAL OF SUBSTITUTES

P-1b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2016-2017 school year.

Substitute Teachers	Tina Brindisi Terri Giunta James Geist Diana Irribarre
Substitute P/C Aides	Dana Mikolajczyk
Substitute Instructional Aides	Dana Mikolajczyk
Volunteer/School	Jamie Engels/PLHS Marching Band (Pending fingerprinting)

Motion by Mr. Salus, seconded by Mr. Cruz. Motion carried by voice vote, 7/0.

**MIDDLE SCHOOL ACADEMIC
ENRICHMENT PROGRAM – JUNE 26, 2017 – JULY 28, 2017**

P-1c

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff members for the Lakeside Summer Enrichment program.

PERSONNEL, cont'd.

Position	Name	Amount
Summer School Coordinator	Lauren Aiello	\$5,340.00
6 th & 7 th Grades English Teacher	Melissa Serra	\$4,565.00
6 th & 7 th Grades Math Teacher	Michelle Ginart	\$4,565.00
8 th Grade English Teacher	Meghan Moyle	\$2,530.00
8 th Grade Math Teacher	Maureen Lee	\$2,530.00

Mrs. Schwartz, seconded by Mrs. Cioppa. Motion carried by voice vote, 6/0/1. (Ms. Norris abstained.)

Background

All salaries are paid through Title I Federal Grant funding.

ELEMENTARY ACADEMIC
ENRICHMENT PROGRAM – JUNE 26, 2017 – JULY 28, 2017

P-1d

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff members for the Elementary Summer Enrichment program:

Position	Name	Amount
Summer School Coordinator	Michael McCarthy	\$3,690.00
Teacher	Marie Kolakowski	\$2,887.50
Teacher	Marc Oliver	\$2,887.50
Teacher	Rachel Tintle	\$2,887.50
Teacher	Cheryl Wright	\$2,887.50

Motion by Mr. Salus, seconded by Mr. Cruz. Motion carried by voice vote, 6/0/1. (Ms. Norris abstained.)

Background

All salaries are paid through Title I Federal Grant funding.

MIDDLE AND ELEMENTARY SCHOOLS ACADEMIC
ENRICHMENT PROGRAM – JUNE 26, 2017 – JULY 28, 2017

P-1e

Personnel, cont'd.

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff members for the Summer Enrichment program:

Summer School Nurse-Lakeside & Lenox	Mary dela Montaigne	\$1,980.00
Summer School Nurse- Lakeside & Lenox	Sue Biagini	\$1,980.00

Motion by Mr. Cruz, seconded by Mrs. Schwartz. Motion carried by voice vote, 6/0/1. (Ms. Norris abstained.)

Background

All salaries are paid through Title I Federal Grant funding.

APPOINTMENTS

TEACHERS – HIGH SCHOOL

P-1f

It is recommended by the Superintendent of Schools that the Board of Education approve the following reappointments of district personnel for the 2017-2018 school year.

Eileen Allan Eileen Atterbury Danielle Bonanno Arthur J. Brown Robert Cole Lori Conte Dennis DeCarlo Louise Decker Robert Edgar Chad Flynn Carol Helm Karyn Hennessy Matthew Hennessy Caterina Hoffman Justin Jones Paul Koontz Dorota Kuras Emily Light Scott Mahoney Deborah Malvetti Ruth Megnin (.6) Thomas Owens Christine Parisi Christopher Patrick Marcela Petric Paulo Pinto Loren Renninger Gineen Ricciardelli	<p><u>Department Chairpersons</u> Michael Riordan Renée Russo Stephen Tarsitano Michael Yuhas</p> <p><u>Fourth Contract (Tenure Year)</u> Michael Cemelli</p> <p><u>Third Contract</u> Gail DeGraw (1/11/20)</p> <p><u>Second Contract</u> Nora Baena-Cano Matthew Foley David Pede Danielle Wankmuller Kevin Wortman</p>
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<p>Nancy Sarnelli Cheryl Schlick Paula Schweitzer (.8) Paul Smith Marie Stelling Evan Stolbach (.2) Margo Streicher Kevin Sullivan Kimberly Tanella Robert Texel Damian Tuorto John Turano Lori Waldron Bernadette Wines Elvira Zulali</p>	
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APPOINTMENT OF DISTRICT PERSONNEL
TEACHERS - LAKESIDE

<p>Lauren Aiello Douglas Batsch Michele Carosia Heather Clarke Tom Clarke Lindsay Corbett Andrea Curran Jennifer Gaddis Lauren Gavin Jenna Gnade Matthew Hales Mary Kretlow Martha LaCouture Maureen Lee Mary Jo Lo Presti Janine Maletsky Ryan McCleery Joan McGill Ruth Megnin (.2) Meghan Moyle Melissa Neville Michelle Nicol Lisa Ortega Sara Ricigliano Paula Schweitzer (.2) Melissa Serra Jennifer Signoretti Jason Stier Evan Stolbach (.8) Paul Tanis</p>	<p><u>Third Contract</u> Tanner Wilson</p> <p><u>Second Contract</u> Michelle Ginart</p> <p><u>First Contract</u> Melissa Hackett (03-01-2021)</p>
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Jeannette Tappan Rebecca Velozo	
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APPOINTMENT OF DISTRICT PERSONNEL
TEACHERS – LENOX

Elizabeth Andreano Patricia Barden Arlene D’Alessio Cynthia Davis Brittany DePree Michelle Giblin (.8) Lindsay Hedenhag Lauren Hennessey Melissa Huha Elizabeth Kachur Kim Katinsky Georgia Kintzing Marie Kolakowski Marissa Lembo Todd Lewis Gail Mania Matthew Mansbach (.5) Deanne Martini Michael McCarthy Vanessa Meyer Marc Oliver John Orovio Suzanne Piombo Cheri Polay Valerie Vittas Cheryl Wright	<u>Fourth Contract – Tenure Year</u> Katie Ardizzone Brianna Brandecker <u>Third Contract</u> Shqipe Duka
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APPOINTMENT OF DISTRICT PERSONNEL
TEACHERS – LINCOLN

Dana Aagaard Charissa Alter Kristy Andruch Siobhan Carpenter Carol Cetrulo Jennifer Cooper Suzanne Cordaro Vanessa Dinoso Michelle Giblin (.2) Michelle Jassin	<u>Third Contract</u> Rachel Tintle <u>Second Contract</u> Brienne Ahlborn Kelly Engdahl (10-5-2020) Rhianna Jameson (.6)
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<p>Dana Johnston Katelyn Kane Erin Kelly Matthew Mansbach (.5) Alice Marchioni Pamela McCartney Shannon Parella Paula Pollak Meredith Putignano Joanne Riggio Maureen Shelly Jessica Strauch Caitlin Thomas Elizabeth Tiernan Justice Welp Edward Woodcock</p>	
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APPOINTMENT OF DISTRICT PERSONNEL
EDUCATIONAL SPECIALISTS

<p><u>TEACHER/BEHAVIOR SPECIALIST</u></p> <p><u>LEARNING DISABILITIES</u> <u>TEACHER CONSULTANTS</u> Robyn Blomn Agnes Joyce Tricia Smith</p> <p><u>OCCUPATIONAL THERAPIST</u> Jennifer Cannizzaro</p> <p><u>PSYCHOLOGISTS</u> Lisa Bracamonte Lucille Verina</p> <p><u>SPEECH</u> Catherine Alvarado (.8) Roslyn Seradzky Jean von der Heyde Catherine Zollo</p> <p><u>SOCIAL WORKER</u> Jodi Skiba-Fitzpatrick</p> <p><u>ESL</u> Erin Carlin</p>	<p><u>ATHLETIC TRAINER</u> Jill Snyder</p> <p><u>LIBRARIANS</u> Krysia Biville Lincoln Karen Brill Lenox Carol Stafford Lakeside</p> <p><u>NURSES</u> Susan Biagini Lakeside Lincoln Mary dela Montaigne Lenox Mary Ellen Twomey High School</p> <p><u>GUIDANCE COUNSELORS</u> Dawn Kutzelman High School Nicole Reynolds Lakeside School Lucia Sposato High School</p> <p><u>Second Contract</u> Katie Miceli High School Catherine Vivino Lincoln/Lenox</p>
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Marianne Russo	
<u>Third Contract</u> Melanie Ratajczak	

Motion by Mr. Roman, seconded by Mrs. Schwartz. Motion carried by **roll call vote, 7/0.**

APPOINTMENT OF DISTRICT PERSONNEL

P-1g

ADMINISTRATORS

It is recommended by the Superintendent of Schools that the following personnel be appointed for the 2017-2018 school year.

Ms. Renee Taveniere	School Business Administrator
Dr. Irene Cook	Director of the Autistic Program
Dr. Michelle Fenwick	Director of Special Services
Mr. Jake Herninko	Lakeside Middle School Principal
Mr. Anthony Mattera	High School Vice Principal
Ms. Colleen Moyle	Director of Health, Physical Education & Safety/ Director of Athletics
Mr. Michael Petrella	Director of Curriculum, Instruction & Testing
Dr. Vincent Przybylinski	Pompton Lakes High School Principal
Mr. Louis Shadiack	Lincoln Elementary School Principal
Mrs. Jayne Tanis	Lakeside Middle School Vice Principal
Mrs. Helen Tardif	Lenox Elementary School Principal
Ms. Tammy Weishaupt	Director of Guidance

Motion by Mrs. Cioppa, seconded by Mr. Roman. Motion carried by **roll call vote, 7/0.**

CURRICULUM & INSTRUCTION

FIELD TRIPS

C-1 & C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2016-2017 school year:

Day/Date	School/Dept.	Grade/Club	Destination
Wed., 5/24/17	Lenox	5 th Grade – American Museum of Natural History	New York, NY
Wed., 5/31/17	Lenox	5 th – Hershfield Park	Pompton Lakes, NJ
Mon., 6/5/17	Lenox	4 th & 5 th Grade Band – To Lincoln – Exchange Concert	Pompton Lakes, NJ

Thurs., 6/8/17	Lenox	1 st Grade – Morris Museum	Morristown, NJ
Thurs., 6/8/17	Lenox	2 nd Grade – Pompton Lakes Post Office & The Ice Cream Station	Pompton Lakes, NJ
Thurs., 6/15/17	Lakeside/The TEEN Place	Turtle Back Zoo	West Orange, NJ
Sat., 5/20/17	PLHS	Environmental Club-Norvin State Forest	Ringwood, NJ

Motion by Mrs. Shaw, seconded by Mrs. Schwartz. Motion carried by **roll call vote, 7/0.**

**APPROVAL FOR NEW JOB DESCRIPTION
SUBSTITUTE SYSTEM COORDINATOR**

C-3

It is recommended by the Superintendent of Schools that the Board of Education approve the new job description, Substitute System Coordinator.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz. Motion carried by **roll call vote, 7/0.**

MISCELLANEOUS

APPROVAL OF NON-RESIDENT STUDENT

D-1

It is recommended by the Superintendent of Schools that the Board of Education approve student (ID# 1755423712) be allowed to complete the 2016-2017 school year as a non-resident student.

Motion by Mr. Cruz, seconded by Mrs. Schwartz. Motion carried by voice vote, 7/0.

ROUTINE MATTERS

1. Hearing of Public (Second Session)

Mrs. Terri Reicher, Councilwoman, inquired about the summer enrichment program offered to students in the elementary and middle schools. Mrs. Reicher also asked for an update on the Pompton Lakes Day Care after school program and the Pequannock Boys & Girls Club program.

Mayor Mike Serra mentioned that Ms. Erin Brady, Prevention Coalition Coordinator, is available to work with the school district to educate students on substance abuse. Ms. Brady has received extensive training in this area and would be a great asset to the school district.

2. Old/New Business – Mr. Roman inquired about the storage containers at Lincoln School. Mrs. Schwartz stated that the Proudly Pompton Facebook page included a discussion regarding the double parking that is taking place at both Lincoln and Lenox schools.

ROUTINE MATTERS,cont'd.

3. Future Meetings

June 6, 2017-Conference Meeting, 7:30 pm, Lakeside School Media Center

June 13, 2017-Regular Meeting, 7:30 pm, Board of Education Conference Room

4. Adjournment

Motion by Mrs. Schwartz, seconded by Mrs. Cioppa to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 8:30 pm. Motion carried by voice vote, 7/0.

Respectfully submitted,

Renee Taveniere

Board Secretary