

BOARD OF EDUCATION  
POMPTON LAKES, NEW JERSEY  
SPECIAL MEETING MINUTES  
MONDAY, MARCH 26, 2018  
BOARD OF EDUCATION OFFICE – 6:00 P.M.

**ROUTINE MATTERS**

**1. Call to Order** –Mrs. Nancy Schwartz, Board member, called the meeting to order at 6:30 pm.

**2. Flag Salute** – Mrs. Schwartz led the Pledge of Allegiance

**3. Reading of Notice** – Mrs. Schwartz read the following notice:  
In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, has been posted at the Board of Education Offices and sent to the newspapers on March 13, 2018.

**4. Roll Call** – Mrs. Cioppa-present  
Mrs. Horn-present  
Ms. Norris-present  
Mr. Santers- present  
Mrs. Schwartz – present  
Mr. Troast- present  
Mr. Cruz –absent  
Mr. Roman –absent  
Mr. Salus – absent  
Mrs. Shaw –absent

Dr. Amoroso, Superintendent of Schools and Ms. Taveniere, Board Secretary were also present.

**5. Correspondence** – N/A

**6. Hearing of Public (First Session) and Comments by Board Members** – Mrs. Cioppa complimented the students that participated in the Pompton Lakes High School Spring Musical, *Guys and Dolls*, the play was wonderful.

**7. Approval of Minutes**

Board of Education Regular Meeting March 13, 2018

Motion by Mr. Troast, seconded by Mr. Santers; motion carried by **roll call vote: 6/0.**

**FINANCE**

**APPROVAL OF 2018-2019 BUDGET**

F-1

It is recommended by the Superintendent of Schools that the Board of Education adopt the 2018-2019 tentative school district budget as follows:

	<b>BUDGET</b>	<b>LOCAL TAX LEVY</b>
Total General Fund	<b>\$34,330,195</b>	<b>\$24,403,202</b>

Total Special Revenue Fund	<b>\$816,025</b>	<b>N/A</b>
Total Debt Service Fund	<b>\$377,243</b>	<b>\$269,593</b>
<b>TOTALS</b>	<b>\$35,523,463</b>	<b>\$24,672,795</b>

Motion by Mrs. Horn, seconded by Mr. Santers; motion carried by **roll call vote: 6/0**.

Background

The supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations that support the Current General Expenditures and Debt Service Expenditures.

Included in budget line 600, Budgeted Withdrawal from Capital Reserve-Withdrawal from Capital Reserve-for Local Share, is \$1,690,000 for other capital project costs: 1. Installation of a turf field at Lakeside School-total estimated cost \$1,600,000 and 2. The re-pavement of the Lincoln School Playground, estimated cost \$90,000, playground safety. The total cost of said projects is \$1,690,000 which represents expenditures for construction, engineering, architectural, and other soft cost elements.

The Board authorizes the School Business Administrator/Board Secretary to make any adjustments to the budget submission to bring it in conformity with state regulations. Adjustments will be reviewed and approved by the Board at its Public Budget Hearing.

Discussion

Dr. Amoroso, Superintendent of Schools and Ms. Taveniere, Board Secretary went over the highlights for the 2018-2019 budget. Highlights include: increase in State aid from the previous school year-approximately \$303,000; anticipated tuition revenue from the autism and life skills programs – approximately \$400,000; health, RX, and dental insurance increase approximately- \$325,000; three retirements – 2 elementary school teachers and 1 curriculum director –positions will be maintained in the 18-19 budget; out of district tuition placements have increased by 4 students – approximately \$377,000 increase in tuition expense.

Dr. Amoroso discussed curriculum highlights for 2018-2019: addition of an advanced computer course; increase in number of virtual high school course offerings; replace one computer lab at the high school; Lakeside School turf field project; possibility of adding an at risk counselor at the middle school-this addition would be funded through Title Grant monies; creation of quarter courses in Spanish and French at the middle school for grades 6 and 7; new on line subscription service for science course licensing at the middle school; possibility of purchasing reader / tablets for grades K-1; the possibility of purchasing flat screen TV's for the main entry ways at each of the school buildings-discussion is underway with PTA's to see they would be interested to help fund this initiative; and utilization of capital reserve funds to mill and repave the Lincoln School playground.

**APPROVAL OF TRAVEL MAXIMUM FOR 2018-2019 SCHOOL YEAR**

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the travel maximum for school year 2018-2019 not to exceed \$75,000, and be it further resolved that the School Business Administrator shall track and record these costs to ensure that the maximum travel amount is not exceeded.

Motion by Mrs. Horn, seconded by Mrs. Cioppa; motion carried by voice vote: 6/0.

Background

As is required to be reported during the budget process, the total district amount expended and/or encumbered for travel and professional development during school year 2017-2018 (through March 26, 2017-General Fund) is as follows:

Travel	\$ 5,890
Seminar Costs	\$ 5,459

The travel maximum of \$75,000 for the school year 2017-2018 was established by the Board at the March 14, 2017 board meeting.

**PERSONNEL  
APPROVALS**

**EXTRA CLASS STIPEND AMENDMENT – PLHS**

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following stipend amendment for the listed teachers effective March 13, 2018, for the 2017-2018 school year.

Faculty Member	Department	Previously Approved Stipend	Recommended Stipend	Difference
Marie Stelling	Science	0.6	1.6	+1.0
Michael Yuhas	Math/Science	0.2	2.8	+2.6

Motion by Mrs. Norris, seconded by Mr. Troast; motion carried by voice vote: 6/0.

**CURRICULUM**

**2017-2018 SCHOOL CALENDAR CHANGE**

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following change to the 2017-2018 School Calendar for the extra used snow day:

April 13, 2018                          School in Session

Motion by Mr. Troast, seconded by Mrs. Horn; motion carried by **roll call vote: 6/0.**

Dr. Amoroso asked that the Board also approve an early dismissal day. Board agreed.

**D. ROUTINE MATTERS**

**1. Hearing of Public (Second Session) - NA**

**2. Old/New Business** – Final interviews for the Curriculum Director position will take place within the next few weeks. Dr. Amoroso asked the Board to check their schedule availability for either one night or one Saturday morning.

**3. Future Meetings** – April 3, 2018 –Teacher Recognition award ceremony at 7:15 pm, PLHS media center.

**Adjournment**-motion by Mr. Troast, seconded by Mr. SanTERS to adjourn the Special Meeting of the Pompton Lakes Board of Education at 6:57 pm; motion carried by voice vote: 6/0.

Sincerely submitted,

*Renee Taveniere*

Board Secretary