

**BOARD OF EDUCATION
POMPTON LAKES, MINUTES
TUESDAY, FEBRUARY 13, 2018
REGULAR MEETING**

BOARD OF EDUCATION OFFICE – 7:30 P.M.

1. **Call to Order**-Mr. Salus, Board President, called the meeting to order at 7:30 pm.
2. **Flag Salute**-Mr. Salus led the Pledge of Allegiance.
3. **Reading of Notice**-Mr. Salus read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

2017-2018 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

4. Roll Call:

Mrs. Cioppa-present
 Mr. Cruz-present
 Mrs. Horn-present
 Ms. Norris-present
 Mr. Roman-present
 Mr. Santers-present
 Mr. Salus-present
 Mrs. Schwartz-present
 Mrs. Shaw-present
 Mr. Troast-present

Dr. Paul Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Board Secretary were also present.

REGULAR MEETING MINUTES

5. Correspondence-Dr. Amoroso reported that the Pompton Lakes High School Fine Arts night was wonderful-there was a great turnout; the FBLA club is continuing their work on the advertising revenue project.

Mr. Salus introduced Mr. Jake Herninko, Principal Lakeside Middle School and Mrs. Jayne Tanis, Lakeside Middle School Vice-Principal to present the “Middle School Program” Curriculum Report.

CURRICULUM & INSTRUCTION **PRESENTATION TO THE BOARD**

C-1

Curriculum Report “Middle School Program”. Presented by Mr. Jake Herninko and Mrs. Jayne Tanis.

Mr. Herninko presented the Lakeside PTA’s proposal to purchase eight window air conditioning units. The Board indicated it will formally accept the PTA’s donation.

6. Hearing of Public (First Session) and Comments by Board Members-Bill Baig, Councilman thanked Mr. Herninko and Mrs. Tanis for their presentation.

7. Approval of Minutes

It is recommended that the following minutes be approved:

Board of Education Conference Meeting	February 6, 2018
Board of Education Executive Meeting	February 6, 2018

Motion by Mr. Cruz, seconded by Mrs. Shaw; motion carried by roll call vote: **9/0/1**-Mr. Troast abstained as he was not present at the Feb 6, 2018 meeting.

FINANCE

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$3,482,546.68 for the month of **February 2018**.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; motion carried by voice vote: 10/0.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$71,354.84 for the month of **January 2018**.

Finance, Cont'd.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; motion carried by voice vote: 10/0.

Background

See Following.

APPROVAL OF FINANCIAL REPORTS

F-3

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending **December 31, 2017** approved.

Motion by Mrs. Horn, seconded by Mrs. Shaw; motion carried by **roll call vote: 10/0.**

APPROVAL OF TRANSFER OF FUNDS

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for the month of **January 2018.**

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; motion carried by voice vote: 10/0.

APPROVAL FOR PROFESSIONAL SERVICES-PLHS MEDIA CENTER DESIGN STUDY

F-5

It is the recommendation by the Superintendent of Schools that the Board of Education approve Environetics Group Architects PC proposal for architectural and space planning services for the Pompton Lakes High School Media Center. The cost for said services will be billed at an hourly rate against an upset fee of \$7,500, plus reimbursable expenses.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 10/.

APPROVAL OF VENDOR

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve Stepping Forward Counseling Center, LLC ("SFCC") as a vendor to supply home instruction services to students at their facility at the rate of \$75.00/hour. (Pending completion of paperwork)

Motion by Mrs. Cioppa, seconded by Mrs. Shaw; motion carried by voice vote: 10/0.

Finance, cont'd.

APPROVAL TO AMEND LEASE AGREEMENT

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the Amendment to Lease Agreement between the Borough of Pompton Lakes and the Pompton Lakes Board of Education.

Motion by Mrs. Schwartz, seconded by Mr. Cruz; motion carried by voice vote: 10/0.

Background: This amendment provides usage of Carlough Field by the high school boy's lacrosse team during the spring season.

APPROVAL OF FALL 2017-2018 SCHOOL YEAR

TRANSPORTATION ROUTES CONTRACTED WITH NRESC

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following (fall) 2017-2018 school year transportation routes contracted with Northern Regional Educational Services Commission.

Route #	School	Contractor	Est. Cost	Surchg 3%	Total	Dates
1327F	Lakeside MS	JCarpiolin Trans	\$21,691.00	\$ 650.73	\$22,341.73	1/2/18-June 2018
1329F	Lenox School	JCarpiolin Trans	\$20,928.00	\$ 627.84	\$21,555.84	1/2/18-June 2018
1348F	Shepard HighSchl	JCarpiolin Trans	\$20,952.00	\$ 628.56	\$21,580.56	1/2/18-June 2018
1359F	YCS Fort Lee	JCarpiolin Trans	\$19,504.00	\$ 585.12	\$20,089.12	1/2/18-June 2018
		TOTALS	\$ 83,075.00	\$ 2,492.25	\$ 85,567.25	

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 10/0.

APPROVAL OF AUTHORIZED SIGNERS

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve Renee Taveniere and Alicia Morales as authorized signers for the Summer Savings Program account at Columbia Savings Bank, Pompton Lakes, NJ.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; motion carried by voice vote: 10/0.

**APPROVAL OF ELECTRICAL PANEL UPGRADE-
POMPTON LAKES HIGH SCHOOL CAFETERIA**

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve Fastrak Lighting, LLC to supply and install a 200 amp 40 circuit three phase panel in the old girls' locker room area at a cost not to exceed \$9,120. Second quote in the amount of \$18,900 from Modern Electric is on file in the Business Office. Work will be performed during regular business hours.

Motion by Mrs. Cioppa, seconded by Mrs. Horn; motion carried by voice vote: 10/0.

Background: Funding for this upgrade will be from the Food Services Account.

Finance, cont'd:
APPROVAL OF TUITION STUDENT –
THE TEEN P.L.A.C.E. – 2017-2018

F-11

It is recommended by the Superintendent of Schools that a student (SID # 7926113610) who resides in the Ridgewood, NJ Public School District, be accepted and enrolled into the TEEN P.L.A.C.E. for the 2017-2018 School Year. (Effective 2/26/2018) The financial reimbursement from the Ridgewood School's Board of Education will be in the form of tuition plus the costs for the services of a one-on-one aide. (Tuition for the 2017-2018 school year will be \$86,225.00 pro-rated)

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz; motion carried by voice vote: 10/0.

PERSONNEL
RESIGNATIONS

ELEMENTARY SCHOOL TEACHER (PHYSICAL EDUCATION) – LINCOLN P-1

It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of Carol Cetrulo, teacher at the Lincoln Elementary School, effective 7/1/2018.

Motion by Mr. Troast, seconded by Mr. Cruz; motion carried by **roll call vote: 9/0/0-Ms. Norris abstained.**

Background: Mrs. Cetrulo began teaching physical education in Pompton Lakes 38 years ago. She has worked in every building, most recently as a physical education teacher at Lincoln. Mrs. Cetrulo embodies what a physical education teacher should be; positive, caring and committed to fitness and fun. She spent her entire teaching career in Pompton Lakes and will be greatly missed.

APPOINTMENTS

APPROVAL OF ADDITIONAL SPEECH/LANGUAGE HOURS – LINCOLN P-2

It is recommended by the Superintendent of Schools that the Board of Education approve Cathy Alvarado, speech teacher assigned to Lincoln Elementary School, to complete up to an additional 60 hours of speech/language therapy at her contracted hourly rate during the 2017-2018 school year with prior approval from the Director of Special Services.

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz; motion carried by voice vote: 10/0.

PERSONNEL
APPONTMENTS

APPROVAL OF SUBSTITUTES

P-2a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

Substitute Teachers	Amanda Calderone Mallory Cohen Carlene Diprenda Alison Fasouletos Ryan Shafer Alexandria Hassett
Substitute Instructional Aide	Jessica Curran Alison Fasouletos Lauren Sanford
Substitute Secretary	Alison Fasouletos
Substitute ABA Aides	Alison Fasouletos Rhianna Jameson Samantha Keating Jean O’Connell
Volunteer	Alison Fasouletos

Motion by Mrs. Cioppa, seconded by Mrs. Horn; motion carried by voice vote: 10/0.

PERSONNEL

LEAVE

POMPTON LAKES HIGH SCHOOL - SCIENCE

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Dorota Kuras, science teacher assigned to Pompton Lakes High School, effective February 12, 2018.

Effective Date	Coverage	Amount of Time
2/12/2018	<u>Federal Medical Leave Act</u> Medical covered under FMLA	TBD
2/12/2018	<u>Paid Sick Leave</u>	TBD

Motion by Mr. Troast, seconded by Ms. Norris; motion carried by **roll call vote: 10/0.**

APPOINTMENTS

POMPTON LAKES HIGH SCHOOL – SCIENCE

P-2b

Personnel-Appointments, cont'd.

It is recommended by the Superintendent of Schools that the Board of Education approve James Tasker as the high school science leave replacement (for Dorota Kuras) effective 2/21/2018 at a per diem rate of \$280*. (Pending fingerprinting)

Motion by Mr. Troast, seconded by Mrs. Horn; motion carried by **roll call vote: 10/0.**

*Per diem rate is calculated at Step 1 BA of the teachers guide

CURRICULUM, cont'd.

APPROVAL OF BOOK

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following book for the 2017-2018 school year:

Book & Class	Author	Publisher
<i>I Will Always Write Back</i> Grade 7	<u>Caitlin Alifirenka</u> · <u>Martin Ganda</u>	Little, Brown and Company

Motion by Mrs. Horn, seconded by Mr. Cruz; motion carried **by roll call vote: 9/0/1**-Ms. Norris abstained.

FIELD TRIPS

C-3

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept./Grade	Purpose	Destination
Wed., 3/7/2018 Wed., 3/14/2018 Wed., 3/21/2018 Wed., 3/28/2018 Wed., 4/4/2018 Tues., 4/17/2018 Wed., 4/18/2018 Wed., 4/25/2018 Wed., 5/2/2018 Wed., 5/9/2018	Lakeside/The TEEN Place	SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Franks/Shop Rite-Oakland, NJ Panera/Five Below-Wayne, NJ Popeys/T-Bowl-Wayne, NJ Applebee's-Butler, NJ Target/Wendy's-Riverdale, NJ California Pizza-Wayne, NJ Burger King/ShopRite - Oakland, NJ Chili's-Riverdale, NJ Panera/Five Below-Wayne, NJ Lenape Diner/Shop Rite, Oakland, NJ
Sun., 3/11/2018 – Mon., 3/12/2018	PLHS/AP Economics	Visit historic destinations on Sunday and meet with Dr. Mankin (Harvard Professor and author of their text book) on Monday	Holiday Inn-Boston, MA
Thurs., 4/19/2018	PLHS/English/9	To experience Romeo and Juliet on stage.	Pax Amicus Theater - Budd Lake, NJ

CURRICULUM & INSTRUCTION
FIELD TRIPS

C-3a

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept/Grade	Purpose	Destination
Tues., 2/27/2018	Lakeside/AT/6	Quiz Bowl	John P Holland Charter School, Paterson, NJ

Motion by Mr. Troast, seconded by Mrs. Shaw to approve item no's C-3 and C-3a; motion carried by **roll call vote: 10/0**.

APPROVAL FOR NEW JOB DESCRIPTIONS

C-4

It is recommended by the Superintendent of Schools that the Board of Education approve the following new job descriptions: PC Support Specialist, System Administrator and Technical Support Specialist.

Motion by Mrs. Shaw, seconded by Mr. Cruz; motion carried by **roll call vote: 10/0**.

See Attached

CURRICULUM & INSTRUCTION

APPROVAL OF DISTRICT CALENDAR – 2018-2019 & 2019-2020

C-5

It is recommended by the Superintendent of Schools that the Board of Education approve the district calendars for the 2018-2019 and 2019-2020 school years.

Motion by Mr. Troast, seconded by Mr. Cruz; motion carried by **roll call vote: 10/0**.

MISCELLANEOUS

HARASSMENT, INTIMIDATION AND BULLYING REPORT

M-1

WHEREAS, the Pompton Lakes Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on February 13, 2018, and BE IT THEREFORE RESOLVED, that the Board of Education affirms the Superintendent's recommendation regarding the HIB Report for January 2018.

Motion by Mr. Cruz, seconded by Mrs. Horn; motion carried by voice vote: 10/0.

ROUTINE MATTERS

1. Hearing of Public (Second Session)-N/A

2. Old/New Business-Mrs. Shaw stated that she has passed along the book “Super Powers of a Shy Girl” for consideration as an addition to the 5th grade curriculum. Should the curriculum committee decide to include the book as part of the reading curriculum, Mrs. Shaw’s family will help fund the purchase of the books.

3. Future Meetings-March 6, 2018-Conference Meeting-Pompton Lakes Board of Education Conference Room, 7:30 pm.

4. Adjournment to Executive Session.

G. MOTION TO ADJOURN

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT;

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken when the board returns to public session.

Motion by Mrs. Shaw, seconded by Mrs. Horn; motion carried by voice vote: 10/0.

The Regular Meeting of the Pompton Lakes Board of Education reconvened at 9:23 pm.

Motion by Mrs. Schwartz, seconded by Mr. Santers to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 9:24 pm. Motion carried by unanimous voice vote: 10/0.

Respectfully submitted,

Renee Taveniere

Board Secretary