

**BOARD OF EDUCATION  
POMPTON LAKES, NEW JERSEY  
TUESDAY, JANUARY 2, 2018  
CONFERENCE & REORGANIZATION MEETING MINUTES  
BOARD OF EDUCATION OFFICE – 7:30 P.M.**

**ROUTINE MATTERS**

**Call to Order**-Ms. Renee Taveniere, Board Secretary, called the Reorganization Meeting of the Pompton Lakes Board of Education to order at 7:30 pm.

**Flag Salute**-Ms. Taveniere led the Pledge of Allegiance.

**Reading of Notice** – Ms. Taveniere read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

**2017-2018 SCHOOL YEAR**

| <b>Conference Meetings</b>                | <b>Regular Meetings</b> |
|---|-------------------------|
|   | July 11, 2017           |
|   | August 22, 2017         |
| September 5, 2017                         | September 12, 2017      |
| October 3, 2017                           | October 10, 2017        |
|   | November 14, 2017       |
| December 5, 2017                          | December 12, 2017       |
| January 2, 2018<br>Reorganization Meeting | January 9, 2018         |
| February 6, 2018                          | February 13, 2018       |
| March 6, 2018                             | March 13, 2018          |
| April 3, 2018                             | April 17, 2018          |
| May 1, 2018                               | May 8, 2018             |
| June 5, 2018                              | June 12, 2018           |

**Roll Call**

- ✓ Ms. Cioppa
- ✓ Mr. Cruz
- ✓ Mrs. Horn
- ✓ Ms. Norris (Riverdale Representative)
- ✓ Mr. Roman
- ✓ Mr. Santers-(Mr. Santers was officially on roll after being sworn in)
- ✓ Mr. Salus
- ✓ Mrs. Schwartz
- ✓ Mrs. Shaw
- ✓ Mr. Troast

**Routine Matters, cont'd.**

Dr. Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Board Secretary were also present.

**Ms. Taveniere-read the following into the minutes:**

**Acknowledgement of Official Election Results from November 7, 2017.**

Official Election Results – Ms. Taveniere, Business Administrator/Board Secretary acknowledges receipt of the official election results from November 7, 2017 as follows:

**Annual School Election Results  
Tuesday, November 7, 2017**

**Board Candidate Results  
(3) Full Three Year Terms**

| Candidates           | District 1 | District 2 | District 3 | District 4 | District 5 | Mail-In | Provisional | Total |
|----------------------|------------|------------|------------|------------|------------|---------|-------------|-------|
| Nancy Lohse-Schwartz | 215        | 175        | 347        | 218        | 220        | 97      | 9           | 1281  |
| Scott P. Santers     | 217        | 155        | 362        | 227        | 234        | 84      | 7           | 1286  |
| Timothy Troast, Jr.  | 196        | 159        | 331        | 208        | 209        | 80      | 10          | 1193  |
| Carl P. Padula       | 139        | 148        | 256        | 146        | 150        | 95      | 8           | 942   |
| Write-In             | 1          | 1          | 7          | 0          | 1          | 3       | 0           | 13    |

**Swearing in of New Board Members**

Oath is administered by the Board Secretary based on these results to the following newly-elected Board Members:

Scott P. Santers                      Nancy Lohse-Schwartz                      Timothy Troast, Jr.

**Nomination for President** - Ms. Taveniere opened the floor for nomination of Board President. Motion by Mrs. Nancy Schwartz, to nominate Mr. Tom Salus as Board President; Mr. Tim Troast seconded the nomination. No other nominations were made; **roll call vote: 8/0/2**-Ms. Norris and Mr. Roman abstained.

Mr. Salus assumed the chair as Board President.

**Nomination for Vice President**-Mr. Salus opened the floor for nomination of Board Vice-President. Motion by Mr. Troast nominated Mrs. Stephanie Shaw for the office of Vice President; Mr. Robert Cruz seconded the nomination. No other nominations were heard; Mrs. Shaw was elected Board Vice President, **roll call vote: 9/0/1**-Ms. Norris abstained.

**Correspondence**-N/A

**Hearing of Public (First Session) and Comments by Board Members-**There was no correspondence. No one from the public wished to be heard.

**Approval of Minutes**

It is recommended that the following minutes be approved:

Board of Education Regular Meeting                      December 12, 2017

Motion by Mrs. Schwartz, seconded by Mr. Cruz; motion passed, **roll call vote: 8/0/2** (Mrs. Cioppa and Mr. Santers abstained).

**FINANCE**

**APPROVAL OF FALL 2017-2018 SCHOOL YEAR  
TRANSPORTATION ROUTES CONTRACTED WITH NRESC**

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve the following (fall) 2017-2018 school year transportation routes contracted with Northern Regional Educational Services Commission.

| Route # | School      | Contractor | Est. Cost   | Surcharge 3% | Total      | Dates             |
|---------|-------------|------------|-------------|--------------|------------|-------------------|
| YCSFL2  | YCS<br>Fort | Omar       | \$ 4,680.00 | \$140.40     | \$4,820.40 | 11/28/17-12/22/17 |

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 10/0.

**APPROVAL OF QUARTERLY UNEMPLOYMENT PAYMENTS**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following quarterly unemployment payment:

| Quarter | Date              | Amount     |
|---------|-------------------|------------|
| 2017:3  | December 15, 2017 | \$1,356.80 |

Motion by Mrs. Shaw, seconded by Mr. Cruz; motion passed by voice vote: 10/1.

**APPROVAL OF LAKESIDE MIDDLE SCHOOL GYM FLOOR REPAIR**

F-10

It is recommended by the Superintendent of Schools that the Board of Education retroactively approve Mathusek Sport Floorings to perform emergency repair work at the Lakeside Middle School gymnasium. The Lakeside Middle School gymnasium floor sustained significant water damage over the Thanksgiving holiday and the district’s property and liability insurance company,

Glatfelter, has reviewed the severity of the water damage and recommended that the gym floor be removed and replaced in its entirety with Action Flex 25/32” x 2.25”, 2<sup>nd</sup> Btr grade maple flooring. The cost for said replacement is \$129,864.00. The district’s property insurance policy will be reimbursing the district \$124,864 (\$129,864 less \$5,000 deductible) for the replacement.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion passed by voice vote: 10/0.

**APPROVAL OF MAINTENANCE RESERVE ALLOCATION**

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve the transfer of \$9,500 from the District’s Maintenance Reserve account. The monies will be used to cover costs incurred by the Board to replace the Lakeside School Gym floor.

Motion by Mrs. Schwartz, seconded by Mr. Roman; motion carried by voice vote: 10/0.

**APPROVAL OF OUT OF DISTRICT PLACEMENTS**

F-12

It is recommended by the Superintendent of Schools that the Board of Education approve the out-of-district placements for the following students.

| <b>ID#</b> | <b>School</b>                       | <b>Tuition</b>                  | <b>Effective Date</b> |
|------------|-------------------------------------|---------------------------------|-----------------------|
| 9402648233 | Wayne Valley HS/Life Skills Program | \$49,021.23<br>(To be prorated) | 01/02/2018            |

Motion by Mrs. Horn, seconded by Mrs. Shaw; motion carried by voice vote: 10/0.

Background: This is a student who had been enrolled in this program while a resident in another district.

**FINANCE**

**APPROVAL OF ESTABLISHMENT OF BANK DEPOSITORIES**

F-13

It is recommended by the Superintendent of Schools that the Board of Education approve the following banks established as depository for the revenue of Pompton Lakes Board of Education for the 2017-2018 school year and furthermore recommend the establishment of the following checking accounts:

| <b>NAME OF BANK &amp; ACCOUNT</b> | <b>ACCOUNT #</b> | <b># OF REQUIRED SIGNATURES</b> | <b>AUTHORIZED SIGNATURES</b>   |
|-----------------------------------|------------------|---------------------------------|--|
| <b>Investors Bank</b>             |                  |                                 |  |
| 1. General Account                | TBD              | 3                               | Board President or Board VP and Board Secretary and Treasurer of School Monies |
| 2. Payroll Account                | TBD              | 1                               | Treasurer of School Monies or  |

|   |     |   |  |
|---|-----|---|--|
|   |     |   | Board Secretary or Board President                               |
| 3. Agency Account                           | TBD | 1 | Board Secretary or Board President                               |
| 4. Unemployment Account                     | TBD | 1 | Board Secretary or Board President                               |
| 5. Cafeteria Account                        | TBD | 2 | Board Secretary and Board President                              |
| 6. Petty Cash Account                       | TBD | 2 | Board Secretary and Board President                              |
| <b>Columbia Bank</b>                        |     |   |  |
| 7. H..S. Student Activity Account           | TBD | 2 | Principal or Vice Principal and School Secretary                 |
| 8.Lakeside School Student Activity Account. | TBD | 2 | Principal and School Secretary                                   |
| 9. Lenox School Student Activity Account    | TBD | 2 | Principal and School Secretary                                   |
| 10. Lincoln Student Activity Account        | TBD | 2 | Principal and School Secretary                                   |
| 11. Summer Savings Program Account          | TBD | 1 | Treasurer of School Monies or Board Secretary or Board President |

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 10/0.

**PERSONNEL**

**LEAVES**

**LAKESIDE MIDDLE SCHOOL-HEAD CUSTODIAN**

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Steven Barrett, Head Custodian assigned to Lakeside Middle School, effective January 2, 2018 – April 2, 2018.

| Dates                | Coverage  | Amount of Time |
|----------------------|---|----------------|
| 1/2/2018 – 3/23/2018 | <u>Federal Medical Leave Act</u><br>Medical covered under<br>FMLA | 12 Weeks       |
| 1/2/2018 – 3/30/2018 | <u>Paid Sick Leave</u>  | 61 Days        |

**PERSONNEL, CONT'D.**

Motion by Mr. Cruz, seconded by Mr. Troast; motion carried by voice vote: 9/0/1-(Ms. Norris abstained).

**APPOINTMENTS**

**APPROVAL OF SUBSTITUTES**

P-3b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

|                                      |                  |
|--------------------------------------|------------------|
| <b>Substitute Instructional Aide</b> | Savannah Heimall |
|--------------------------------------|------------------|

Motion by Mr. Troast, seconded by Mrs. Horn; motion carried by voice vote: 10/0.

**CURRICULUM & INSTRUCTION**

**FIELD TRIPS**

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

| <b>Day/Date</b>   | <b>School/Dept/Grade</b>                 | <b>Purpose</b>  | <b>Destination</b>  |
|---|--|---|---|
| Wed., 1/10/2018<br>Wed., 1/17/2018<br>Wed., 1/24/2018<br>Wed., 1/31/2018<br>Wed., 2/7/2018<br>Wed., 2/14/2018<br>Wed., 2/21/2018<br>Wed., 2/28/2018 | Lakeside Middle School<br>The TEEN Place | SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments. | Lenape Diner/Shop Rite<br>Popeyes/T Bowl Lanes<br>Panera/Five Below<br>Target/Wendy's<br>Franks/Dollar Tree/SR<br>Willowbrook Mall<br>Popeyes/T Bowl Lanes<br>Pompton Queen Diner |
| Tues., 1/16/2018  | PLHS/Broadcast Journalism                | PLHS class will be collaborating with the 5 <sup>th</sup> grade students.   | Lincoln Elementary School   |

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by **roll call vote: 10/0.**

**ROUTINE MATTERS**

**Hearing of Public (Second Session)**-No one from the public wished to be heard.

Mr. Erik DeLine, Borough Council Liaison introduced himself to the Board. Mr. DeLine and Mr. Baig will be attending the monthly Board meetings.

**Old/New Business**-N/A

January 2, 2018

**Future Meetings**-Regular Meeting, January 9, 2018, 7:30 pm, Board of Education Conference Room.

**Adjournment**-Motion by Mr. Cruz, seconded by Mr. Troast, to adjourn the Reorganization / Conference Meeting of the Pompton Lakes Board of Education at 7:50 pm; motion passed by voice vote: 10/0.

Respectfully submitted,

*Renee Taveniere*

Board Secretary