

BOARD OF EDUCATION
 POMPTON LAKES, NEW JERSEY
 MINUTES
 TUESDAY, June 5, 2018
 BOARD OF EDUCATION CONFERENCE MEETING
 LAKESIDE MIDDLE SCHOOL MEDIA CENTER – 7:30 P.M.

ROUTINE MATTERS

- 1. Call to Order** –Mr. Salus called the Conference Meeting of the Pompton Lakes Board of Education to order at 7:30 pm.
- 2. Flag Salute** Mr. Salus led the Pledge of Allegiance.
- 3. Reading of Notice** – Mr. Salus read the following notice:
 In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

2017-2018 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

- 4. Roll Call** –
 - a Mrs. Cioppa - present
 - b Mr. Cruz - present
 - c Mrs. Horn - present
 - d Ms. Norris – absent with advance notice
 - e Mr. Roman –absent with advance notice
 - f Mr. Santers – present

- g Mr. Salus – present
- h Mrs. Schwartz – present
- i Mrs. Shaw –arrived at 8: 15 pm
- j Mr. Troast – present

Dr. Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Board Secretary were also present.

5. Correspondence – Dr. Amoroso reported that author Caitlin Alifirenka visited the students of Lakeside Middle School on May 15, 2018; The Pompton Lakes High School annual scholarship ceremony is scheduled for June 6, 2018.

Dr. Amoroso presented the results of the 2016-2017 annual HIB self-assessment report. The District did very well, scoring within the 68-73 point range at all four schools.

PRESENTATION TO THE BOARD

C-1

Curriculum Report “Counseling”. Presented by Ms. Tammy Weishaupt.

PRESENTATION TO THE BOARD

Mr. James Kimberlan, proprietor, A Team Logic – Technology Provider, gave an overview presentation to the Board regarding his company’s services.

Old/New Business-Mr. Tom Salus, Board President, addressed members of the public and coaching staff in the audience. Mr. Salus’ address dealt with the role and responsibilities of a board member. Mr. Salus touched on the staff evaluation process and the subsequent appointment of district staff to fill advisor and coaching positions. Mr. Salus stated that all personnel recommendations for hire, appointment, and subsequent re-appointments are the responsibility the Superintendent of Schools. Mr. Salus wanted to publically apologize to the coaching staff present that there was no negative intent implied when the roll call vote was taken on personnel extra-curricular and coaching staff appointments at the June 13, 2017 meeting.

Mrs. Eileen Allen, coach and teaching staff member, spoke about the role of a coach and how it has changed over the past several years. Mrs. Allen also commended Ms. Colleen Moyle, district Athletic Director, on the outstanding job she has done.

Mrs. Deanne Martini, PLEA president, commented on the role of the coach and how that role has changed over the years.

Mr. Salus thanked Mrs. Allen and Mrs. Martini for their comments and then stated that the sports and extracurricular activities are important to enhancing a student’s overall high school experience.

Mrs. Horn commented that the June 13, 2017 (public) Board discussion regarding item no’s P2a and P2b was to better understand the evaluation process for extra-curricular and coaching staff.

APPROVAL OF MINUTES

It is recommended that the following minutes be approved: Board of Education Regular Meeting, May 8, 2018.

Motion by Mr. Troast, seconded by Mr. SanTERS; motion carried by roll call vote: 8/0

ANNUAL APPOINTMENTS

The Board reviewed the 2018-2019 Annual Appointment list and agreed that it would move the appointments as one consent resolution at the June 12, 2018 Regular Business Meeting.

The Annual Appointment List is as follows:

ESTABLISHMENT OF OFFICIAL NEWSPAPERS

An-1

It is recommended that The Record and Suburban Trends be established as the official newspapers for the Board of Education for the school year 2018-2019.

TREASURER OF SCHOOL MONIES

An-2

It is recommended that Mr. Herb Diamond be appointed Treasurer of School Monies for the 2018-2019 school year.

SCHOOL AUDITOR

An-3

It is recommended by the Superintendent of Schools that the Board of Education appoint the audit firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as the School Board Auditors effective the 2018-2019 school year at a fee of \$25,725 for all work related to the district's financial audit.

SCHOOL BOARD ATTORNEY

An-4

It is recommended by the Superintendent of Schools that the Board of Education appoint the law firm Adams, Gutierrez & Lattiboudere, LLC as the School Board Attorney, effective the 2018-2019 school year, in accordance with contractual agreement at an hourly fee of \$190 for all attorneys and \$90 for paralegals.

CHIEF SCHOOL PHYSICIAN/MEDICAL INSPECTOR

An-5

It is recommended by the Superintendent of Schools that the Board of Education appoint New Jersey Orthopedic Institute as the Chief School Physician/Medical Inspector, effective for the 2018-2019 school year, in accordance with contractual agreement at a fee of \$11,500 plus \$300 per game for all football games attended.

ANNUAL APPOINTMENTS
ARCHITECT OF RECORD

An-6

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the firm of Environetics Group Architects, PC as the District Architect of Record for the 2018-2019 school year, at the rate of \$160 per hour for principals.

PROFESSIONAL SERVICES CONSULTANT – BOND COUNSEL

An-7

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the firm of McManimon & Scotland, L.L.C. as Bond Counsel for the 2018-2019 school year at a fee prescribed in their proposal.

ESTABLISHMENT OF BANK DEPOSITORIES

An-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following bank established as depository for the revenue of Pompton Lakes Board of Education for the 2018-2019 school year and furthermore recommend the establishment of the following checking accounts:

NAME OF BANK & ACCOUNT	ACCOUNT #	# OF REQUIRED SIGNATURES	AUTHORIZED SIGNATURES
INVESTORS BANK			
1. General Account	1000766139	3	Board President or Board VP and Board Secretary and Treasurer of School Monies
2. Payroll Account	1000766158	1	Treasurer of School Monies or Board Secretary or Board President
3. Agency Account	1000766163	1	Board Secretary or Board President
4. Unemployment Account	1000766177	1	Board Secretary or Board President
5. Cafeteria Account	1000793816	2	Board Secretary and Board President
6. Petty Cash Account	1000766200	2	Board Secretary and Board President
COLUMBIA BANK			
7. H.S. Student Activity Account	8001507893	2	Principal or Vice Principal and School Secretary
8. Lakeside School Student Activity Account	8001508073	2	Principal and School Secretary
9. Lenox School Student Activity Account	8001508099	2	Principal and School Secretary
10. Lincoln School Student Activity Account	8001507984	2	Principal and School Secretary
11. Summer Savings Program Account	8001526885	1	Treasurer of School Monies or

			Board Secretary or Board President
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PETTY CASH FUNDS AND CUSTODIANS

An-9

It is recommended by the Superintendent of Schools that the Board of Education approve the following Petty Cash Funds and Custodians be established for the 2018-2019 school year:

<u>Fund Location</u>	<u>Amount</u>	<u>Individual Responsible</u>
Pompton Lakes H.S.	\$ 400	Principal
Lakeside Middle School	300	Principal
Lenox Elementary School	200	Principal
Lincoln Elementary School	200	Principal
School Board Office	500	Board Secretary or Board President
Special Services	400	Director
Board Office Checking Acct.	2,500	Board Secretary or Board President

Maximum limit for petty cash purposes will be \$100 with the exception of Board Office checking account which will be \$400.

PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

An-10

It is recommended by the Superintendent of Schools that the Board of Education approve the authorization for the procurement of goods and services through the state agency for the 2018-2019 school year as provided for in Title 18A:18A-10 without advertising for bids, or after having rejected all bids obtained pursuant to advertising.

COOPERATIVE PRICING PROGRAM

An-11

It is recommended by the Superintendent of Schools that the Board of Education approve an agreement with the Educational Data Services Inc. for the district to participate in a cooperative pricing program for the 2018-2019 school year at an annual cost of \$5,170 for school and custodial supplies and skilled trades' services.

EMPLOYEE BENEFITS BROKER

An-12

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the Integrity Consulting Group as the District's Employee Benefits Broker of Record for the 2018-2019 school year. Annual brokerage commission of 1.41% is paid by Horizon Blue Cross Blue Shield.

ANNUAL APPOINTMENTS
CHART OF ACCOUNTS

An-13

It is recommended by the Superintendent of Schools that the Board of Education approve the existing Chart of Accounts on file in the Board Secretary's office for the 2018-2019 school year.

COOPERATIVE PRICING AGREEMENT WITH
EDUCATIONAL SERVICES COMMISSION OF NJ AND
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

An-14

It is recommended by the Superintendent of Schools that the Board of Education renew membership in a cooperative pricing agreement with the Educational Services Commission of NJ and the Hunterdon County Educational Services Commission for the 2018-2019 school year.

BOARD MEMBERS ACKNOWLEDGING
FAMILIARITY WITH TERMS OF NEGOTIATED
EMPLOYMENT CONTRACTS

An-15

It is recommended by the Superintendent of Schools that all board members acknowledge that they have read and are familiar with all of the terms of all negotiated employment contracts in the district, including but not limited to collective bargaining agreements.

NEW JERSEY STATE INTERSCHOLASTIC
ATHLETIC ASSOCIATION MEMBERSHIP

An-16

It is recommended that the following resolution pertaining to membership in the New Jersey State Interscholastic Athletic Association be adopted.

The Pompton Lakes Board of Education, County of Passaic, State of New Jersey, as provided in Chapter 172 Laws 1979, herewith enrolls Pompton Lakes High School as a member of the New Jersey Interscholastic Athletic program sponsored by NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board.

IMPLEMENTATION OF BUDGET

An-17

It is recommended by the Superintendent of Schools and Business Administrator/Board Secretary that approval be granted to implement the budget pursuant to policies and regulations of the State Board and Local Board for the 2018-2019 school year.

BOARD SECRETARY

An-18

It is recommended by the Superintendent of Schools that Renee Taveniere be appointed Board Secretary from July 1, 2018 through June 30, 2019.

ATTENDANCE OFFICER

An-19

It is recommended by the Superintendent of Schools that the Board of Education appoint Rose Robina as Attendance Officer for the 2018-2019 school year, on an as-needed basis.

PUBLIC AGENCY COMPLIANCE OFFICER

An-20

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Renee Taveniere, Board Secretary, as the District's Public Agency Compliance Officer from July 1, 2018 through June 30, 2019.

CASH MANAGEMENT

An-21

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the Business Administrator/Board Secretary to perform the following for the 2018-2019 school year:

- a. Transfer funds among the various bank accounts of the District.
- b. Transfer line item accounts among the various budgetary accounts.
- c. Invest school funds as The Investment Officer of the Board, as permitted by statute.
- d. Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

PURCHASING AGENT

An-22

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Renee Taveniere, Board Secretary, as the District's Purchasing Agent for July 1, 2018-June 30, 2019 and be approved to make purchases for the District in accordance with the provisions of statute as cited in 18A:18A-3 (establishment of bid threshold of \$40,000), 18A:13A-4 (quoting requirements \$6,000), and such other aspects of 18A:18A as may apply to the procurement of equipment, materials or services.

CUSTODIAN OF RECORDS

An-23

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Renee Taveniere, Board Secretary, as Custodian of Records from July 1, 2018 through June 30, 2019.

**AFFIRMATIVE ACTION OFFICER
AND 504 COMPLIANCE OFFICER**

An-24

It is recommended by the Superintendent of Schools that the Board of Education approve the following appointments for the 2018-2019 school year:

ANNUAL APPOINTMENTS

Affirmative Action Officer
504 Compliance Officer

Dr. Michelle Fenwick
Dr. Michelle Fenwick

**PASSAIC COUNTY EDUCATIONAL COMMISSION
REPRESENTATIVE - ALTERNATE**

An-25

It is recommended that approval be granted that the Superintendent of Schools represent the Pompton Lakes Board of Education on the Passaic County Educational Services Commission and that Jayne Tanis, the Director of Curriculum, serve as the alternate to the Commission for the 2018-2019 school year.

STUDENT ASSISTANCE COORDINATOR

An-26

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Tammy Weishaupt, Director of Guidance, assigned to Pompton Lakes High School, as the District's Student Assistance Coordinator for the 2018-2019 school year.

K-12 CURRICULA AND H. S. PROGRAM OF STUDIES

An-27

It is recommended by the Superintendent of Schools that the Board of Education approve all K-12 Curricula presently in use within the district's schools.

It is further recommended that the Pompton Lakes High School Program of Studies be approved for the 2018-2019 school year.

POLICIES AND BYLAWS

An-28

It is recommended by the Superintendent of Schools that the Board of Education re-adopts existing policies and bylaws of the Board of Education for the 2018-2019 school year.

INTEGRATED PEST MANAGEMENT COORDINATOR

An-29

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Jim Curran, Supervisor of Buildings and Grounds, as the Integrated Pest Management Coordinator for the 2018-2019 school year.

INDOOR AIR QUALITY COORDINATOR

An-30

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Jim Curran, Supervisor of Buildings and Grounds, as the Indoor Air Quality Coordinator for the 2018-2019 school year.

ANNUAL APPOINTMENTS

ASBESTOS MANAGEMENT (AHERA) COORDINATOR

An-31

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Jim Curran, Supervisor of Buildings and Grounds, as the Asbestos Management (AHERA) Coordinator for the 2018-2019 school year.

RIGHT TO KNOW OFFICER

An-32

It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Jim Curran, Supervisor of Buildings and Grounds, as the District's Right to Know Officer for the 2018-2019 school year.

JOINT TRANSPORTATION AGREEMENT – MCESC – 2018-2019

An-33

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Morris County Educational Services Commission for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

JOINT TRANSPORTATION AGREEMENT – NRESC – 2018-2019

An-34

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Northern Region Educational Services Commission for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

**JOINT TRANSPORTATION AGREEMENT –
SUSSEX COUNTY REGIONAL TRANSPORTATION
COOPERATIVE – 2018-2019**

An-35

It is recommended by the Superintendent of Schools that the Board of Education approve a Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2018-2019 school year for the purpose of providing transportation services to Pompton Lakes students.

RENEWAL OF SUMMER SAVINGS PLAN – 2018-2019

An-36

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of its Summer Savings Plan for school year 2018-2019 and make the Plan available to all permanent ten-month employees of the Board. The Board will withhold from Plan participants 10% of their 10-month salary and longevity, if applicable, from each of their 20 semi-monthly paychecks and disperse the withheld funds no later than July 15, 2019.

ANNUAL APPOINTMENTS

CONTINUING DISCLOSURE AGENT

An-37

It is recommended by the Superintendent of Schools that the Board of Education appoint the financial advisor firm Phoenix Advisors as the district’s Continuing Disclosure Agent, effective the 2018-2019 school year.

RENEWALS OF HEALTH INSURANCE

An-38

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of the employee health insurance contracts with the following health insurance companies for the 2018-2019 school year:

- Dental Insurance – Delta Dental
- Prescription Insurance – RX Alliance
- Health Insurance - Horizon Blue Cross Blue Shield of NJ

ANNUAL INSURANCE RENEWAL RATES

An-39

It is recommended by the Superintendent of Schools that the Board of Education approve the following health, RX, dental, and vision rates for the 2018-2019 school year.

	Horizon Per Month	Benecard RX- Alliance Per Month	Benecard RX- OMNIA Per Month	Deltal Dental Per Month	OMNIA Per Month	EPO Per Month
Single	\$854.03	\$248.66	\$165.14	\$54.66	\$619.22	\$757.68
Two Adults	\$1,708.03	\$594.76	\$395.01	\$102.65	\$1,238.44	\$1,515.36
Parent/Child	\$1,451.83	\$469.89	\$312.09	\$107.56	\$1,052.67	\$1,288.06
Parent Children	\$1,451.83	\$600.94	\$312.09	\$107.56	\$1,052.67	\$1,288.06
Family	\$2,305.85	\$600.94	\$399.13	\$168.24	\$1,671.89	\$2,045.73

RENEWAL OF STUDENT ACCIDENT INSURANCE

An-40

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of the student accident insurance contracts with Bollinger Specialty Group for the 2018-2019 school year at a cost of \$96,021.

**MANDATORY DIRECT DEPOSIT PROGRAM
FOR ALL EMPLOYEE PAYROLL – 2018-2019**

An-41

ANNUAL APPOINTMENTS

It is recommended by the Superintendent of Schools that the Board of Education approve a mandatory direct deposit program for all employee payroll in school year 2018-2019, in accordance with N.J.S.A. 52:14-15h, and further approve the designation of the district's banking institution, Investors Bank, to implement the program.

ASSET INVENTORY

An-42

It is recommended by the Superintendent of Schools that the Board of Education approve AM Consultants to conduct the annual fixed asset inventory update for the period end June 30, 2018 at a cost not to exceed \$950.00.

AUTHORIZATION TO TRANSFER FUNDS TO CAPITAL RESERVE ACCOUNT

An-43

It is recommended by the Superintendent of Schools that the Board of Education approve the authorization to transfer funds to the Capital Reserve Account in an amount up to and not to exceed \$500,000 in school year 2018-2019.

CAPITAL RESERVE WITHDRAWAL

An-44

It is recommended by the Superintendent of Schools that the Board of Education approve the capital reserve withdrawal in the amount of \$1,690,000 for the 2018-2019 school year.

Background

The district utilized these funds for the following buildings and grounds capital project:

- Lakeside School Turf Field Project-\$1,600,000
- Lincoln Elementary School-Playground re-pavement-\$90,000

MAINTENANCE WITHDRAWAL

An-45

It is recommended by the Superintendent of Schools that the Board of Education approve the Maintenance Reserve withdrawal in the amount of \$123,931.92 for the 2017-2018 school year to fund the lease payment for the fiscal year of the district's Energy Savings Improvement Program.

MAINTENANCE WITHDRAWAL

An-46

It is recommended by the Superintendent of Schools that the Board of Education approve the Maintenance Reserve withdrawal in the amount of \$200,000 for the 2018-2019 school year for the

ANNUAL APPOINTMENTS

required maintenance up-keep of the district's heating, plumbing, and building systems and to fund the lease payment for the fiscal year of the district's Energy Savings Improvement Program.

AUTHORIZATION TO TRANSFER

An-47

FUNDS TO MAINTENANCE RESERVE ACCOUNT

It is recommended by the Superintendent of Schools that the Board of Education approve the authorization to transfer funds to the Maintenance Reserve Account in an amount up to and not to exceed \$300,000 in school year 2017-2018.

REPORT OF AWARDED CONTRACTS

An-48

It is recommended by the Superintendent of Schools that the Board of Education approve the attached Report of Awarded Contracts for school year 2017-2018.

PREVENTIVE MAINTENANCE-NORMAN MECHANICAL SERVICES

An-49

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual preventive maintenance contract with Norman Mechanical Services in the amount of \$2,097.12. This contract covers three (3) HVAC rooftop units at 237 Van Ave. Any work outside of the routine maintenance will be billed at \$95.00 per hour.

STUDENT DATA ASSISTANCE PROGRAM

An-50

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual service contract with Naviance, Inc. to provide student data assistance for grades 9 – 12. The cost for said service shall not exceed \$3,475.

IEP DIRECT ACCESS SOFTWARE SYSTEM

An-51

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual service contract with Frontline Technologies Group (IEP Direct) in the amount of \$16,473.47.

ON-LINE COMMUNICATION SERVICES

An-52

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual service contract with West, Inc. (aka School Messenger) to provide online communication services. The cost for said service shall not exceed \$4,045.70.

ANNUAL APPOINTMENTS

STUDENT LESSON/PLANNER WEBSITE

An-53

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual service agreement with On Course Systems for Education to provide annual lesson planner/teacher observation-evaluation website for the 2018-2019 school year. The cost of said service shall not exceed \$9,257.50.

ACCOUNTING, PERSONNEL, PAYROLL SOFTWARE

An-54

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual service agreement with Computer Solutions Inc., in the amount of \$8,508.00. A 2% discount (\$170.16) will be applied if payment is received prior to July 31, 2018.

STUDENT ATTENDANCE, DATA BASE AGREEMENT

An-55

It is recommended by the Superintendent of Schools that the Board of education approve the 2018-2019 annual maintenance and support agreement with Hands on Tech, LLC (aka Powerschool), to provide student attendance and data base software in the amount of \$9,140.50.

STAFF ABSENCE & SUBSTITUTE AGREEMENT

An-56

It is recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual agreement with Frontline Technologies, Inc. to provide staff absence and substitute management services in the amount of \$10,251.32.

ANNUAL WEBSITE MAINTENANCE AGREEMENT

An-57

It is the recommended by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual maintenance / service agreement for website maintenance with Blackboard (aka Schoolwires, Inc.) in the amount of \$9,300.62.

ANNUAL BOILER CLEANING AND INSPECTION

An-58

It is the recommendation by the Superintendent of Schools that the Board of Education approve the 2018-2019 annual maintenance / service agreement for boiler cleaning and inspection with Manhattan Welding Co., Inc. in the amount of \$7,575.

An-59

ANNUAL APPOINTMENTS
GYM FLOOR REFINISHING

It is the recommendation by the Superintendent of Schools that the Board of Education approve AOA Cleaning and Restoration to scrub and recoat the gym / all purpose room floors at an amount not to exceed \$7,860 - PLHS-\$2,575; Lakeside MS-\$2,725; Lincoln ES-\$1,375; Lenox ES- \$1,185).

ANNUAL FIRE ALARM AND CENTRAL STATION
MONITORING SERVICE

An-60

It is recommended by the Superintendent of Schools that the Board of Education approve Ultra Safe Security Systems, Inc. to provide annual fire alarm inspection services for the 2018-2019 school year

at the following locations: Lenox School \$625.00; Lincoln School \$625.00; Board Office \$295.00; Lakeside School \$625.00; Hershfield Park \$195.00.

It is also recommended by the Superintendent of Schools that the Board of Education approve Ultra Safe Security Systems, Inc. to provide burglar alarm central monitoring services at Pompton Lakes High School, Lakeside Middle School, Lincoln Elementary School, Lenox Elementary School, BOE Administration Building, and Hershfield Park at a an annual cost not to exceed \$9,948.00.

POLICY AND REGULATIONS CONSULTANT

An-61

It is recommended by the Superintendent to Schools that the Board of Education approve Strauss Esmay Associates, LLP School Policy and Regulations consultants' annual contracted support agreement for the 2018-2019 school year in the amount of \$4,140 for District Online and Policy Alerts; the fee for Public Online (policies and regulations) is an additional \$395.

ANNUAL ALARM SERVICE

An-62

It is recommended by the Superintendent of Schools that the Board of Education approve Systems Electronic, Inc. to provide annual fire alarm inspection services in the amount of \$1,200 and \$390 for annual monitoring services for the 2018-2019 school year at Pompton Lakes High School.

TAX SHELTER ANNUITY PROVIDERS

An-63

It is recommended by the Superintendent of Schools that the Board of Education approve the following list of tax shelter annuity companies, open to enrollment to any Board Employee, for the 2018-2019 school year as per N.J.S.A. 18A:66-127:

AXA Equitable
Lincoln Investment Planning

ANNUAL APPOINTMENTS

Met Life
Vanguard
Edward Jones
Financial Resources and Retirement Advisory, Inc.

PRINT MANAGEMENT SERVICES

An-64

It is recommended by the Superintendent of Schools that the Board of Education approve MRA Int'l., Inc. to provide annual print management services for the Pompton Lakes School District for the 2018-2019 school year. The approximate cost of said services shall not exceed \$31,000.

PEST INSPECTION SERVICES

An-65

It is recommended by the Superintendent of Schools that the Board of Education approve ABBED Pest Control to provide monthly pest control services during the 2018-2019 School Year (September – June). The cost of said services shall not exceed \$1,200.

ELEVATOR SERVICE/MAINTENANCE AGREEMENT

An-66

It is recommended by the Superintendent of Schools that the Board of Education approve Arrow Elevator to provide annual elevator and maintenance services in Lenox Elementary School. The cost for said services shall be \$260 / month for the 2018-2019 school year.

ELEVATOR SERVICE/MAINTENANCE AGREEMENT

An-67

It is recommended by the Superintendent of Schools that the Board of Education approve Handi Lift Service Company to provide annual elevator and maintenance services in Pompton Lakes High School. The cost for said services shall be \$XX/quarter for the 2018-2019 school year.

COBRA BENEFITS PROVIDER

An-68

It is recommended by the Superintendent of Schools that the Board of Education approve Ameriflex Benefits Specialist as the Pompton Lakes Board of Education's COBRA (Consolidated Omnibus Budget Reconciliation Act) administrator for the period March 1, 2018-February 29, 2019 at a cost of \$.75/ per employee and/or \$60.00/month minimum; the cost for the period March 1, 2019, through June 30, 2019 will be provided by Ameriflex January 2019.

HVAC MAINTENANCE AGREEMENT

An-69

It is recommended by the Superintendent of Schools that the Board of Education approve DeSesa Engineering Company, Inc. to provide annual HVA maintenance services at Pompton Lakes High School at a cost not to exceed \$XXX. Emergency visits beyond quarterly routine visits will be billed

ANNUAL APPOINTMENTS

at \$XX/hour (mechanic-regular time); \$XX/hour (mechanic-over time); \$XX/hour (helper-regular time); \$XX3/hour (helper-overtime).

COUNSELING / SAC SERVICES

An-70

It is recommended by the Superintendent of Schools that the Board of Education approve New Life Recovery Center, Inc. to provide counseling and SAC services for the 2018-2019 school year (September 2018-June 2019). The cost of said services shall be \$2,600.00/month: \$26,000 annual.

GREASE TRAP MAINTENANCE

An-71

It is recommended by the Superintendent of Schools that the Board of Education approve the contract agreement with Trap-Zap Environmental Systems, Inc. to provide grease trap cleaning services at Pompton Lakes High School, Lakeside Middle School, Lenox Elementary School and Lincoln Elementary School for the 2018-2019 school year at an annual cost not to exceed \$725.35/month, \$8,704.20 annually.

MEDICAL FLEXIBLE SPENDING ACCOUNT

An-72

It is recommended by the Superintendent of Schools that the Board of Education approve Discovery Benefits, Inc. as the district's Section 125 Medical Flexible Spending Account Plan administrator for school year 2018-2019.

FLEXIBLE SPENDING ACCOUNT DEPENDENT CARE

An-73

It is recommended by the Superintendent of Schools that the Board of Education approve Discovery Benefits, Inc. as the district's Section 125 Flexible Spending Account-Dependent Care administrator for school year 2018-2019.

TEMPERATURE CONTROL SERVICE AGREEMENT

An-74

It is recommended by the Superintendent of Schools that the Board of Education approve Automatic Temperature Control Services, Inc. to provide automatic and pneumatic controls service and maintenance at Pompton Lakes High School, Lakeside Middle School, Lenox Elementary School, and Lincoln Elementary School for the 2018-2019 school year. Services include maintenance of the Metasys Automation/DDC controls, pneumatic equipment controls and 32 hours emergency pneumatic service calls; annual contract cost-\$XXX.

ANNUAL APPOINTMENTS

BOILER TREATMENT SERVICE

An-75

It is recommended by the Superintendent of Schools that the Board of Education approve Butler Engineering Associates, Inc. to provide annual boiler treatment services at a cost not to exceed \$3,200.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT

An-76

SIX MONTH SURVEILLANCES-AHERA Consultants, Inc.

It is recommended by the Superintendent of Schools that the Board of Education approve AHERA Consultants, Inc. to perform 2 semi-annual surveillances and annual training of district custodial and maintenance personnel. \$1,560 / six month x 2 = \$3,120 each surveillance and \$1,200 DP Associated Services-\$1,200; total cost for the 2018-2019 year not to exceed \$4,320.00.

ANTIVIRUS RENEWAL

SOPHOS CENTRAL INTERCEPT X

An-77

It is recommended by the Superintendent of Schools that the Board of Education approve SHI International, Inc., Somerset, NJ to provide Sophos Central Intercept X –subscription upgrade license, protection advance, and cloud basic, 2-year renewal-antivirus package, at a cost not to exceed \$19,785.83. (This anti-virus package replaces Kaspersky antivirus.)

TENMARKS MATH SUBSCRIPTION

An-78

It is recommended by the Superintendent of Schools that the Board of Education approve TenMarks online math subscription renewal for the 2018-2019 school year. The cost for said subscription is \$15.87/per student, 780 students, \$11,700.00.

MICROSOFT OFFICE PROFESSIONAL PLUS-LICENSE RENEWAL

An-79

It is recommended by the Superintendent of Schools that the Board of Education approve CDW-G to provide Microsoft Office Professional Plus –license and software renewal, \$5,853.75 (223 licenses @ \$26.25/each) and provide Windows Education – upgrade & software assurance, \$4,270.45; for a combined total cost of \$10,124.20.

SPRINKLER DRY/WET SYSTEM

An-80

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of Tyco Simplex Grinnell for the 2018-2019 school year to provide sprinkler wet/dry system coverage for the 2018-2019 school year at an annual cost not to exceed \$1,296.36.

ANNUAL APPOINTMENTS

TEMPERATURE CONTROLLED DELIVERY SERVICES

An-81

It is recommended by the Superintendent of Schools that the Board of Education approve the renewal of the temperature controlled delivery services agreement with Maschio’s Trucking, LLC.

The service includes delivery of commodities from in a temperature controlled vehicle from Newark Refrigerated Warehouse to the Pompton Lakes School District. The cost of said delivery service is \$144.95 per delivery (up to 49 cases); and an additional \$2.89 per case for 50 or more cases.

FINANCE

APPROVAL OF OUT-OF-DISTRICT PLACEMENT

F-23

It is recommended by the Superintendent of Schools that the Board of Education approve the out- of- district placement for the following student for the 2017-2018 school year.

ID#	School	Tuition	Effective Date
5252871224	Wayne Township BOE SOAR Program	\$800.50	May 21 – June 25, 2018

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 8/0.

PERSONNEL

RESIGNATIONS

POMPTON LAKES HIGH SCHOOL – MUSIC TEACHER

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Chad Flynn, Music Teacher assigned to the Pompton Lakes High School effective June 22, 2018.

Motion by Mrs. Cioppa, seconded by Mrs. Schwartz; motion carried by roll call vote.

LEAVES

SPEECH/LANGUAGE THERAPIST – LENOX ELEMENTARY SCHOOL AND POMPTON LAKES HIGH SCHOOL

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve a leave of absence for Cathy Zollo, Speech/Language Therapist, assigned to Lenox Elementary School and Pompton Lakes High School effective May 21, 2018- June 22, 2018.

Effective Date	Coverage	Amount of Time
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May 21, 2018 – June 22, 2018	<u>Federal Medical Leave Act</u> Medical covered under FMLA	5 Weeks
May 21, 2018 - June 22, 2018	<u>Sick</u>	24 Days

Motion by Mr. Troast, seconded by Mr. Cruz; motion carried by roll call vote: 8/0.

APPOINTMENTS

SCHOOL ACCOUNTANT – BOARD OFFICE

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve Amber Reinhardt as the School Accountant (replacing Jesenia Gomez) assigned to the Board of Education Office effective July 1, 2018. (Salary - \$57,500, pending fingerprinting)

Motion by Mrs. Cioppa, seconded by Mr. Troast; motion carried by voice vote: 8/0.

PERSONNEL

APPOINTMENTS

VICE PRINCIPAL – LAKESIDE MIDDLE SCHOOL

P-3-1

It is recommended by the Superintendent of Schools that the Board of Education approve Michael McCarthy as the Vice Principal (replacing Jayne Tanis) assigned to the Lakeside Middle School effective July 1, 2018. (Step 1 - \$109,097)

Motion by Mrs. Horn, seconded by Mr. Cruz; motion carried by roll call vote: 8/0.

PHYSICAL EDUCATION TEACHER

P-3-3

It is recommended by the Superintendent of Schools that the Board of Education approve Tina Brindisi as a Physical Education Teacher (replacing Carol Cetrulo) effective September 4, 2018. (Step 1 – BA+15 - \$57,290, pending fingerprinting)

Motion by Mrs. Schwartz, seconded by Mr. Santers; motion carried by roll call vote: 8/0.

SCHOOL SOCIAL WORKER

P-3-4

It is recommended by the Superintendent of Schools that the Board of Education approve Kristen Alonso as a School Social Worker (replacing Jodi Skiba-Fitzpatrick) effective September 4, 2018. (Step 2 – MA -\$59,835, pending fingerprinting)

Motion by Mr. Cruz, seconded by Mr. Troast; motion carried by roll call vote: 8/0.

EXTRA CLASS STIPEND AMENDMENT – PLHS

P-3-6

It is recommended by the Superintendent of Schools that the Board of Education approve the following stipend amendments for the listed teachers for the 2017-2018 school year effective June 4, 2018.

Faculty Member	Department	Previously Approved Stipend	New Recommended Stipend	Difference
Marie Stelling	Science	1.6	0.6	-1.0
Michale Yuhas	Science	2.8	0.2	-2.6

Motion by Mrs. Cioppa, seconded by Mr. Troast; motion carried by roll call vote: 8/0.

CURRICULUM & INSTRUCTION**FIELD TRIPS**

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips for the 2017-2018 school year:

Day/Date	School/Dept./Grade	Purpose	Destination
Wed., 6/6/18	Lakeside/TEEN Place	CBI-SWBAT work on functional and life applicable skills as appropriate within a variety of community settings and environments.	Wendy's, Dollar Store, Ice Cream Station
Thurs., 6/7/18	Lakeside/AT/8 th	Workshop for AT/GT Programs	Apple Store, Willowbrook Mall
Mon., 6/11/18 Tues., 6/12/18 Thurs., 6/14/18	Lakeside/TEEN Place	Familiarize student with PLHS to help with transition for next year.	PLHS
Sat., 6/16/18	PLHS/AP English	Students will purchase a piece of classic literature to purchase for their final assignment	Old Book Shop, Morristown, NJ

Motion by Mr. Troast, seconded by Mrs. Shaw; motion carried by roll call vote: 8/0.

MISCELLANEOUS**ROUTINE MATTERS**

1. Hearing of Public (Second Session) - NA
2. Old/New Business - NA
3. Future Meetings –Regular Meeting – June 12, 2018, 7:30 pm; Pompton Lakes Board of Education Conference Room.
4. Adjournment

MOTION TO ADJOURN

WHEREAS CHAPTER 231 P.L. 1975, also known as the Open Public Meetings Act authorized a public body to meet in Executive or Private session under certain limited circumstances, and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such an Executive or Private session, NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF POMPTON LAKES THAT;

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter. (Lakeside Turf Project)
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken when the board returns to public session.

Motion by Mr. Troast, seconded by Mr. Santers; motion carried by voice vote: 8/0 at 8:59 pm.

The Conference Meeting of the Pompton Lakes Board of Education reconvened from Executive Session at 9:15 pm.

Motion by Mr. Troast, seconded by Mr. Cruz to adjourn the Conference Meeting of the Pompton Lakes Board of Education at 9:20 pm; motion passed by voice vote: 8/0.

Respectfully submitted,

Renee Taveniere

Board Secretary