

**BOARD OF EDUCATION  
POMPTON LAKES, NEW JERSEY  
TUESDAY, OCTOBER 10, 2017  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
BOARD OF EDUCATION OFFICE – 7:30 P.M.**

1. **Call to Order**-Mrs. Stephanie Shaw, Board Vice President, called the Regular Meeting to order at 7:30 pm.
2. **Flag Salute**-Mrs. Shaw led the Pledge of Allegiance. Mr. Carl Padula asked for a moment of silence to remember members in the military and armed forces that are currently serving our country.
3. **Reading of Notice**-Mrs. Shaw read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

**2017-2018 SCHOOL YEAR**

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

3. **Roll Call –**
  - a. **Mrs. Cioppa-present**
  - b. **Mr. Cruz-arrived at 7:34 pm**
  - c. **Mrs. Horn-arrived at 7:32 pm.**
  - d. **Ms. Norris-present (Riverdale representative)**
  - e. **Mr. Padula-present**
  - f. **Mr. Roman-present**
  - g. **Mr. Salus-absent with advance notice**

- h. Mrs. Schwartz-present**
- i. Mrs. Shaw-present**
- j. Mr. Troast-present**

Dr. Amoroso, Superintendent of Schools and Ms. Taveniere, Board Secretary were also present.

**4. Correspondence-**Dr. Amoroso stated that former Pompton Lakes Athletic Director and Head Football Coach, Paul Kelley will be honored at the October 21, 2017 football game. Mr. Kelley served the Pompton Lakes School District from 1964 to 1988. Mr. Kelley passed away June 28, 2017.

**5. Hearing of Public (First Session) and Comments by Board Members:**

- Ms. Miranda Deevy, Student Council representative, reported that the Home Coming Dance will be held on October 26, 2017; all sports and clubs are in full swing; and that the PSAT is being held this week at PLHS.

- Mrs. Stephanie Shaw, Board Vice President, read the following statement regarding Mrs. Deanne Martini's comments during Public Comment at the September 12, 2017 meeting:

“The Pompton Lakes BOE would like to address the comments made at the September 12<sup>th</sup> meeting by Mrs. Martini, who referenced the meeting minutes from our June 13, 2017 meeting. The Board's responsibility, as outlined by the NJ Board of Education, is to set standards, in the form of policies that detail the criteria used by the Superintendent to both recommend and evaluate staff members. This means that we regularly discuss and evolve our evaluation processes for all positions (we are in fact voting on a similar item in tonight's agenda), which in turn means that we maintain the high quality educational experience that the children of Pompton Lakes benefit from. As evidenced by last week's presentation of the PARC results-which are just one indicator of success in the district-our staff provides a high quality education for the students of Pompton Lakes, and we are grateful for their efforts.

To clarify: the discussion on June 13<sup>th</sup> in regards to our coaching and extra-curricular staff was specific to two topics:

1. Ensuring that we have robust evaluation processes in place for those positions
2. Ensuring there is fair and equal availability to **all** staff for advisor and coaching positions.

While the minutes were accurate, they did not capture the entirety of the discussion. Additionally, although we often enjoy consensus, we welcome our Board members' independent votes and encourage the open dialog that this board depends on to continue to pursue excellence in our schools.”

- Mrs. Eileen Horn commented that she was one of the Board members that did not vote to approve the item in question (Mrs. Horn abstained from vote) at the June 13, 2017 meeting. Mrs. Horn then stated she has always voted according to her conscious and what she believes is in the best interest of the students and the Pompton Lakes School District. Mrs. Horn has always made herself available to members of the public to discuss any concerns or questions they may have.

## **APPROVAL OF MINUTES**

It is recommended that the following minutes be approved:

Board of Education Conference Meeting                      October 3, 2017

Motion by Mrs. Schwartz, seconded by Mrs. Cioppa; motion carried by roll call vote: 7/0/2 (Mr. Padula and Mr. Troast abstained as they were not present at the October 3, 2017 meeting.)

## **FINANCE**

### **APPROVAL OF BILLS FOR PAYMENT**

F-1

It is recommended by the Superintendent of Schools that the Board of Education approve bills in the amount of \$3,110,684.49 for the month of October 2017, and a void in the amount of \$79.24 for June 2017.

Motion by Mrs. Shaw, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

### **APPROVAL OF STUDENT ACTIVITY ACCOUNTS**

F-2

It is recommended by the Superintendent of Schools that the Board of Education approve the Student Activity account bills in the amount of \$14,266.18 for the months of September 2017.

Motion by Mrs. Schwartz, seconded by Mr. Cruz; motion carried by voice vote: 9/0.

Background

See Following.

### **APPROVAL OF FINANCIAL REPORTS**

F-3

Pursuant to N.J.A.C. 6:20-2.13 (3), the Pompton Lakes Board of Education acknowledges receipt of the Secretary's Certification and after review of the monthly financial report (appropriations section) certifies that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; therefore, it is recommended that the Board Secretary/Business Administrator's Report and Treasurer of School Monies' Report for the months ending July 31, 2017 and August 31, 2017 approved.

Motion by Mrs. Horn, seconded by Mrs. Cioppa; motion carried by **roll call vote: 9/0**.

### **APPROVAL OF TRANSFER OF FUNDS**

F-4

It is recommended by the Superintendent of Schools that the Board of Education approve the transfers for the months of September 2017.

**FINANCE, CONT'D.**

Motion by Mr. Cruz, seconded by Mr. Padula; motion carried by voice vote: 9/0.

**APPROVAL 3 YEAR RE-INSPECTION & 6 MONTH SURVEILLANCE** F-5

It is recommended by the Superintendent of Schools that the Board of Education approve AHERA Consultants to perform the semi-annual (6 month) surveillance and tri annual re-inspection as required by the Asbestos Hazard Emergency Response Act. Cost for said inspections shall not exceed \$3,720.

Motion by Mrs. Schwartz, seconded by Mrs. Horn; motion carried by voice vote: 9/0.

**APPROVAL OF SHOP MACHINERY INSPECTION-PLHS** F-6

It is recommended by the Superintendent of Schools that the Board of Education approve Tri-State Machinery, LLC to perform the necessary safety corrections and repairs to machinery used in the Pompton Lakes High School woodshop. The cost for repairs and related travel is \$8,096.88

Motion by Mrs. Cioppa, seconded by Mrs. Horn; motion carried by voice vote: 9/0.

**CONTINUING DISCLOSURE AGENT** F-7

It is recommended by the Superintendent of Schools that the Board of Education approve the Addendum to the appointment of Phoenix Advisors as Municipal Advisor as it relates to specific services regarding the Refunding School Bonds, Series 2017.

Motion by Mrs. Shaw, seconded by Mr. Cruz; motion carried by voice vote: 9/0.

**APPROVAL OF 2017 ESY TRANSPORTATION ROUTES CONTRACTED WITH SUSSEX COUNTY REGIONAL CO-OP** F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following 2017 ESY transportation routes contracted with Sussex County Regional Cooperative.

Route #	School	Contractor	Cost + Surcharge	Total Cost	Transp Dates
SQ-132	Banyan HS/Little Falls	Trinity	\$ 4,462 + \$133.86	\$ 4,595.86	7/5/17-8/4/17
SQ-144	Banyan Elem/Fairfield	Door-to-Door	\$ 6,076 + \$182.28	\$ 6,258.28	7/5/17-8/4/17
SR-041	ECLC/Chatham	Alyft	\$ 1,690 + \$ 50.70	\$ 1,740.70	7/5/17-8/1/17
SR-042	ECLC/HoHoKus	R&V	\$ 3,240 + \$ 97.20	\$ 3,337.20	7/5/17-8/1/17
SQ-057	Lincoln Elem. PS	Lenoir	\$10,021.20 + \$300.64	\$10,321.84	7/5/17-8/1/17
SR-068	Maple Road/West Milford	FYFA	\$ 4,300 + \$129.00	\$ 4,429.00	7/10/17-8/11/17

SQ-126	Phoenix Center/Nutley	Hudson	\$ 2,025 + \$ 60.75	\$ 2,085.75	7/5/17-7/28/17
SR-065	Pompton Lakes HS	Jaris	\$ 4,050 + \$121.50	\$ 4,171.50	7/5/17-8/15/17
SQ-061	Skylands	F&S	\$ 6,408 + \$192.24	\$ 6,600.24	6/26/17-7/28/17
SQ-078	Children's Place @ Lincoln	Faith 13	\$4,640.10 + \$139.20	\$ 4,779.30	7/5/17-8/15/17
SR-094	Forum School/Waldwick	Jaris	\$2,340 + \$ 70.20	\$ 2,410.20	7/5/17-7/28/17
SQ-135	Windsor/Pompton Lakes	Noor	\$2,424.24 + \$ 72.73	\$ 2,496.97	7/5/17-8/15/17
	<b>Total ESY Transportation</b>			<b>\$53,227.47</b>	

Motion by Mrs. Horn, seconded by Mrs. Schwartz; motion carried by voice vote: 9/0.

**APPROVAL OF FALL 2017-2018 SCHOOL YEAR  
TRANSPORTATION ROUTES CONTRACTED WITH NRESC**

F-9

It is recommended by the Superintendent of Schools that the Board of Education approve the following (fall) 2017-2018 school year transportation routes contracted with Northern Regional Educational Services Commission.

Route #	School	Contractor	Est. Cost + Surcharge	Total Route Cost	Starting Date
1047B	NJEDDA	Sami Peadia, Inc	\$45,300.00 + 1,812.00	\$47,112.00	9/6/17 to 6/2018
1102B	YCSGeo Washington	Joshua Tours	19,260.00 + 770.40	\$20,030.40	9/6/17 to 6/2018
1229F	Lakeside MS - TEEN	Destiny 23 Trans	276.00 + 11.04	\$ 287.04	9/7/17 to 9/11/17
1230F	Macopin MS	Destiny 23 Trans	18,360.00 + 734.40	\$19,094.40	9/7/17 to 6/2018
1239F	Phoenix Center	Destiny 23 Trans	33,660.00 + 1,346.40	\$35,006.40	9/6/17 to 6/2018
1241F	Pompton Lks HS- LS	Destiny 23 Trans	15,660.00 + 626.40	\$16,286.40	9/7/17 to 6/2018
1244F	Skylands School	Kennedy Trans	35,820.00 + 1,432.80	\$37,252.80	9/6/17 to 6/2018
1251F	Morris Co VoTech	Noor Trans	7,560.00 + 302.40	\$ 7,862.40	9/7/17 to 6/2018
PC53	PCTI	Jordan Trans	29,403.34 + 1,176.13	\$30,579.47	9/6/17 to 6/2018
LSMFL	Lakeside MS TEEN	Omar Trans	16,252.00 + 650.08	\$16,902.08	12/22/17to 6/2018
		Destiny 23 Trans		(\$16,560.00)	9/6/17 to 6/2018
	<b>Total Transportation</b>			<b>\$213,853.39</b>	

Motion by Mrs. Schwartz, seconded by Mr. Cruz; motion carried by voice vote: 9/0.

**PERSONNEL  
RESIGNATION**

**LINCOLN ELEMENTARY SCHOOL – TEACHER**

P-1

It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of Alice M. Marchioni, Resource Room Teacher assigned to the Lincoln Elementary School effective July 1, 2018.

Motion by Mr. Troast, seconded by Mrs. Horn; motion carried **by roll call vote: 8/0/1** (Ms. Norris abstained).

**Background:** Mrs. Marchioni has been a special education teacher at Lincoln Elementary School since 2001. She is a genuinely kind, caring and compassionate person who truly loves the children she serves and loves working at Lincoln Elementary School. She has indicated her intent to retire at the end of the 2017-2018 school year.

**LAKESIDE MIDDLE SCHOOL MATHEMATICS TEACHER**

P-1a

It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of Michelle Ginart, 6<sup>th</sup> grade mathematics teacher assigned to the Lakeside Middle School effective on or before November 27, 2017.

Motion by Mr. Troast, seconded by Mr. Roman; motion carried **by roll call vote: 8/0/1** (Ms. Norris abstained).

**APPOINTMENTS**

**APPROVAL OF LUNCHTIME AIDES – LINCOLN**

P-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff as Lunchtime Aides for the Lincoln Elementary School effective October 11, 2017.

<b>New Staff</b>	<b>Replacing</b>
Dana Mikolajczyk	Dawn Fasolino
Madire Biba	Artima Jashari

Motion by Mr. Troast, seconded by Mrs. Schwartz; motion carried by voice vote: 8/0/1 (Ms. Norris abstained).

**APPROVAL OF ABA AIDES – LAKESIDE MIDDLE SCHOOL & PLHS**

P-2a

It is recommended by the Superintendent of Schools that the Board of Education approve the following staff as permanent ABA Aides effective October 11, 2017 – June 30, 2018. (Step 1- \$29,193).

<b>Name</b>	<b>Assignment</b>
Kelly Clemens	Lakeside Middle School
Victoria Mackay	PLHS

Motion by Mrs. Cioppa, seconded by Mr. Troast; motion carried by voice vote: 9/0.

**Background:** Both aides have been working since the beginning of the school year in training for these positions and have completed their basic ABA training.

**APPROVAL OF SUBSTITUTES**

P-2b

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

<b>Substitute Teachers</b>	Alyssa Cuntrera Debra Camerlin Victoria MacKay Alan Machbitz Michael Wagner
<b>Substitute Instructional Aides</b>	Amy Moltane Mary Ann Slane Debra Camerlin
<b>Substitute Secretary</b>	Mary Ann Slane Pranvera Konushevci
<b>Volunteer/School</b>	Pranvera Konushevci/Lincoln

Motion by Mr. Troast, seconded by Mr. Cruz; motion carried by voice vote: 9/0.

**SPANISH TEACHER PLHS & LAKESIDE MIDDLE SCHOOL**

P-2c

It is recommended by the Superintendent of Schools that the Board of Education approve Judith Guillen as a Spanish Teacher for the Pompton Lakes High School and Lakeside Middle School (replacing Evan Stolbach), to be effective on or before November 13, 2017. (BA+ 15 Step 2 - \$57,735 - pending fingerprinting)

Motion by Mrs. Schwartz; seconded by Mr. Troast; motion carried by **roll call vote: 9/0.**

**CURRICULUM & INSTRUCTION**

**FIELD TRIPS**

C-1

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trip:

<b>Day/Date</b>	<b>School/Dept.</b>	<b>Grade/Club</b>	<b>Destination</b>
Wed., 10/11/2017	Lakeside	Autism – TEEN Place – SWBAT work on functional and life applicable skills as appropriate within a variety of community setting and environment.	Franks/Dollar Tree/Shop Rite
Wed., 10/18/2017			Chili’s
Wed., 10/25/2017			Panera Bread/Party City
Wed., 11/01/2017			Burger King/Holiday Bowling
Wed., 11/08/2017			Target/Wendy’s
Wed., 11/15/2017			Franks/Dollar Tree/Shop Rite
Wed., 11/29/2017			Willowbrook Mall
Wed., 12/06/2017			Oakland Diner/Shop Rite
Wed., 12/13/2017			Five Guys/Five Below
Wed., 12/20/2017			Applebee’s
Sat., 10/14/2017	PLHS	Environmental Club	Ramapo Valley County Reservation, Mahwah, NJ

Thurs., 10/26/2017	Lakeside	6 <sup>th</sup> Grade – Science.	Bronx Zoo, Bronx, NY
Mon., 10/30/2017	PLHS	School Leaders – Peer Leadership Summit	WPU, Wayne, NJ
Mon., 10/30/2017	Lakeside	7 <sup>th</sup> & 8 <sup>th</sup> Grade – AT	PC G/T Consortium – Ringwood, NJ
Mon., 11/6/2017	PLHS/Business	Business & Beyond	FDU, Florham Campus, Madison, NJ
Wed., 11/8/2017	Lakeside	7 <sup>th</sup> Grade – Social Studies	Liberty State Park, Jersey City, NJ
Wed., 11/8/2017	Lenox	5 <sup>th</sup> Grade – Social Studies	West Point Academy, Highland Falls, NY
Fri., 11/17/17	PLHS	US History I/Replacement	Independence National Historical Park, Phil., PA
Wed., 3/7/2017 -Fri., 3/9/2017	PLHS/Business	FBLA – State Conference Competitions and workshops.	Harrah’s Convention Ctr., Atlantic City, NJ
Mon., 5/14/2017 – Fri., 5/18/2017	Lakeside	6 <sup>th</sup> Grade – Outdoor Ed	Fairview Lake YMCA Camp, Newton, NJ
Tues – Mon; 6/26 – 7/2/2017	PLHS/Business	FBLA – National Leadership Conference. General sessions, workshops, professional development.	Baltimore, MD

**CURRICULUM**  
**FIELD TRIPS**

C-3

<b>Day/Date</b>	<b>School/Dept.</b>	<b>Grade/Club</b>	<b>Destination</b>
Fri., 11/3/217	PLHS	Marching Band	Lakeside Middle School
Fri., 4/6/2017 – Sun., 4/8/2017	PLHS	Marching Band	Naval Academy Heritage Music Festival, Annapolis, MD

Motion by Mr. Troast to move item no’s **C-1 and C-3**, seconded by Mrs. Shaw; motion carried by **roll call vote: 9/0**.

**APPROVAL OF OBSERVATION/EVALUATION TOOLS**

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following observation/evaluation tools:

Danielson Framework for Teaching – Teachers and Education Specialists  
Strong Evaluation System – Principals and Vice Principals

Motion by Mr. Troast, seconded by Mrs. Shaw; motion carried by **roll call vote: 9/0**.

**POLICIES & REGULATIONS**



**2nd READING**  
**REVISED BYLAWS/POLICIES/REGULATIONS**

P&R-1

It is recommended by the Superintendent of Schools that the Board of Education approve the 2<sup>nd</sup> reading of the following revised bylaws, policies and regulations:

P 7441            Electronic Surveillance in School Buildings and on School Grounds  
R 7441            Electronic Surveillance in School Buildings and on School Grounds

Motion by Mr. Troast, seconded by Mr. Padula; motion carried by **roll call vote: 9/0.**

**MISCELLANEOUS**

**HARASSMENT, INTIMIDATION AND BULLYING REPORT**

M-1

WHEREAS, the Pompton Lakes Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on October 13, 2017 and BE IT THEREFORE RESOLVED, that the Board of Education affirms the Superintendent's recommendation regarding the HIB Report for September 2017.

Motion by Mr. Padula, seconded by Mr. Troast; motion carried by voice vote: 9/0.

**G. ROUTINE MATTERS**

**1. Hearing of Public (Second Session) – No one from the public wished to be heard.**

**2. Old/New Business** – Mr. Cruz inquired in there had been any further discussion with Farmers Insurance regarding their advertising proposal. Dr. Amoroso stated the Board missed opportunity for the fall season at Hershfield. Dr. Amoroso spoke to Mrs. Helm, FBLA club advisor, to discuss possibilities of the FBLA club coming up with ad campaign ideas.

**3. Old/New Business**-Mrs. Horn stated she was asked why the American Flag is not hung at Hershfield Park each day. Dr. Amoroso stated the flag is hung during all home football games and State games.

Mrs. Cioppa inquired if the Board has a policy in place regarding saluting the American flag; the public school district Mrs. Cioppa works for has a policy in place. Dr. Amoroso responded that we do not have a policy in place-the PLHS student's handbook addresses appropriate behavior during the saluting of the flag.

Mr. Cruz asked if there is an update on making the student media centers into student learning centers. Dr. Amoroso commented that one of the Board goals for 17-18 is to develop a plan to make the PLHS media center into a 21<sup>st</sup> Century learning center for students; Dr. Amoroso has recommended that a committee be formed (stake holders, BOE members, building principal, etc.) to get the plan going.

Mr. Padula asked if it was possible to include a link on our website for residents to sign up for the Reverse 911 notification system hosted by the Borough. The Borough has updated their website and anyone interested in being on the Reverse 911 list needs to **re-enroll**. The Board concurred it's a good idea.

Mrs. Shaw brought up the topic of members of the public recording the Board of Education's public meetings. Mrs. Shaw stated that a Board By-Law addresses the recording of public meetings. Any member of the public wishing to record a public meeting needs to notify the Board Secretary days in advance and that a copy of the recording needs to be made available to the Board. The Board then discussed the possibility of having the Board meetings recorded by the PLHS Cardinal Broadcast club. The Board agreed that Board's Public Relations Committee will meet to discuss this further.

Mr. Roman asked if Mr. Lopez had reached out to either Dr. Amoroso or the Guidance Department regarding Passaic Community College's dual enrollment class offerings. Dr. Amoroso responded he has not spoken to Mr. Lopez and asked Mr. Roman to have Mr. Lopez call Dr. Amoroso directly.

Mr. Padula reminded the Board and members of the public a full day basic boating safety course is being held on October 15, 2017. The course is free and is run by the State Police.

**3. Adjournment**-Motion by Mr. Troast, seconded by Mrs. Horn to adjourn the Regular Meeting of the Pompton Lakes Board of Education at 8:16 pm; motion carried by voice vote: 9/0.

Respectfully submitted,

***Renee Taveniere***

Board Secretary