

**REGULAR MEETING MINUTES  
Pompton Lakes Board of Education  
Tuesday, July 12, 2011  
Board Conference Room – 7:30 P.M**

**CALL TO ORDER**

The Board President called the meeting to order at 7:30 p.m.

**FLAG SALUTE**

The meeting opened with a flag salute.

**READING OF REQUIRED STATEMENT BY BOARD PRESIDENT**

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Borough Hall and at the Board of Education Office. A list of the following meeting dates were sent to the District’s official newspaper of record.

Conference Meetings	Regular Meetings
	July 12, 2011
	August 9, 2011
September 6, 2011	September 13, 2011
October 4, 2011	October 11, 2011
November 1, 2011	November 8, 2011
December 6, 2011	December 13, 2011
January 3, 2012	January 10, 2012
February 7, 2012	February 14, 2012
March 6, 2012	March 13, 2012
April 3, 2012	April 17, 2012
May 1, 2012 (Reorganization Mtg.)	May 8, 2012
June 5, 2012	June 12, 2012

**ROLL CALL** - The following members were present:

**PRESENT:**

Jose Arroyo  
Catherine Brolesma  
Shawn Dougherty  
Garry Luciani  
Carl Padula  
Thomas Salus  
Nancy Schwartz  
Stephanie Shaw  
Timothy Troast

**ABSENT:**

Raymond Keating III

**ALSO PRESENT:**

Superintendent Paul Amoroso  
SBA/Board Secy. Nancy Ciavaglia  
Three representatives from the Passaic Co. Improvement Authority  
Approximately 12 members of the public  
Local reporter

**BOARD AND SUPERINTENDENT CORRESPONDENCE**

The Superintendent read from a letter by NJDOE County Exec. Supt. Robert Gilmartin where he complimented Dir. of Curriculum and Instruction Michael Petrella and his teams for their participation in the Passaic County Science Curriculum Consortium and for helping to make the Consortium a success.

The Superintendent also announced the PLHS FBLA Club (Future Business Leaders of America) recently won the National First Place for the Community Service Project and National Third Place for the American Enterprise Project in the FBLA National competition.

**HEARING OF PUBLIC (FIRST SESSION)**

No member of the public was interested in making public comment. The Board President closed the Hearing of the Public (First Session).

**ROUTINE MATTERS**

RM-5

**APPROVAL OF MINUTES**

It is recommended that the following minutes be approved:

Conference Meeting June 7, 2011

Motion by Aroyyo, second by Troast; carried 7-0-2 on a roll call vote with abstentions by Salus and Shaw

Regular and Executive Meetings June 14, 2011

Motion by Aroyyo, second by Troast; carried 8-0-1 on a roll call vote with abstention by Padula

Special Meeting June 30, 2011

Motion by Aroyyo, second by Troast; carried 7-0-2 on a roll call vote with abstentions by Padula and Salus

**FINANCE**

**PRESENTATION BY REPRESENTATIVE OF PASSAIC CO. IMPROVEMENT AUTHORITY (PCIA) ON SOLAR ENERGY CONSORTIUM** – Given by Nicole Fox (PCIA), Joseph Santini (Energy Consultatnt), and Kevin Conti (Attorney)

**APPROVAL OF BILLS FOR PAYMENT**

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$562,157.60 for the month of June 2011.

Motion by Troast, second by Aroyyo; carried 9-0

**APPROVAL OF PAYROLL FOR PAYMENT**

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve payroll in the amount of \$1,824,993.02 for the month of June 2011.

Motion by Brolsma, second by Aroyyo; carried 9-0

**APPROVAL OF STUDENT ACTIVITY ACCOUNTS**

F-3

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$125,234.30 for the month of May 2011.

Motion by Troast, second by Padula; carried 9-0

**APPROVAL TO ATTEND CONFERENCE/SEMINAR/WORKSHOP**

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to attend the listed workshop/conference (and related expenses as outlined in the A5 School District Accountability Act).

Motion by Troast, second by Aroyyo; carried 9-0

**TRANSFER OF FUNDS**

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for June 2011.

Motion by Schwartz, second by Aroyyo; carried 9-0

**SCHEDULE OF TAX LEVY FROM THE BOROUGH**

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following Tax Levy Payment Schedule for the 2011-2012 school year:

**TAX LEVY PAYMENT SCHEDULE  
SCHOOL YEAR 2011-2012**

<b>MONTH</b>	<b>GENERAL FUND</b>	<b>DEBT SERVICE FUND</b>	<b>TOTAL ANTICIPATED</b>	<b>DATE ANTICIPATED</b>
JUL 2011	1,867,991.58	26,449.08	1,894,440.66	7/1/11
AUG 2011	1,867,991.58	26,449.08	1,894,440.66	8/1/11
SEP 2011	1,867,991.58	26,449.08	1,894,440.66	9/1/11
OCT 2011	1,867,991.58	26,449.08	1,894,440.66	10/1/11
NOV 2011	1,867,991.58	26,449.08	1,894,440.66	11/1/11
DEC 2011	1,867,991.58	26,449.08	1,894,440.66	12/1/11
<b>SUBTOTAL</b>	<b>11,207,949.48</b>	<b>158,694.48</b>	<b>11,366,643.96</b>	
JAN 2012	1,867,991.58	26,449.08	1,894,440.66	1/1/12
FEB 2012	1,867,991.58	26,449.08	1,894,440.66	2/1/12
MAR 2012	1,867,991.58	26,449.08	1,894,440.66	3/1/12
APR 2012	1,867,991.58	26,449.08	1,894,440.66	4/1/12
MAY 2012	1,867,991.58	26,449.08	1,894,440.66	5/1/12
JUN 2012	1,867,991.62	26,449.12	1,894,440.74	6/1/12
<b>SUBTOTAL</b>	<b>11,207,949.52</b>	<b>158,694.52</b>	<b>11,366,644.04</b>	
<b>TOTAL</b>	<b>22,415,899.00</b>	<b>317,389.00</b>	<b>22,733,288.00</b>	

Motion by Troast, second by Schwartz; carried 9-0

**MISCELLANEOUS SALARIES**

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the following miscellaneous salaries for the 2011-2012 school year:

<b>MISCELLANEOUS SALARIES – 2011-2012</b>	
Substitute for Substitute Caller	\$45/day
Substitute Teachers	\$95/day
Substitute Nurses	\$116/day
Home Instructors	\$38.54/hour
Playground/Cafeteria Aides	\$17.08/hour
Substitutes	
Secretaries	\$12.60/hour
Custodians	\$12.60/hour
Playground/Cafeteria Aides	\$12.60/hour
Instructional Aides	\$12.60/hour
ABA Discrete Trial Therapists	\$22/hour
Instructional Aides	Guide
ABA Discrete Trial Therapists	Guide

Motion by Schwartz, second by Aroyyo; carried 9-0

**ACCEPTANCE OF DONATION**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the acceptance of a \$1000 donation (\$500 from the Pompton Lakes High School Parent-Teacher Association and \$500 from Mr. Larry Morris) to Pompton Lakes High School to aid in the cost of providing furnishings for the outdoor senior lounge area at the high school.

Motion by Aroyyo, second by Troast; carried 9-0

**OUT-OF-DISTRICT PLACEMENT**

F-9

It is recommended by the Superintendent of Schools that a student whose name is on file with the Board Secretary be approved by the Board of Education to attend the HoHoKus School at Bergen Regional Medical Center's shared time program, effective September 7, 2011 through June 21, 2012. (Tuition: \$55.00/day for each student based on the district's school calendar.)

Motion by Brolsma, second by Aroyyo; carried 9-0

**APPROVAL OF PROFESSIONAL SERVICES  
AGREEMENT WITH RISK MANAGEMENT CONSULTANT**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve the contract with Polaris Galaxy Insurance, LLC of Hasbrouck Heights, NJ for their representation of the Board as its risk management consultant in the Pooled Insurance Program of NJ (PIP-NJ) for school year 2011-2012.

Motion by Brolsma, second by Schwartz; carried 8-0-1 with abstention by Padula

**APPROVAL OF AGENCIES, CLINICS, CONSULTANTS**

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve the following agencies, clinics, and consultants for independent child study team services, evaluations, speech, occupational and physical therapy evaluations and home instructions for the Special Services Department for the 2011-2012 school year:

Communication Therapy Center  
Mr. John Foley

Motion by Aroyyo, second by Troast; carried 9-0

**APPROVAL OF BILLS FOR PAYMENT**

F-12

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$795,613.31 for the month of July 2011.

Motion by Brolsma, second by Aroyyo; carried 9-0

**PARENT TRAINING EXTENDED  
SCHOOL DAY COORDINATOR**

F-13

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Gregory Zaleski as the Parent Training Extended School Day Coordinator for the 2011-2012 school year.

Motion by Padula, second by Aroyyo; carried 8-0-1 with abstention by Dougherty

**APPROVAL OF AWARD OF BID FOR  
POMPTON LAKES HIGH SCHOOL ROOF REPLACEMENTS**

F-14

It is recommended by the Superintendent of Schools that the Board of Education approve the awarding of the base bid and alternate #2 (saw tooth roof area C) for the PLHS roof replacements to Laumar Roofing of Passaic, NJ for a total cost of \$287,000.

**Background**

See attached bid analysis sheet.

Motion by Aroyyo, second by Padula; carried 9-0

**403(b) AGENT AUTHORIZATION**

F-15

It is recommended by the Superintendent of Schools that the Board of Education approve the following 403(b) Plan Investment Services Providers for the 2011-2012 school year:

MetLife Resources  
Metropolitan Life Insurance

It is further recommended by the Superintendent of Schools that the Board of Education not approve the following 403(b) Plan Investment Services Provider for the 2011-2012 school year:

Variable Annuity Life Insurance Co.

Motion by Arroyo, second by Troast; unanimously carried 9-0

**PERSONNEL**

**APPOINTMENTS**

**EXTENDED CLASS ADJUSTMENT -  
SPEECH THERAPIST - LAKESIDE AND LINCOLN SCHOOLS**

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve an extra period stipend for Roz Seradzky, speech therapist assigned to Lakeside and Lincoln Schools, effective September 8, 2011 through June 21, 2012.

Motion by Padula, second by Schwartz; carried 8-0-1 with abstention by Dougherty



**MATERNITY REPLACEMENT –  
ELEMENTARY TEACHER – LINCOLN SCHOOL**

P-1-a

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Katelyn Walek as a maternity replacement elementary teacher (for Kathy Gatsch) assigned to Lincoln Elementary School, effective September 30, 2011 through June 30, 2012 pending fingerprinting. (Step 1 – BA - \$51,400 prorated)

Motion by Padula, second by Troast; carried 7-0-2 on role call vote with abstention by Dougherty and Salus

**MATERNITY REPLACEMENT –  
ELEMENTARY TEACHER – LENOX SCHOOL**

P-1-b

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Elizabeth Kachur as a maternity replacement elementary teacher (for Jessica Strauch) assigned to Lenox Elementary School, effective September 1, 2011 through February 17, 2012 pending fingerprinting. (Step 1 – BA+15 - \$52,400 prorated)

Motion by Padula, second by Schwartz; carried 7-0-2 on roll call vote with abstention by Dougherty and Salus

**APPOINTMENTS**

**SPECIAL EDUCATION – RESOURCE ROOM – LENOX SCHOOL**

P-1-c

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Marisa Landy as a special education (resource program) teacher assigned to Lenox Elementary School, effective September 1, 2011 through June 30, 2012 pending fingerprinting. (Step 1 – BA+15 - \$52,400)

Motion by Aroyyo, second by Schwartz; carried 8-0-1 with abstention by Dougherty

**SPECIAL EDUCATION – LLD-I PROGRAM -LENOX SCHOOL**

P-1-d

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Brittany Bogdon as a special education LLD-I program teacher assigned to Lenox Elementary School, effective September 1, 2011 through June 30, 2012 pending fingerprinting. (Step 1 – BA - \$51,400)

Motion by Schwartz, second by Aroyyo; carried 8-0-1 on a roll call vote with abstention by Dougherty

**TITLE I MATH SPECIALIST – LINCOLN SCHOOL**

P-1-e

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Dana Aagaard as a Title I math specialist assigned to Lincoln Elementary School, effective September 1, 2011 through June 30, 2012 pending fingerprinting. (Step 1 – BA - \$51,400)

Motion by Troast, second by Aroyyo; carried 8-0-1 on a roll call vote with abstention by Dougherty

**APPOINTMENTS**

**STUDENT TEACHERS**

P-1-f

It is recommended by the Superintendent of Schools that the Board of Education approve the following student teachers for the 2011-2012 school year:

Name	College	School	Grade/Teacher	Dates
Erica Brown	Caldwell	Lenox	Grade 1/ Meyer Spec. Ed. Strauch	1/3/12-5/4/12
Justin Liscio	WPU	PLHS	Phys Ed/ Jones	10/24/11- 12/7/11
John Scancarella	WPU	PLHS	Science/Biology Russo	9/1/11-12/7/11

Motion by Troast, second by Aroyyo; carried 9-0

**APPROVAL OF GRADE 6 LEAP-INTO-LAKESIDE -  
SUMMER ORIENTATION PROGRAM**

P-1-g

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the following staff members for the Grade 6 Leap-into-Lakeside Summer Orientation Program:

Susan Biagini	\$214.29
Thomas Clarke	\$214.29
Jenna Gnade	\$214.29
Joan McGill	\$214.29
Lisa Ortega	\$214.29
Jeannette Tappan	\$214.29
TBD (Maternity Replacement/ Aiello)	\$214.29

Motion by Aroyyo, second by Troast; carried 8-0-1 with abstention by Dougherty

**APPOINTMENTS**

**MATERNITY REPLACEMENT –  
SPECIAL EDUCATION TEACHER – LAKESIDE SCHOOL**

P-1-h

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Joanne Stepanian as a maternity replacement special education teacher (for Lauren Aiello) assigned to Lakeside Middle School, effective September 1, 2011 through December 31, 2011 pending fingerprinting. (Step 1 – BA + 30 - \$54,400 prorated)

Motion by Brolsma, second by Troast; carried 8-0-1 with abstention by Dougherty

**APPOINTMENT OF DISTRICT PERSONNEL**

**EXTRA PERIOD STIPENDS**

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to teach an extra period class for the 2011-2012 school year at the rate of \$4644 for a full-period stipend:

**HIGH SCHOOL**

Betsy Alexander	ESL
Eileen Allan	Phys Ed
Eileen Atterbury	Special Ed
Danielle Bonito (.5)	English
Lori Conte (.5)	Business
Louise Decker	Special Ed
Carol Helm (.5)	Business
Karyn Hennessy (.5)	World Language
Justin Jones	Phys Ed
Dorota Kuras (.6)	Science
Scott Mahoney	Phys Ed
Deborah Malvetti	Special Ed
Thomas Owens	Special Ed
Christine Parisi	Phys Ed
Paulo Pinto (.4)	Science
Loren Renninger	World Languages
Renee Russo (.4)	Science
Jill Snyder	Athletic Trainer
Marie Stelling (.6)	Science
Kevin Sullivan (.5)	Art
Damian Tuorto	Special Ed
John Turano	Art
Michael Yuhas (1.2)	Science
Miriam Zeevi	Home Economics

**LAKESIDE**

Lyle Owens	Computer
Sara Zaretsky	Art
Jason Stier	Music
Norbert Herold	Industrial Arts
Maureen Lee	BSI - Math
Janine Maletsky (.5)	AT
Janine Maletsky	Chorus
Melissa Neville	BSI – Lang. Arts/Literacy
Michelle Nicol	Phys Ed
Jennifer Signoretti	BSI - Math
Matt Hales (.5)	AT
Jeannette Tappan	BSI - Math
Paul Tanis	Phys Ed

Motion by Aroyyo, second by Padula; carried 9-0

**APPOINTMENT OF DISTRICT PERSONNEL**

**EXTRACURRICULAR ASSIGNMENTS**

P-2-a

**HIGH SCHOOL**

It is recommended by the Superintendent of Schools that the Board of Education approve the following extracurricular assignments for 2011-2012 school year according to budget and guide.

Senior Class Advisors	Lori Conte, Carol Helm
Junior Class Advisors	Eileen Allan, Justin Jones
Sophomore Class Advisor	Louise Decker
Freshman Class Advisor	Christine Parisi
Assembly Planning	Marie Stelling
Band Director	Todd Phillippe
Assistant Band Director	Chad Flynn
Band Front	Kyndell Pierce
Band Camp Director	Todd Phillippe
Band Camp Assistants	Chad Flynn, Kyndell Pierce
Cardinal Newspaper	Robert Edgar
Detention Monitor	Matthew Hennessy – Fall (9/8/11-11/23/11) Robert Edgar – Winter (11/29/11-3/2/12) Thomas Owens – Spring (3/6/12-6/21/12)
Future Business Leaders of America	Carol Helm
Football Refreshment Stand	Marie Stelling
Honor Society	Christopher Patrick
<u>Impact</u> Literary Magazine	Matthew Hennessy (.5), Kevin Sullivan (.25), John Turano (.25)
Peer Helpers	Eileen Allan, Christine Parisi
Piano Accompanist	Chick Barnes
<u>Pioneer</u> Yearbook	Stephen Weinstock, Kevin Sullivan
PSAT/SAT Course	Nancy Sarnelli, Stephen Tarsitano
Spring Show Drama	Danielle Bonito
Spring Show Music	Chad Flynn
Stage Crew	John Schilstra
Student Assistance Counselor	Robert Olive
Sr. Student Council	Marie Stelling
Zonta Club	Lori Waldron

**LAKESIDE**

Lakeside Computer Club  
Detention Monitor  
8<sup>th</sup> Grade Play Director  
8<sup>th</sup> Grade Play Asst. Director  
Lakeside Yearbook  
Outdoor Education Director  
Puttin on the Hits

Lisa Ortega  
Maureen Lee, Jennifer Signoretti  
Lauren Aiello  
Meghan Moyle  
Mary Jo LoPresti, Melissa Neville  
Doug Batsch, Ryan McCleery  
Doug Batsch, Ryan McCleery

**Ripples**

SOS Night  
Lakeside Stage Crew Director  
Lakeside Student Council Advisor  
Wind Ensemble & Jazz Band

Mary Jo LoPresti, Melissa Neville  
Michelle Nicol, Paul Tanis  
Norbert Herold  
Michelle Nicol, Jayne Tanis  
Jason Stier

Motion by Troast, second by Padula; carried 9-0

**APPOINTMENT OF DISTRICT PERSONNEL**

**EXTRACURRICULAR ASSIGNMENTS – ATHLETIC**

P-2-b

It is recommended by the Superintendent of Schools that the Board of Education approve the following extracurricular assignments for the 2011-2012 school year:

<b><u>Boys' Sports</u></b>		
<b><u>Football</u></b>	<b>Name</b>	<b>Step</b>
Head Coach	Scott Mahoney	3
Assistant Coach	Paul Koontz	3
Assistant Coach	Justin Jones	3
Assistant Coach	Mike Jones	3
Freshman Coach	John Miller	1
Freshman Coach	Raffaele Perri	1
<b><u>Soccer</u></b>		
Head Coach	Robert Edgar	3
Assistant Coach	A. J. Brown	3
<b><u>Cross Country</u></b>		
Head Coach	Chris Patrick	3
<b><u>Basketball</u></b>		
Head Coach	Mike McCarthy	3
Assistant Coach	Ryan McCleery	3
Freshman Coach	Tom Clarke	1
<b><u>Wrestling</u></b>		
Head Coach	Scott Mahoney	3
Assistant Coach	Mike Jones	3
<b><u>Bowling</u></b>		
Head Coach	Doug Batsch	3
<b><u>Fencing</u></b>		
Head Coach	Tom Owens	3
Assistant Coach	Matt Hales	1
<b><u>Baseball</u></b>		
Head Coach	Paul Tanis	3
Assistant Coach	Mike Riordan	3
Freshman Coach	Justin Jones	3
<b><u>Track</u></b>		
Head Coach	Chris Patrick	3
Assistant Coach	Ron Bivona	3
Winter Indoor Track	Chris Patrick	3
<b><u>Tennis</u></b>		
Head Coach	Matt Hales	3

**PERSONNEL**

**APPOINTMENT OF DISTRICT PERSONNEL**

**EXTRACURRICULAR ASSIGNMENTS – ATHLETIC (Con't.)**

<b><u>Girls Sports</u></b>		
<b><u>Field Hockey</u></b>	<b>Name</b>	<b>Step</b>
Head Coach	Eileen Allan	3
Assistant Coach	Meghan Moyle	3
Freshman Coach	Michelle Nicol	2
<b><u>Cross Country</u></b>		
Head Coach	Bob Olive	3
<b><u>Soccer</u></b>		
Head Coach	Ron Bivona	3
Assistant Coach	Tom Clarke	1
<b><u>Tennis</u></b>		
Head Coach	Marilen Galacio	3
<b><u>Basketball</u></b>		
Head Coach	Matt Hennessy	3
Freshman Coach	Jayne Tanis	1
Assistant Coach	Mike Yuhas	3
<b><u>Fencing</u></b>		
Head Coach	Paul Smith	1
Assistant Coach	Matt Hales	1
<b><u>Bowling</u></b>		
Head Coach	Doug Batsch	3
<b><u>Softball</u></b>		
Head Coach	Karyn Hennessy	3
Freshman Coach	Meghan Moyle	2
Assistant Coach	Paul Smith	3
<b><u>Track</u></b>		
Head Coach	Adam Zygmunt	3
Assistant Coach	Matt Hennessy	3
<b><u>Cheering</u></b>		
Head Coach – Fall	Melissa Neville	2
Head Coach – Winter	Melissa Neville	2
<b><u>Trainer</u></b>	Jill Snyder	
<b><u>Weight Room Coaches</u></b>		
Fall	Tom Owens	
Winter	Paul Koontz	
Spring	Paul Koontz	
Summer	Eileen Allan	

Motion by Schwartz, second by Padula; carried 9-0



**APPOINTMENT OF DISTRICT PERSONNEL**

**CUSTODIAL AIDE – LENOX SCHOOL**

P-2-c

It is recommended by the Superintendent of Schools that the Board of Education approve Gregory Glosinski as a custodial aide assigned to Lenox Elementary School, effective July 1, 2011 through August 31, 2011 (40 hours/week).

It is also recommended by the Superintendent of Schools that the Board of Education approve Gregory Glosinski as a custodial aide assigned to Lenox Elementary School, effective September 1, 2011 through June 30, 2012. (20 hours/week)

Motion by Padula, second by Schwartz; carried 8-0-1 with abstention by Dougherty

**SUBSTITUTE COORDINATOR**

**PERSON IN CHARGE OF CALLING SUBSTITUTES**

P-2-d

It is recommended by the Superintendent of Schools that the Board of Education approve Sandy O'Connor as the Person in Charge of Calling Substitutes for the 2011-2012 school year.

Motion by Padula, second by Schwartz; carried 9-0

**SUBSTITUTE CALLER FOR EMERGENCIES**

P-2-e

It is recommended by the Superintendent of Schools that the Board of Education approve Sally Ann Scala to the position of Substitute Caller for Emergencies for the 2011-2012 school year.

Motion by Padula, second by Brolsma; carried 9-0

**APPOINTMENT OF DISTRICT PERSONNEL**

**PARENT TRAINING/EXTENDED  
SCHOOL DAY PROVIDERS**

P-2-f

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel as home program aides for the 2011-2012 school year:

Michael Buchalski	Cheryl Guggliari
Meredith Dodds	Mona Kaslow
Nina Cook	Debra Kelly
Peter Cook	Jennie Lippiello
Linda Duddy	Kelly Mineo
Patricia Formisano	Lisa Speer
Tina Freer	

Motion by Padula, second by Aroyyo; carried 8-0-1 with abstention by Dougherty

**HOME INSTRUCTORS**

P-2-g

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of home instructors for the 2011-2012 school year:

Maxine Berger	Thomas Larkin
Denise Bogle	Karen McGuire
Lisa Bracamonte	Janice McKenna
Janet Church	Linda Nardo
Liliana Dougherty	James O'Rourke
Donald Eckstein	Robert Panek
Charles Epstein	Linda Rogalsi
Angelina Fiorentino	Jo Ann Roman
Barbara Frankel	Kathleen Sikorski
Claire Geveke	Pamela Vermaas
Carl Heider	John Wetzel
Agnes Joyce	

Motion by Padula, second by Aroyyo; carried 8-0-1 with abstention by Dougherty

**APPOINTMENT OF DISTRICT PERSONNEL**

**PLAYGROUND/CAFETERIA AIDES**

P-2-h

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of playground/cafeteria aides for the 2011-2012 school year:

<b>LENOX</b>	<b>LINCOLN</b>
Ackerman, Theresa	Bracken, Eileen
Boss, Stacey	Capezzuto, Nicolina
Brautigan, Carol	Dykhouse, Carol
Keating, Laura	Klenja, Ike
Sanford, Kathrin (4 days)	Roth-Puleio, Joedy (3 days)
Scardigno, Annette (a.m.)	Sylsbury, Irene (A.M. and Café)
Verblaaw, Beth (a.m.) and Lunch	Trayna, Ann (A.M.)
	Weible, Mary Ann

Motion by Schwartz, second by Troast; carried 7-0-2 with abstention by Dougherty and Padula

**SUBSTITUTE NURSES**

P-2-i

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute nurses for the 2011-2012 school year:

Barbara Corbett

Elaine Tobin

Motion by Brolsma, second by Aroyyo; carried 9-0

**APPOINTMENT OF DISTRICT PERSONNEL**

**SUBSTITUTE TEACHERS**

P-2-j

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute teachers for the 2011-2012 school year:

Daniela Agolli	Joyce Fern	Magdi Nachef
Alberta Alleva	Diana Ferrito	Clara Novotny
Alison Brizell Argott	Eduardo Fernandez	Vito Oliva
Karine Arshakyan	Colleen Finley	Lyle Owens
Rasha Attyeh	Craig Fox	Ruth Paez
Michael Basile	Bettina Freer	Shital Parikh
Elaine Bednarek	Suzanne Gallagher	Donna Peirce-Faley
Maxine Berger	Rachel Giannini	Denise Philip
Caroline Blake	Enrica Gillikin	Todd Phillippe
Humphrey Bohan	Stacey Griffin	Kyndell Pierce
Bernadette Bookholt	Dan Grove	Thomas Randolph
Brittany Bright	Marie Gundlah	Emily Ricci
Ellen Brown	Vonnie Hamilton	Lois Romeo
Erica Brown	Lori Hart	Ingrid Rowland
Adeline Beaubrun Buff	Kellie Hicks	Kelly Salus
Erin Calamita	Kimberly Hooben	John Sbrocco
Gina Casale	Kristle Hug	Rebecca Scanlon
Marlene Cheifa	Vincent Iraggi	Michelle Schenkler
George Chernetz	Jessica Ivkov	Joann Sisco
Celine Clayton	Sheila Jenkins	Danielle Schweizer
Peter Cook	Michael Jones	Ingrid Snowe
Nina Cook	Elizabeth Kachur	Janice Sopko
Steven Cooper	Heidi Kantor	Jean Ellen Stark
George Courter	Laura Luckner	Renee Steele
Lucy Cuoso	Kelly Lindberg	Marion Stein
Carol Cunningham	Cindy Macey	Ellen Steuer
Joyce Daniw	Iris Mayer	Janice Stopford
Holley Disimino	Janice McKenna	Evelyn Viasso
Lorena Delmauro	Diane Meigh	Katlyn Walek
Thad Domzalski	Adelita Merrill	Katherine Whittemore
Donald Dougherty	Sharon Metzger	Millyn Wilson
Elaine Dunn	John Miller	Robert Yenk
Christine Ekkers	Alice Mongak	
Lucille Fedeli	Jeffrey Moss	

Motion by Aroyyo, second by Troast; carried 7-0-2 with abstention by Dougherty and Salus

**APPOINTMENT OF DISTRICT PERSONNEL**

**SUBSTITUTE ABA DISCRETE TRIAL THERAPISTS**

P-2-k

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute ABA Discrete Trial Therapists for the 2011-2012 school year pending complete training.

Amy Cook	Patricia McKenna
Peter Cook	Jean O'Connell
Barbara Hess-Jennings	Kelly Salus

Motion by Broolsma, second by Aroyyo; carried 7-0-2 with abstention by Dougherty and Salus

**SUBSTITUTE INSTRUCTIONAL AIDES**

P-2-l

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute instructional aides for the 2011-2012 school year:

Theresa Formoratto Ackerman	Audrey Hogan	Daisy Pepling
Daniela Agoli	Kristle Hug	Joanne Presta
Karine Arshakyan	Sheila Jenkins	Marta Riotto
Caroline Blake	Elizabeth Kachur	Lois Romeo
Bernadette Bookholt	Laura Keating	Catherine Sanders
Stacy Boss	Ike Klenja	Kathrin Sanford
Adeline Beaubrun Buff	Joan Konarski	Sally Ann Scala
Denise Campos	Gail Lobosco	Annette Scardigno
Lee Capezzuto	Corinne Lovelace	Janice Sopko
Monica Chisvette	Patricia McKenna	Angela Tetla
Lucy Couso	Adelita Merrill	Ann Trayna
Holley Disimino	Jeffrey Moss	Beth Ann Verblaauw
Craig Fox	Jean O'Connell	Millyn Wilson
Bettina Freer	Ruth Paez	Maryann Waibel
Suzanne Gallagher	Shital Parikh	
Kellie Hicks	Donna Peirce-Faley	

Motion by Aroyyo, second by Schwartz; carried 8-0-1 with abstention by Padula

**APPOINTMENT OF DISTRICT PERSONNEL**

**SUBSTITUTE SECRETARIES**

P-2-m

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute secretaries for the 2011-2012 school year:

Theresa Fornarotto Ackerman	Shital Parikh
Danielle Agolli	Donna Peirce-Faley
Karine Arshakyan	Daisy Pepling
Cheryl Brillante	Camille Rosa
Ellen Brown	Catherine Sanders
Lee Capezzuto	Kathrin Sanford
Monica Chisvette	Cynthia Sass
Lucy Couso	Sally Ann Scala
Anne Figliuolo	Annette Scardigno
Ella Figliuolo	Angela Tetla
Suzanne Gallagher	Ann Trayna
Susan Garcia	Beth Verblaauw
Audrey Hogan	Katherine Whittemore
Laura Keating	
Ike Klenja	
Joan Konarski	
Patricia McKenna	
Jean O'Connell	
Ruth Paez	

Motion by Aroyyo, second by Troast; carried 8-0-1 with abstention by Padula

**APPOINTMENT OF DISTRICT PERSONNEL**

**SUBSTITUTE PLAYGROUND/CAFETERIA AIDES**

P-2-n

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be placed on the approved list of substitute playground/cafeteria aides for the 2011-2012 school year:

Theresa F. Ackerman	Deborah Hashimoto	Marta Riotta
Daniela Agolli	Laura Keating	Catherine Sanders
Karine Arshakyan	Joan Konarski	Kathrin Sanford
Josephine Berndt	Gail Lobosco	Cynthia Sass
Stacy Boss	Corinne Lovelace	Annette Scardigno
Carol Brautigan	Andrea McCoy	Janice Sopko
Monica Chisvette	Jean O'Connell	Ann Trayna
Lucy Couso	Ruth Paez	Beth Ann Verblaauw
Jean DeBoer	Donna Peirce-Faley	Maryann Waibel
Patrizia DelTerzo	Daisy Pepling	
Susan Garcia	Diane Rennar	

Motion by Brolsma, second by Shaw; carried 7-0-2 with abstention by Dougherty and Padula

**APPOINTMENTS OF DISTRICT PERSONNEL**

**EXTENDED SCHOOL YEAR PROGRAM – SPECIAL SERVICES  
AUTISTIC PROGRAM – PRESCHOOL  
HANDICAPPED – 9:00 A.M. – 11:00 A.M.**

P-2-o

It is recommended by the Superintendent of Schools that the Board of Education approve Samantha Johnston as an additional substitute teacher for the extended school year program at the substitute rate prorated.

Motion by Schwartz, second by Troast; carried 8-0-1 with abstention by Dougherty

**JOB DESCRIPTIONS**

**HEAD CUSTODIAN**

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the following revised job description for Head Custodian:

**TITLE: HEAD CUSTODIAN**

**QUALIFICATIONS:**

1. Black Seal License; high school diploma or equivalent training
2. Minimum experience in plant operation and maintenance; cleaning methods and procedures; repairs; security; heating and ventilation as determined by the board.
3. Supervisory ability
4. Demonstrated knowledge of fire/safety laws and proper handling of hazardous materials
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

**REPORTS TO:** Building Principal/Educational Facilities Manager

**ORGANIZES:** All custodians under his/her authority

**JOB GOAL:** To oversee the custodial operations of individual school facilities and ensure a safe, clean, and comfortable school environment; to carry out administrative tasks required to maintain and operate the plant to the required standards.

**PERFORMANCE RESPONSIBILITIES:**

1. Assumes responsibility for the opening and closing of the school each day.
2. Schedules daily tasks and work of custodians and participates in daily cleaning of facilities.
3. Monitors and regulates heat, ventilation and air conditioning systems to provide temperatures appropriate to the season and to ensure economical use of fuel, water, and electricity.
4. Plans and oversees all maintenance and repair work in the building under the direction of the Educational Facilities Manager.
5. Participates in the selection, assignment, scheduling and training of the custodial staff.



6. Maintains an inventory and recommends purchase of supplies, tools, equipment, and fuel.
7. Monitors the time records of all custodians in the school and gives said records to the building principal for certification.
8. Completes custodial reports, building condition reports and other records as required.
9. Conducts periodic inspections and tests of all electrical installations in the school to ensure their safe condition.
10. Ensures that all fire/safety and environmental laws and regulations relating to the plant maintenance and operation are enforced.
11. Maintains preventative maintenance logs and other records as required.
12. Performs related duties as required for daily operation of the school.
13. Makes such minor building repairs as he is capable of.
14. Reports other repairs needed promptly to the Educational Facilities Manager via timely work orders.
15. Conducts an ongoing program of general maintenance, upkeep and repair.
16. Keeps building and premises, including sidewalks, driveways, and play areas neat and clean at all times.
17. Shovels, plows, and/or sands walks, driveways, parking areas, and steps as appropriate.
18. Keeps grounds free from rubbish.
19. Reports immediately to the principal and Educational Facilities Manager any damage to school property.
20. Assumes responsibility for overseeing the opening and closing of the building each school day and for determining, before leaving, that all doors and windows are secured, all lights, except those left on for safety reasons, are turned off.
21. Moves furniture or equipment within buildings as required for various activities and as directed by the principal or Educational Facilities Manager.

22. Complies with local laws and procedures for the storage and disposal of trash, rubbish, and waste.
23. Performs emergency repair or cleaning services as necessary.
24. Performs such other duties and assumes such other responsibilities as the principal, Educational Facilities Manager or Business Administrator assigns.

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the board of education.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the board's policy on evaluation of noncertified staff.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

REVISED: \_\_\_\_\_

Legal References:

N.J.S.A. 18A:6-7.1 Criminal history record  
N.J.S.A. 18A:16-1 Officers and employees  
N.J.S.A. 18A:16-2 Physical examinations; requirement  
N.J.S.A. 18A:17-3, -4 Tenure of janitorial employees  
N.J.S.A. 18A:17-41 Rules and regulations governing janitorial employees  
N.J.S.A. 18A:41-2 Fire and smoke doors closed  
N.J.S.A. 34:5A-1 et seq. N.J. Worker and Community Right to Know Act  
N.J.S.A. 34:7-1 License necessary  
N.J.A.C. 5:11-8.5 Licensing of operating engineers and boiler operators  
N.J.A.C. 6:3-4A.4 Requirements of physical examinations  
N.J.A.C. 6:24 Comprehensive maintenance plans  
N.J.A.C. 6A:26 Educational facilities  
See particularly:  
N.J.A.C. 6A:26-12 Operation and maintenance of facilities  
N.J.A.C. 8:59-5, 6 N. J. Worker and Community Right to Know Act  
N.J.A.C. 12:100-4.2 Adoption by reference  
N.J.A.C. 13:1F-19 School Integrated Pest Management Act  
Bloodborne Pathogen Standard, 29 CFR 1910.1030  
Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

Motion by Brolsma, second by Aroyyo; carried 9-0 on a roll call vote

**CURRICULUM & INSTRUCTION**

**FIELD TRIPS**

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

<b><u>Day/Date</u></b>	<b><u>School/Dept.</u></b>	<b><u>Grade/Club</u></b>	<b><u>Destination</u></b>
Thurs., 7/28/11	Childrens Place	Primary Autism	Silas Condict County Park, Kinnelon, NJ
Tues., 9/13/11	Childrens Place	Primary Autism	ShopRite/Falls View Oakland, NJ
Tues., 9/27/11	Childrens Place	Primary Autism	Borders/Chili's Riverdale, NJ
Fri., 9/30/11	Lincoln	Grade 5	Sandy Hook State Park, Sandy Hook, NJ
Tues., 10/11/11	Childrens Place	Primary Autism	Farms View/McDonalds Wayne, NJ
Tues., 10/25/11	Childrens Place	Primary Autism	Party City, Panera's , Wayne, NJ
Tues., 11/15/11	Childrens Place	Primary Autism	ShopRite, Burger King, Oakland, NJ
Tues., 12/6/11	Childrens Place	Primary Autism	Willowbrook Mall, Wayne, NJ
Tues., 12/20/11	Childrens Place	Primary Autism	Holiday Bowl, Oakland, NJ

Motion by Broolsma, second by Schwartz; carried 8-0-1 on a roll call vote with abstention by Dougherty

**BOOK APPROVALS**

C-2

It is recommend by the Superintendent of Schools that the Board of Education approve the following book:

<b><u>Book</u></b>	<b><u>Author</u></b>	<b><u>Publisher</u></b>
Connected Math Grade 6	Lappan, Fey, Fitzgerald, Friel, Phill	Pearson/Prentice Hall CMP

Motion by Broolsma, second by Schwartz; carried 8-0-1 on a roll call vote with abstention by Dougherty

**POLICIES & REGULATIONS**

**1<sup>ST</sup> READING**

D-1

<b>Bylaw 0144</b>	<b>Board Member Orientation and Training</b>
<b>Policy 2440</b>	<b>Summer Session</b>
<b>Regulation 2440</b>	<b>Summer Session</b>
<b>Policy 3125.2</b>	<b>Employment of Substitute Teachers</b>
<b>Policy 5350</b>	<b>Pupil Suicide Prevention</b>
<b>Policy 5512</b>	<b>Harassment, Intimidation and Bullying (M)</b>
<b>Regulation 5512</b>	<b>Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure (M)</b>
<b>Policy 5600</b>	<b>Pupil Discipline/Code of Conduct (M)</b>
<b>Regulation 5600</b>	<b>Pupil Discipline/Code of Conduct (M)</b>
<b>Policy 8461</b>	<b>Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)</b>
<b>Regulation 8461</b>	<b>Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)</b>

It is recommended by the Superintendent of Schools that the board of Education approve the 1<sup>st</sup> reading for the following Policies and Regulations:

Bylaw 0144	Board Member Orientation and Training
Policy 2440	Summer Session
Regulation 2440	Summer Session
Policy 3125.2	Employment of Substitute Teachers
Policy 5350	Pupil Suicide Prevention
Policy 5512	Harassment, Intimidation and Bullying (M)
Regulation 5512	Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure (M)
Policy 5600	Pupil Discipline/Code of Conduct (M)
Regulation 5600	Pupil Discipline/Code of Conduct (M)
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)

Motion by Troast, second by Aroyyo; carried 9-0 on a roll call vote

**HEARING OF THE PUBLIC (SECOND SESSION)** – A member of the public commented on the problems associated with solar panels in the Anthony Wayne Middle School in Wayne, stated that teachers are required to accrue 100 hours of professional development, and stated that she wants the district schools to continue with their excellent education of the students. A Borough Councilwoman reported on the recently released information about additional state aid awarded the districts. No other member of the public was interested in making public comment. The Board President closed the Hearing of the Public (Second Session).

**MOTION TO ADJOURN TO EXECUTIVE SESSION AT 9:30 P.M.** E-1

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter
2. The matter discussed will be made public when confidentiality is no longer required.

Motion by Troast, second by Brolsma; carried 9-0

**OPEN TO PUBLIC SESSION**

**BOARD AUDITOR FOR FINANCIAL AUDIT 2011-2012** F-16

It is recommended by the Superintendent of Schools that the Board appoint Nisivoccia and Company LLP as Board Auditor for the financial audit of school year 2011-2012.

Motion by Shaw, second by Aroyyo; motion failed 3-4-2 with abstentions by Dougherty and Schwartz

Arroyo	Brolsma	Dougherty	Keating	Luciani	Padula	Salus	Schwartz	Shaw	Troast
N	Y	Abstain	Absent	N	N	Y	Abstain	Y	N

**BOARD AUDITOR FOR FINANCIAL AUDIT 2011-2012**

F-17

It is recommended that the Board appoint Ferraioli, Wielkotz, Cerullo & Cuva, P.A.as Board Auditor for the financial audit of school year 2011-2012.

Motion by Padula, second by Aroyyo; carried 5-2-2 with abstentions by Dougherty and Schwartz

Arroyo	Brolsma	Dougherty	Keating	Luciani	Padula	Salus	Schwartz	Shaw	Troast
Y	N	Abstain	Absent	Y	Y	Y	Abstain	N	Y

**MOTION TO ADJOURN AT 10:25 P.M.**

Motion by Troast, second by Aroyyo; carried 9-0

Respectfully submitted,

Nancy M. Ciavaglia, CPA  
School Business Administrator/Board Secretary