

March 13, 2018

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
MINUTES
TUESDAY, MARCH 13, 2018
REGULAR MEETING
BOARD OF EDUCATION OFFICE – 7:30 P.M.**

ROUTINE MATTERS

1. Call to Order-Mr. Tom Salus, Board President, called the Pompton Lakes Board of Education Regular Meeting to order at 7:30 pm.

2. Flag Salute-Mr. Salus led the Pledge of Allegiance.

3. Reading of Notice – Mr. Salus read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

2017-2018 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

4. Roll Call-

Mrs. Cioppa-present
Mr. Cruz-absent with advance notice
Mrs. Horn-present
Ms. Norris-Riverdale Representative-present
Mr. Roman-present
Mr. Salus-present
Mr. Santers-present
Mrs. Schwartz-present
Mrs. Shaw-present
Mr. Troast-present

Finance, cont'd.

section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending **January 31, 2018** approved.

Motion by Mrs. Cioppa, seconded by Mrs. Horn; motion carried by **roll call vote: 9/0.**

APPROVAL OF TRANSFER OF FUNDS

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the attached transfers for the month of **February 2018.**

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 9/0.

APPROVAL OF VENDOR

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve Success Advertising Inc., Parsippany, NJ to provide advertising services for the Pompton Lakes School District.

Motion by Mrs. Horn, seconded by Mrs. Shaw; motion carried by voice vote: 9/0.

APPROVAL TO ATTEND CONFERENCE

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following:

Name & School	Conference/ Seminar/ Workshop	Date	Location	Registration Fee	Other Costs
John Miller/PLHS	Handle With Care Recertification Program	5/30/2018	Newton, NJ	\$450.00	Mileage: \$18.91
Michael Yuhas/PLHS	Designing & Implementing Student Training Plans	6/4 – 6/6/2018	Morris Plains, NJ	\$375.00	Mileage: \$36.45

ADDED TO EACH COST ABOVE IS MILEAGE AT.31/MILE FOR ALL EMPLOYEES (To and From Work Site and Workshop) PLUS ACTUAL TOLLS AND PARKING

All registration fees paid through Title II Federal Grant funding – 20-270-200-320-XX

All travel fees paid through Title II Federal Grant funding – 20-270-200-500-99

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

Finance, cont'd.

APPROVAL OF CHANGE ORDER NO. 1

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve Roof Management Inc.'s Change Order No. 1 in the amount of (\$15,000) (credit) for work performed on the Pompton Lakes High School 1961 Wing Roof, return of unused General Repair Contingency to the Owner. This change order has been approved by Mr. Charles Koch, District Architect.

Motion by Mr. Santers, seconded by Mrs. Shaw; motion carried by voice vote: 9/0.

APPROVAL OF ARCHITECTURAL AND ENGINEERING SERVICES

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve Environetics Group Architects PC to provide architectural and engineering services for the design of a new synthetic turf field at Lakeside School at a cost not to exceed \$91,200. Services to be provided include: Department of Education State Plan Submission; Site Grading Improvements; Coordinating of Site testing for soil composition, topsoil depth, bearing capacity, drainage and environmental conditions; soil erosion and sediment control plan; design of new field complex; design an on-site sub surface drainage system; development plans and specification for public bidding; 6 site visits by Environetics; 4 site visits by Boswell Engineering; and a civil engineering service to design the field complex. Payment will only be made for services rendered. Funding for this phase of the Synthetic Turf project will be from the Pompton Lakes Board of Education Capital Reserve Fund.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

APPROVAL OF JOINT TRANSPORTATION AGREEMENT

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

Motion by Mrs. Schwartz, seconded by Mr. Santers; motion carried by voice vote: 9/0.

APPROVAL OF JOINT TRANSPORTATION AGREEMENT

F-10

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Morris County Educational Services Commission for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

Motion by Mrs. Shaw, seconded by Mrs. Cioppa; motion carried by voice vote: 9/0.

Finance, cont'd

APPROVAL OF JOINT TRANSPORTATION AGREEMENT

F-11

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Northern Region Educational Services Commission for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

Motion by Mrs. Schwartz, seconded by Mr. Santers; motion carried by voice vote: 9/0.

PERSONNEL

LEAVES

POMPTON LAKES HIGH SCHOOL - SCIENCE

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve a leave of absence for Cindy Abashkin, science teacher assigned to Pompton Lakes High School, effective March 19, 2018.

Effective Date	Coverage	Amount of Time
3/19/2018 – 4/19/2018	<u>Paid Sick Leave</u>	18 Days

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

DISTRICT - COMPUTER TECHNICIAN

P-1a

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Eric Clemens, computer technician, effective March 5, 2018

Effective Date	Coverage	Amount of Time
March 5, 2018 – March 29, 2018	<u>Federal Medical Leave Act</u> Medical covered under FMLA	4 Weeks
March 5, 2018 – March 6, 2018	<u>Sick</u>	2 Days

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

PERSONNEL

APPOINTMENTS

GRADE 6 OUTDOOR EDUCATION CHAPERONES

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff members as grade 6 outdoor education chaperones for May 14-18, 2018:

March 13, 2018

Mon – Fri \$932.16	Mon – Wed \$466.08	Wed – Fri \$466.08	Alternate	Mon – Fri Nurse \$1,932.16
Tanner Wilson Shaun Baughman	Jeanette Tappan Jenna Gnade Melissa Serra Mary Kretlow Tom Clarke Nick Guillermain John Miller	Michelle Serra Melissa Hackett Afton Cohen Ryan McCleery	Victoria Corbett Jennifer Signoretti	Diane Krawiec 5 x \$200/day + \$932.16 (stipend)

Motion by Mr. Troast, seconded by Ms. Norris; motion carried by voice vote: 9/0.

APPROVAL OF SUBSTITUTES

P-2a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

Substitute Teacher	Marlene Ballé Patricia Gruzdis Scott Mathews Krista Beuselinck
Substitute Instructional Aide	Marlene Ballé Jean O’Connell Krista Beuselinck
Substitute Secretary	Jean O’Connell Krista Beuselinck

Motion by Mrs. Schwartz, seconded by Mr. Troast; motion carried by voice vote: 9/0.

EXTRA CLASS STIPEND AMENDMENT – PLHS

P-2b

It is recommended by the Superintendent of Schools that the Board of Education approve the following stipend amendment for the listed teacher effective March 19, 2018, for the 2017-2018 school year.

Faculty Member	Department	Previously Approved Stipend	Recommended Stipend	Difference
Danielle Bonanno	Science	-	1.0	+1.0
Paulo Pinto	Science	0.4	1.4	+1.0
Gineen Ricciardelli	Science	-	1.0	+1.0

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

**APPROVAL OF TITLE FUNDS AFTER SCHOOL PROGRAMS
AMENDMENT**

P-2c

It is recommended by the Superintendent of Schools that the Board of Education approve the following amendment for a staff member to teach the after school programs for Title I Funds:

Lakeside Middle School – Title I Funds

Michelle Serra (For Lauren Aiello effective 3/26/2018)	\$3,000/Pro-rated
--	-------------------

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz; motion carried by voice vote: 8/0/1 (Ms. Norris abstained).

CURRICULUM & INSTRUCTION

FIELD TRIPS

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept./Grade	Purpose	Destination
Fri., 5/18/2018	Lincoln/Kindergarten	Reading, writing and math activities	Montclair State University, Montclair, NJ
Fri., 3/16/2018 Fri., 3/23/2018 Fri., 4/6/2018 Fri., 4/27/2018	PLHS/Life Skills	CBI: SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Smashburger, Pequannock, NJ Kohl's, Wayne, NJ Target, Riverdale, NJ Shop Rite, Oakland, NJ
Tues., 4/17/2018	Lincoln/TCP	CBI: SWBAT identify community helpers, and their functions. SWBAT demonstrate appropriate behaviors in the community and apply to life skills	Calif. Pizza Kitchen, Wayne, NJ

Motion by Mrs. Shaw, seconded by Mr. Santers; motion carried by **roll call vote**: 9/0.

BOOK APPROVAL

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following book for the 2017-2018 school year:

Book & Class	Author	Publisher
<i>A Prayer For Owen Meany</i> Grade 9	John Irving	Random House

Motion by Mr. Troast, seconded by Mrs. Shaw; motion carried by roll call vote: **9/0**.

March 13, 2018

POLICY AND REGULATIONS

1ST READING

NEW AND REVISED POLICIES AND REGULATIONS

P&R-1

It is recommended by the Superintendent of Schools that the Board of Education approve the 1st reading of the following new/revised bylaws:

FIRST READING

- P 0169.02 Board Member Use of Social Networks (new)
- R 5460.01 High School Transcripts (revised)
- P 7425 Lead Testing of Water in Schools (new)
- P&R 7440 School District Security (revised)
- P&R 7441 Electronic Surveillance in School Buildings and on School Grounds (revised)
- P 8507 Breakfast Offer Versus Serve (OVS) (revised)
- P 2430 Co-Curricular Activities (revised)
- P 6162 Corporate Sponsorships (new)
- P 6163 Advertising on School Property

MOTION TABLED UNTIL April 3, 2018.

ROUTINE MATTERS

1. **Hearing of Public (Second Session)**-Mrs. Linda Diaz inquired what, if any, additional security measures the Board is considering in light of the Parkland, Florida high school shootings on February 14, 2018. Mr. Salus and Dr. Amoroso spoke about the procedures currently in place and Dr. Amoroso recapped the conversations he has had with the police department regarding additional security measures.
2. **Old/New Business**-There will be a special meeting to approve the 2018-2019 tentative budget on March 26, 2018 at 6:00 pm in the Pompton Lakes Board of Education Conference Room.
3. **Future Meetings**-April 3, 2018, Conference Meeting at 7:30 pm, **Pompton Lakes High School Media Center.**
April 17, 2018, Regular Meeting at 7:30 pm, Pompton Lakes Board of Education Conference Room.
4. **Adjournment**-Motion by Mr. Troast, seconded by Mr. Santers to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 8:08 pm; motion carried by voice vote: 9/0.

Respectfully submitted,

Renee Taveniere

Board Secretary