

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
TUESDAY, DECEMBER 12, 2017
BOARD OF EDUCATION REGULAR MEETING MINUTES
BOARD OF EDUCATION OFFICE – 7:30 P.M.**

ROUTINE MATTERS

1. **Call to Order**-Mr. Tom Salus, Board President, called the meeting to order at 7:32 pm.
2. **Flag Salute**-Mr. Salus led the Pledge of Allegiance.
3. **Reading of Notice**-Mr. Salus read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

2017-2018 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

4. Roll Call

Mrs. Traci Cioppa-absent with advance notice
 Mr. Robert Cruz-absent with advance notice
 Mrs. Eileen Horn-present
 Ms. Kelly Norris-Riverdale Representative-present
 Mr. Carl Padula-absent with advance notice
 Mr. Karl Roman-present
 Mr. Tom Salus-present
 Mrs. Nancy Schwartz-present
 Mrs. Stephanie Shaw-present (arrived 7:36 pm)
 Mr. Timothy Troast-present

Dr. Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Board Secretary were also present.

5. Correspondence-Dr. Amoroso reported that the Lakeside holiday concert is scheduled for tomorrow evening; Lincoln and Lenox schools will be holding their concerts during the day next week; and the High School will hold their concert Dec. 20th at 7:00 pm. Dr. Amoroso also stated that representatives of the PLHS Guidance Department and Dr. Vin Przybylinski will be visiting Riverdale 8th grade students on 1/5/18 to give an overview of Pompton Lakes High School.

Mr. Tom Salus, Board President recognized out-going Board member Mr. Carl Padula. Mr. Padula served on the PLBOE since 2012 and served the District well as a Board member. Mr. Padula arranged for the Passaic County Sheriff's Department to provide personnel to assist in field clean-up at Hershfield Park, arranged for a truck to be donated to the PLHS Music Department, and initiating an agreement with the Passaic County DPW to provide salt to the District.

6. Hearing of Public (First Session) and Comments by Board Members-Mrs. Abby Novak, a local resident had several follow-up questions from last week's public discussion on the synthetic turf field project:

- *Is the district using rubber crumble?*
- *Where is the Board in the process of planning the project?*
- *Has the Board had the Pompton Lakes Planning Board review the project?*
- *Has the Borough Engineer reviewed the project?*
- *How will the installation of turf field effect the remediation work that has taken place?*
- *Is there a second pair of eyes looking at the project?*
- *Will it be necessary to install an irrigation system?*
- *Has the Board considered the possibility that the turf project may hinder the possibility of offering environmental courses and outside learning labs at Lakeside School?*
- *Has the Board thought about adding a crew team to our current list of sport teams?*
- *A turf field may hinder the possibility of adding additional sport teams to our current roster of teams if Hershfield Park is not used.*
- *Is there a possibility that the rubber crumble will become an environmental issue down the road?*

Mr. Salus addressed each of Mrs. Novak's questions.

- *Has the Board thought about adding a crew team to our current list of sport teams?*

The Board has not thought about adding a crew team to its list of sport teams.

- *How will the installation of turf field effect the remediation work that has taken place?*

The lake remediation project is moving along. The restoration phase is expected to be completed in 18/19. DuPont / Chemours has previously stated it would consider

including an outdoor education site / outdoor classroom in the final phases of the lake remediation project. The PLHS Environmental Club has worked in conjunction with the Broad Cast Journalism class to capture the lake remediation project in photos.

Is the district using rubber crumble? The Board is not using rubber crumble, it will be using cool play turf material. The cool play material is cooler than crumb rubber- the material does not allow for contact with an athletes skin. The risk of skin burns is significantly reduced. A synthetic turf field needs to be replaced approximately after ten years of use.

- *Has the Board had the Pompton Lakes Planning Board review the project?*
- *Has the Borough Engineer reviewed the project?*

The District Architect does all of the required paper work. It is not necessary for the BOE to go before the Planning Board at this time. If the project were to include lights, than the BOE would need to go before the Planning Board.

Dr. Amoroso discussed the risk to college athletes playing on a synthetic turf field.

- *A turf field may hinder the possibility of adding additional sport teams to our current roster of teams if Hershfield Park is not used.*

Mr. Salus concluded the discussion by stating that it is not the Board's intention to take the football, soccer, and practice fields at Hershfield Park off line. Hershfield Park will still be a big part of the Pompton Lakes sport community.

Mrs. Melissa Huha, teacher and resident, asked about the AESOP substitute system and the ongoing problem of not having enough substitutes available to cover teaching staff classes. On several occasions a BSI / ESL teacher has been pulled from their regular work day to cover classes for an absent teacher. Dr. Amoroso reviewed how the AESOP system works and that are sub fulfilment percentage rate is better this year than in past years.

Mrs. Huha than asked if the Board is considering increasing the number of instructional aides to the 2018-2019 budget. Mrs. Huha explained that some regular education teachers may have several BSI students in their class and that one instructional aide may not be enough to meet all of the students' needs. Mrs. Huha would like the Board to consider looking into adding additional instructional aides in the 2018-2019 school year. The Board will consider Mrs. Huha's request during the budget process.

7. Approval of Minutes

It is recommended that the following minutes be approved:

Board of Education Conference Meeting

December 5, 2017

FINANCE

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by **roll call vote: 6/0/1** (Mrs. Shaw abstained as she was not present at the Dec. 5, 2017 meeting).

APPROVAL OF BILLS FOR PAYMENT

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$2,943,945.09 for the month of December 2017.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 7/0.

APPROVAL OF STUDENT ACTIVITY ACCOUNTS

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$31,582.67 for the month of November 2017.

Motion by Mrs. Shaw, seconded by Mr. Roman; motion carried by voice vote: 7/0.

Background

See Following.

APPROVAL OF FINANCIAL REPORTS

F-3

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the month ending October 31, 2017 approved.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by **roll call vote: 7/0**.

APPROVAL OF TRANSFER OF FUNDS

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the transfers for the months of November 2017.

Motion by Mrs. Shaw, seconded by Mr. Roman, motion carried by voice vote: 7/0.

APPROVAL OF PARENT TRANSPORTATION CONTRACT

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve a 2017-2018 Parental Contract for Student Transportation for a special education student (ID #5795066021) to transport student to and from Phoenix Center in Nutley, NJ from July 5, 2017 through June 30, 2018. The costs of the contract are:

School	Period	Cost
Phoenix Center, Nutley	July 5, 2017 to July 28, 2017	\$ 909.36
Phoenix Center, Nutley	Sept 2017 to June 2018	\$ 9,093.60
TOTAL		\$10,002.96

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 7/0.

APPROVAL OF OUT OF DISTRICT PLACEMENTS

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the out-of-district placements for the following students.

ID#	School	Tuition	Effective Date
2288608437	Lakeland Regional High School, SAIL Program	\$19,490/Year (To be pro-rated)	12/18/2017
4905332103	Chapel Hill Academy	\$38,794.00	12/11/2017

Motion by Mrs. Shaw, seconded by Mrs. Horn; motion carried by voice vote: 7/0.

APPROVAL TO ATTEND CONFERENCE

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the following:

Name & School	Conference/Seminar/Workshop	Date	Location	Registration Fee	Other Costs
Kevin Hazell/District	NJASA Techspo 2018 Conference	1/25 – 1/26/2018	Atlantic City, NJ	\$425.00	Hotel: \$186.00 Tolls: \$ 11.75 Mileage: \$ 85.56 Meals: \$ 96.00 Parking: \$ 10.00
Jessica Strauch/Lincoln	Improving Behavior and Increase Learning	1/9/2018	West Orange, NJ	\$249.00	Mileage: \$ 4.43
Betsey Tiernan/Lincoln	Improving Behavior and Increase Learning	1/9/2018	West Orange, NJ	\$249.00	

ADDED TO EACH COST ABOVE IS MILEAGE AT.31/MILE FOR ALL EMPLOYEES (To and From Work Site and Workshop) PLUS ACTUAL TOLLS AND PARKING

All registration fees paid through Title II Federal Grant funding – 20-270-200-320-XX

All travel fees paid through Title II Federal Grant funding – 20-270-200-580-99

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 7/0.

FINANE, cont'd.

APPROVAL OF REPAIR OF GYM FLOOR – LAKESIDE MIDDLE SCHOOL

F-8

It is recommended by the Superintendent of Schools that the Board of Education retroactively approve Mathusek Sport Floorings to repair 238 sf. of water-damaged flooring at Lakeside Middle School. Work includes the removal of 238 sf. flooring, replace the underlayment where necessary, install 33/32 2.25 certified MFMA maple flooring, sand, seal coat where necessary, and repaint any game lines affected by the repair. The cost for said work is \$8,492. Mathusek is a member of the NJ Ed-Data bid cooperative.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 6/0/1 (Ms. Norris abstained)

RESIGNATIONS

LINCOLN ELEMENTARY SCHOOL –PLAYGROUND/CAFETERIA AIDE

P-1

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Maryann Waibel as a Playground/Cafeteria Aide at the Lincoln Elementary School effective 12/13/2017.

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 6/0/1 (Ms. Norris abstained)

LINCOLN ELEMENTARY SCHOOL – ABA AIDE

P-1a

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Laura Elliott as an ABA Aide at the Lincoln Elementary School effective 12/11/2017.

Motion by Mrs. Schwartz, seconded by Mr. Troast; motion carried by voice vote: 6/0/1 (Ms. Norris abstained).

LEAVES

LAKESIDE MIDDLE SCHOOL-RESOURCE ROOM

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Lauren Aiello, Resource Room Mathematics Teacher assigned to Lakeside Middle School, effective April 2, 2018 – June 22, 2018.

Dates	Coverage	Amount of Time
4/2/2018 – 6/22/2018	<u>Federal Medical Leave Act</u> Medical covered under FMLA	11 Weeks
4/2/2018 – 5/11/2018	<u>Paid Sick Leave</u>	25 Days

PERSONNEL, cont'd.

PERSONNEL, cont'd.

Motion by Mrs. Schwartz, seconded by Mrs. Horn; motion carried by voice vote: 6/0/1 (Ms. Norris abstained).

LAKESIDE MIDDLE SCHOOL-MATHEMATICS TEACHER

P-2a

It is recommended by the Superintendent of Schools that the Board of Education approve the leave of absence for Jennifer Signoretti, mathematics teacher assigned to Lakeside Middle School, effective January 9, 2018 to February 2, 2018.

Dates	Coverage	Amount of Time
1/9/2018 – 2/2/2018	<u>Federal Medical Leave Act</u> Medical covered under FMLA	3 Weeks
1/9/2018 – 2/2/2018	<u>Paid Sick Leave</u>	18 Days

Motion by Mrs. Horn, seconded by Mr. Troast; motion carried by voice vote: 6/0/1 (Ms. Norris abstained).

PERSONNEL
APPOINTMENTS

LAKESIDE MIDDLE SCHOOL LANGUAGE ARTS REPLACEMENT

P-3

It is recommended by the Superintendent of Schools that the Board of Education approve Afton Cohen as the language arts leave replacement (for Rebecca Velozo) effective January 1, 2018 – June 30, 2018.

Motion by Mrs. Horn, seconded by Mrs. Schwartz; motion carried by **roll call vote: 6/0/1** (Ms. Norris abstained.)

APPROVAL OF PER DIEM ACCOUNTS PAYABLE CLERK

P-3a

It is recommended by the Superintendent of Schools that the Board of Education approve Jacqueline C. Massaro as a per diem Accounts Payable Clerk at a rate of \$40 per hour up to 20 hours per week effective December 15, 2017. (Pending fingerprinting)

Motion by Mrs. Horn, seconded by Mr. Troast; motion carried by voice vote: 6/0.

APPROVAL OF SUBSTITUTES

P-3b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

Substitute Teachers	Tyler Soto
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Substitute Instructional Aide	Erin Keating
Student Teacher	Alexandra Castellucci/Ramapo/Music/ Sue Piombo/Lenox/1/16/18 – 5/4/18
Substitute Playground/Cafeteria Aide	Maryann Waibel

Motion by Mrs. Schwartz, seconded by Mrs. Horn; motion carried by voice vote: 7/0.

APPROVAL OF AFTER SCHOOL ACTIVITIES – LAKESIDE

P-3c

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel as advisors for the Lakeside Middle School’s After School Activities:

NAME	ACTIVITY	AMOUNT
Paul Tanis	Coin Collecting Club	\$250
Sara Ricigliano	Art Club	\$250
Andrea Curran	Exercise Club	\$250
Matt Hales	Chess Club	\$250
Joan McGill	Battle of the Books	\$250
Sue Biagini	CPR Club	\$300
Michelle Carosia	Mural Club	\$125
Sara Ricigliano	Mural Club	\$125
Melissa Neville	Don’t Press Send Club	\$250
Thomas Clarke	Basketball Club	\$250
Dania Emusov	Dance Club	\$250
Meghan Moyle	Coloring Book Club	\$250
Melissa Serra	Latch Hook Club	\$250
Jenna Gnade	Mindfulness Club	\$250
Dania Emusov	Broadway Club	\$250
Melissa Serra	Kids Care Club	\$450
Total		\$4,000

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 6/0/1 (Ms. Norris abstained).

Background

The Pompton Lakes Prevention Coalition has once again committed funds for Lakeside’s After School Activities in the amount of \$4,000. The chart above is the breakdown of this amount.

LINCOLN ELEMENTARY SCHOOL –PLAYGROUND/CAFETERIA AIDE

P-3d

It is recommended by the Superintendent of Schools that the Board of Education approve Dina Zaldivar as a Playground/Cafeteria Aide assigned to the Lincoln Elementary School effective 12/13/2017. (Replacing Maryann Waibel)

Motion by Mrs. Horn, seconded by Mr. Troast; motion carried by voice vote: 6/0/1 (Ms. Norris abstained).

CURRICULUM & INSTRUCTION**BOOK APPROVAL**

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following book for the 2017-2018 school year:

Book & Class	Author	Publisher
<i>Ungifted</i> Grade 6	Gordon Korman	HarperCollins

Motion by Mrs. Shaw, seconded by Mr. Roman; motion carried by **roll call vote: 6/0/1 (Ms. Norris abstained).**

FIELD TRIPS

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trips:

Day/Date	School/Dept.	Grade/Club	Destination
12/13/2017	PLHS	PLHS students to meet with 8 th grade students	Riverdale Public School
12/19/2017	PLHS	PLHS students to meet with 8 th grade students	Lakeside Middle School
Tues., 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/17, 4/24, 5/1, 5/8, 5/15, 5/22, 5/29, 6/5, 6/12/2018	PLHS/Life Skills Class	Life Skills Activities of Daily Living	Walking Trips/Pompton Lakes, NJ
Fri., 1/5/2018	Lakeside	6 th Grade AT	Haskell Public Schools
Fri., 1/5/2018 Fri., 1/12/2018 Fri., 1/19/2018 Fri., 1/26/2018	PLHS/Life Skills Class	Life Skills Activities of Daily Living	Target, Riverdale, NJ Chili's, Riverdale, NJ Walmart, Riverdale, NJ Panera Bread, Wayne, NJ
Tues., 1/9/2018 Tues., 1/23/2018 Tues., 2/6/2018 Tues., 2/27/2018 Tues., 3/13/2018 Tues., 3/27/2018	Lincoln/TCP	SWBAT identify community helpers, places, and their functions. SWBAT demonstrate appropriate behaviors in the community and apply life skills	Shop Rite/Oakland Diner Franks/Dollar Store, Oakland, NJ Panera/Michaels, Wayne, NJ Chili's, Riverdale, NJ Holiday Bowl, Oakland, NJ Shop Rite/Oakland Diner
Wed., 1/24/2018	Lakeside	8 th Grade AT	Haledon Public Schools
Thurs., 5/31/2018	Lakeside	Band/Chorus	Calvary Temple/Dorney Park, Allentown, NJ
Fri., 6/8/2018	Lakeside	Chorus	Prudential Center, Newark, NJ

Motion by Mr. Troast, seconded by Mrs. Shaw; motion carried by **roll call vote: 7/0.**

POLICIES & REGULATIONS

1st READING

REVISED BYLAWS

P&R-1

It is recommended by the Superintendent of Schools that the Board of Education approve the 1st reading of the following revised bylaws:

P0168 Recording Board Meetings

Motion by Mr. Troast, seconded by Mrs. Shaw; motion carried by **roll call vote: 7/0.**

MISCELLANEOUS

HARASSMENT, INTIMIDATION AND BULLYING REPORT

M-1

WHEREAS, the Pompton Lakes Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on December 12, 2017 and BE IT THEREFORE RESOLVED, that the Board of Education affirms the Superintendent's recommendation regarding the HIB Report for November 2017.

Motion by Mrs. Schwartz, seconded by Mrs. Shaw; motion carried by voice vote: 7/0.

G. ROUTINE MATTERS

1. Hearing of Public (Second Session)-No one from the public wished to be heard.

2. Old/New Business-Dr. Amoroso reported that the FBLA students are interested in continuing their selling of signage space project throughout the 2017-2018 school year. The Board will need to establish a policy that allows the district to sell signage space. Dr. Amoroso will work with the Policy Committee to establish the necessary policies. At the completion of the FBLA project, the students will turn the project over an organization that wants to continue the project.

3. Future Meetings-January 2, 2018-Reorganization Meeting.

4. Adjournment-Motion by Mr. Troast, seconded by Mr. Roman to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 8:31 pm. Motion passed by voice vote: 7/0.

Respectfully submitted,

Renee Taveniere
Board Secretary