

**BOARD OF EDUCATION
POMPTON LAKES, NEW JERSEY
TUESDAY, DECEMBER 5, 2017
BOARD OF EDUCATION CONFERENCE MEETING MINUTES
LAKESIDE MIDDLE SCHOOL – 7:30 P.M.**

ROUTINE MATTERS

1. **Call to Order**-Mr. Tom Salus, Board President called the meeting to order at 7:30 pm.
2. **Flag Salute**-Mr. Salus led the Pledge of Allegiance.
3. **Reading of Notice** – Mr. Salus read the following notice:

In accordance with the “New Jersey Open Public Meetings Law,” notice of this meeting, having the date, time and place, was posted at the Board of Education Office. A list of the following meeting dates was sent to the newspapers on May 21, 2017

2017-2018 SCHOOL YEAR

Conference Meetings	Regular Meetings
	July 11, 2017
	August 22, 2017
September 5, 2017	September 12, 2017
October 3, 2017	October 10, 2017
	November 14, 2017
December 5, 2017	December 12, 2017
January 2, 2018 Reorganization Meeting	January 9, 2018
February 6, 2018	February 13, 2018
March 6, 2018	March 13, 2018
April 3, 2018	April 17, 2018
May 1, 2018	May 8, 2018
June 5, 2018	June 12, 2018

4. Roll Call

- Mrs. Traci Cioppa-absent with advance notice
- Mr. Robert Cruz-absent with advance notice
- Mrs. Eileen Horn-present
- Ms. Kelly Norris-present-Riverdale Representative
- Mr. Carl Padula-absent with advance notice
- Mr. Karl Roman-present
- Mr. Tom Salus-present
- Mrs. Nancy Schwartz-present
- Mrs. Stephanie Shaw-absent with advance notice
- Mr. Timothy Troast-present

Dr. Paul Amoroso, Superintendent of Schools and Ms. Renee Taveniere, Board Secretary were also present.

5. Correspondence-Dr. Amoroso reported that the Boys Varsity Soccer Team won the State Championship.

6. Hearing of Public (First Session) and Comments by Board Members:

Presentation of 2016-2017 Financial Audit. Mr. James Cerullo, CPA presented the results of the Pompton Lakes Board of Education June 30, 2017 financial audit.

Presentation by Pompton Lakes High School FBLA club. Members of the PLHS FBLA Club presented their Sponsorship / Signage proposal to raise revenues for the Pompton Lakes school community.

Lakeside School Field Turf Presentation – Dr. Paul Amoroso and Mr. Charles Koch, District Architect, gave an overview of the Lakeside School Turf Field Project to members of the Board and community. Dr. Amoroso discussed the culmination of events that led up to Board’s decision to move forward with the project: addition of new sport teams and clubs; field space in high demand; currently 21 teams that play and / or practice on both Hershfield and Lakeside School field; the fields do not get time to rest between seasons; and funding for the project.

Mr. Koch reviewed the field layout / schematic, project cost, and project phases.

Members of the public were provided the opportunity to ask questions regarding the turf field project. Questions asked and subsequently addressed by either Dr. Amoroso or Mr. Koch included:

What is the cost estimate for lights (Phase II) and the bleachers / press box (Phase III)? Cost estimates for the lighting and bleacher component is approximately \$700,000.

Why isn’t the varsity baseball field a part of the Lakeside project? Wouldn’t it be cost effective to include the baseball field since a lot of money is spent on clay? The sun’s glare at the end of the school day would make it extremely difficult for players to play effectively. Batters would be staring into the sun when they are up at bat.

What type of lighting would be installed? Musco lighting would be used.

What is the time frame for the lighting and bleacher installation? There is no specific time line for the lighting and bleachers. Funding will determine how quickly these two items can be installed. *Can these two phases be done sooner rather than later?* Funding is a consideration. *Have you considered doing the bleachers and press box before the lighting?* Lighting takes priority because it enables local recreation sports programs to use the field in the evening.

Is the score board part of the initial plan? Yes, the scoreboard is part of the initial plan.

Is the cardinal logo part of the field cost? Will the logo be stitched into the turf? Yes, the logo will be stitched into the turf.

Has the Board discussed the fee structure for charging town organization / community groups and outside groups? Will the Board still give preference to town organizations / groups? The Board will continue to give preference to local community

groups to use the field before any outside organizations. The Board has not discussed the possibility of changing the fee structure for using school fields.

Has the Board considered researching the possibility of soliciting donations to assist with the overall cost of the project? The Board has made the commitment to fund the first phase of the project from its Capital Reserve account. The Board would consider accepting donations from community groups that would like to assist in completing Phases II and III.

How soon will the project start? What is the time frame? Can the project be completed by the end of the summer / early September? The first step is to submit the project application to the State DOE for approval. After the project is approved by the State DOE, the Board will need to formally vote on moving forward with the project and establish a bid opening date. It is possible to start the project at the end of the 2017 school year and have the majority of the project completed by late September. The district's AD will need to adjust the 2018-2019 game schedules since the field will be taken off line from mid-June through the completion of the project.

Are the proposed bleachers on Lakeside Ave staring directly into residents' homes that are on Lakeside Ave.? Are you considering portable bleachers? The bleachers on Lakeside Avenue will be portable and should not be an obstruction to the local residents.

What is the seating capacity of the bleachers? How will spectator parking be handled? The bleachers will hold approximately 1,050 to 1,300 seats. Mr. Serra commented that the Borough would consider posting 'no parking' signs on Van Avenue closest to the school.

Has there been any thought regarding the noise factor? The current local ordinance does not allowed for loud noise after 10:00 pm. Mayor Serra stated that loud noise is measured in decibels. *What considerations are you giving local neighbors?* The borough and school district are mindful of the local residents.

Mayor Serra commented that he personally met with the PLHS FBLA club early last week and gave the students an overview on the borough's redevelopment project. The students were extremely attentive and asked great questions.

7. Approval of Minutes

It is recommended that the following minutes be approved:

Board of Education Regular Meeting : November 14, 2017

Motion by Mr. Troast, second by Mrs. Schwartz; motion carried by **roll call vote: 6/0.**

FINANCE

APPROVAL OF PAYMENT

F-5

It is recommended by the Superintendent of Schools that the Board of Education approve Roof Management, Inc.'s payment application no. 4 in the amount of \$15,200 for work performed on the Pompton Lakes High School Roof Wing Project. The payment application has been recommended for payment by Environetics, Inc., district architect. Funding for this project is from the Pompton Lakes Board of Education Capital Reserve Account.

Finance, cont'd.

Motion by Mrs. Schwartz, second by Mr. Roman; motion carried by voice vote: 6/0.

APPROVAL OF THE 2016-2017 FINANCIAL AUDIT

F-6

It is recommended by the Superintendent of Schools that the Board of Education approve the 2016-2017 Comprehensive Annual Financial Report as prepared by Ferraioli, Wielkottz, Cerullo & Cuva, P.A.

Motion by Mrs. Horn, second by Ms. Norris; motion carried by voice vote: 6/0.

APPROVAL OF CORRECTIVE ACTION PLAN

F-7

It is recommended by the Superintendent of Schools that the Board of Education approve and accept the Corrective Action Plan for the district's 2016-2017 Comprehensive Annual Financial Report.

Finding No. 1: Payroll-The amount of the employee's share of health benefits was not always recalculated across all coverages when there were changes in coverage.

Action: Procedures will be implemented to ensure that when there are changes in employee's coverage, the amount of the employee's share be recalculated.

Finding No.2: Net cash resources exceeded three month's average expenditures.

Action: The Board will look to improve food quality or take actions designed to improve the nonprofit school food service.

Motion by Mr. Roman, second by Mrs. Schwartz; motion carried by voice vote: 6/0.

**APPROVAL OF FALL 2017-2018 SCHOOL YEAR
TRANSPORTATION ROUTES CONTRACTED WITH NRESC**

F-8

It is recommended by the Superintendent of Schools that the Board of Education approve the following (Fall) 2017-2018 school year transportation routes contracted with Northern Regional Educational Services Commission.

Route #	School	Contractor	Est. Cost	Surcharge 3%	Total	Dates
POMP2	Lenox	Omar	\$ 6,525.00	\$195.75	\$6,720.75	11/8/17-12/22/17
SHEP1	Shepard	Omar	\$ 6,300.00	\$189.00	\$6,489.00	11/13/17-12/22/17
		TOTALS	\$12,825.00	\$384.75	\$13,209.75	

Motion by Mrs. Horn, second by Mrs. Schwartz; motion carried by voice vote: 6/0.

**PERSONNEL
RESIGNATIONS**

POMPTON LAKES HIGH SCHOOL CUSTODIAL AIDE

P-1a

It is recommended by the Superintendent of Schools that the Board of Education approve the resignation of Alanna Contreras as a custodial aide at the Pompton Lakes High School effective 11/29/2017.

Motion by Mrs. Schwartz, second by Mrs. Horn; motion carried by voice vote: 6/0.

APPROVAL OF SUBSTITUTES

P-3a

It is recommended by the Superintendent of Schools that the Board of Education approve the following personnel to be added to the appropriate lists for the 2017-2018 school year.

Substitute Teachers	Frank Magyar Greg Sussman
Student Teacher	Stephanie Ambriogio/Seton Hall/ Speech/ Cathy Alvarado/Lincoln/1/17/18 – 6/20/18
Home Instructors	<u>Aygul Sulejmanovski</u>

Motion by Mr. Troast, second by Mrs. Horn; motion approved by voice vote: 6/0.

CURRICULUM

FIELD TRIP

C-2

It is recommended by the Superintendent of Schools that the Board of Education approve the following field trip:

Day/Date	School/Dept.	Grade/Club	Destination
Tues., 12/12/2017	PLHS	FBLA Community Service Team	Lakeside Middle School St. Mary's School

Motion by Mrs. Schwartz, second by Mr. Troast; motion approved by **roll call vote: 6/0.**

MISCELLANEOUS

APPROVAL TO AMEND LONG RANGE FACILITY PLAN

M-1

It is recommended by the Superintendent of Schools that the Board of Education approve an amendment of the Long Range Facility Plan to revise and add the following project for State Department of Education approval.

- Field Upgrades at Lakeside School

Motion by Mr. Troast, second by Mrs. Schwartz; motion carried by **roll call vote: 5/1/0**. (Mr. Roman voted 'no'.)

APPROVAL OF SUBMISSION OF PROJECT

M-2

It is recommended by the Superintendent of Schools that the Board of Education approve the submission of Field Upgrades at Lakeside School to the State Department of Education as Level IV Other Capital Project not requesting EFCFA ROD state grant funding.

Motion by Mrs. Schwartz, second by Mr. Troast; motion carried by **roll call vote: 5/0/1** (Mr. Roman voted 'no'.)

G. ROUTINE MATTERS

1. Hearing of Public (Second Session) No one from the public wished to be heard.

2. Old/New Business – N/A

3. Future Meetings – The Regular Meeting of the Pompton Lakes Board of Education will be held on December 12, 2017, in the Board Office, 7:30 pm.

4. Adjournment Motion by Mr. Troast, second by Mr. Roman to adjourn the Conference Meeting of the Pompton Lakes Board of Education at 9:30 pm; motion carried by voice vote: 6/0.

Respectfully submitted,

Renee Taveniere
Board Secretary