



NORTHERN REGION EDUCATIONAL SERVICES COMMISSION

MS. AYANNA THORNE, DIRECTOR OF ALTERNATIVE AND NON-TRADITIONAL PROGRAMS
MS. CATHERINE MAXWELL, CHILDCARE DIRECTOR

Pompton Lakes Daycare Center
316 Lakeside Avenue • Pompton Lakes, New Jersey 07442
P: 201-953-2676 • www.nresc.org

Pompton Lakes Day Care Center

Proudly providing childcare since 1983



CATHERINE MAXWELL, DIRECTOR
C# 201-953-2676

Lincoln Elementary School Before/After Care
Lenox Elementary School Before/After Care
Preschool Childcare [Lakeside Middle School]
(973) 248-8225



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The Pompton Lakes Day Care Center is a program run by the Northern Region Educational Services Commission. The center houses it's before/after school for grades K-5 in each of the Pompton Lakes elementary schools. The preschool program is located in Lakeside Middle School. Our goal is to accept ALL K-5th graders. We accept enrollment on a year-round basis.

BASIC INFORMATION:

Hours: 7 am - 6 pm

Tuition Rates:

Registration Fee: \$50.00 per family

Preschool: \$34.00/day (includes snacks)

K-5th: *Monthly rates based on the number of scheduled days/week

5: \$300.00/month

4: \$260.00/month

3: \$180.00/month

2: \$124.00/month

1: \$62.00/month

Extra days: \$17.00/day (Billed separately)

Full and Summer days: \$34.00/day (\$25 Summer registration fee)

~Families with more than one child enrolled will receive a 25% discount on the second child's rate~

****TUITION IS DUE UPON BILLING. No refunds, deductions, or make-up days for absences or vacations. Enrollment may be suspended on the fifteenth of the month if tuition is not received in full****

K-5th Grade Locations:

Before School: All children report to Media Centers.

After School: Children will be divided between the Media Center, Gym, and available classrooms.

*The groups are likely to combine in the Media Centers after 5pm.

Forms are available at: www.plos-k12.org (select "Pompton Lakes Day Care" in "Quick Links")

For specific information regarding enrollment, please contact Cath Maxwell 201-953-2676



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Emergency Closings

When Pompton Lakes Public Schools are CLOSED due to weather conditions the Pompton Lakes Day Care Center will be CLOSED. The district closings can be found on *News12NJ* (TV and online) and www.plps.k12.org. School age children will be notified by the district's alert system, and the preschool parents have the option of receiving a text from the director.

~When Pompton Lakes Public Schools have a DELAYED OPENING the *daycare center delays* and opens at 8:30 am.

~When Pompton Lakes Public Schools CLOSE EARLY due to weather conditions...the *daycare center* will CLOSE EARLY AT 2:30 pm. We will only contact parents not contacted by the school district (preschool).

*Please contact us at Lakeside (973-248-8225) if your child will not be attending as scheduled, or if they are to be picked up by someone different.

Illness and Medication

~If your child should become sick while at daycare, we will contact you immediately to pick them up. Be sure to keep emergency contact information current.

~If your child is sent home, or absent, due to fever, vomiting, or viral symptoms, your child should be 24 hour symptom-free before returning to daycare.

~If your child requires medication during the day, we will follow school procedures to do so. A signing note specifying time, date, and name of medication must accompany the medication in it's original container.

~First Aide will be administered to minor injuries, and the parent/guardian will be notified for anything that may require medical attention, or follow-up. Major injuries will warrant an Accident Report that will be kept in the child's file.

Arrival and Dismissal

~In the morning, please escort your child all of the way into the classroom, and make sure that the staff see your child.

~In the afternoons, the staff will make sure that all scheduled children are accounted for upon school dismissal. Be sure that the staff is aware of who will be picking your child up. Each child must be signed out on a daily basis.

~The daycare center will comply with all security procedures that are in place at each school regarding drills, locked doors, etc.

Calendars and Schedules

The parents will be provided with a Calendar and Daily Schedule upon enrollment and/or at the beginning of each school year.



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Tuition

- ~Payments are due upon billing.
- ~There are no refunds, deductions, or make-up days for days missed due to illness, vacations, or other circumstances.
- ~Failure to maintain monthly tuition payments will jeopardize the child's enrollment at the Pompton Lakes Day Care Center.

Contact Information

We encourage all parents to keep us advised of changes in schedules, absences, illness, and dismissal information.

The best way to communicate with Pompton Lakes Day Care is to contact Cath Maxwell at 201-953-2676

Pompton Lakes Day Care/Riverdale After Care Phone #s:

Lincoln Elementary Site	973-835-6364
Lenox Elementary Site	973-839-7497
Lakeside Middle Site (Prek)	973-248-8225
Cath Maxwell, Director (PL & Riv)	201-953-2676



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Calendar 2022-2023

Day Care Program

First Day: Mon, June 27, 2022

Last Day : Fri, June 23, 2023

Summer Program: June 27, 2022 - September 2, 2022

School Year Program: September 6, 2022 - June 23, 2023

HOLIDAYS

These days are observed by the daycare center. We will be CLOSED on the following days:

Monday	July 4	Independence Holiday
Monday	September 5	Labor Day
Thurs&Fri	Nov. 24&25	Thanksgiving
Mon-Fri	Dec. 26-30	Christmas Holiday
Monday	January 16	Martin Luther King Day
Monday	February 20	President's Day
Friday	April 7	Good Friday
Monday	April 10	Easter Monday
Monday	May 29	Memorial Day

Full Days

The following are days when there will be no public school, and the daycare center will be OPEN:

*First day public school is Wednesday Sept. 6, 2022

Monday	September 26	Rosh Hashana
Wednesday	October 5	Yom Kippur
Tuesday	November 2	PLEA in Service
Thurs&Fri	Nov. 4 & 5	NJEA Teachers Convention
Tuesday	February 21	Presidents' Day Break
Tues-Fri	Apr. 11-14	Spring Vacation
Friday	June 24	

*Last day of public school is Thursday June 20, 2023



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Schedule of After School Activities

- 3:05 Arrival of students; Attendance
[Be sure to keep staff advised of all schedule changes, absences, and changes in pick-up arrangements.]
- 3:10-3:25 Snack time (please keep us advised of allergies)
- 3:25-6:00
1. Outdoor/large motor activity
 2. Homework
 3. Indoor Activities – Board games, art projects, coloring puzzles.





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Grades PreK – 5th Grade Enrollment Form

Number of days per week _____ Starting date _____
Name of Child _____ Grade _____ DOB _____
Mother's Name _____ Father's Name _____
Cell Phone _____ Cell Phone _____
Address _____ Home Phone _____
_____ Marital Status _____
Mother's Employer _____ Father's Employer _____
Emergency Contact _____ Child's Physician _____
Phone Number _____ Phone Number _____

EMERGENCY CARE AUTHORIZATION

I give consent for Pompton Lakes Day Care/NRESC and/or it's representatives to seek and authorize such emergency medical treatment as they deem necessary for my child (legal ward), named above. I understand that they will only exercise this authority after reasonable attempts to contact me have failed. I also consent to agree to such waivers of responsibility and permission forms as are normally required for emergency treatment at the accredited hospital of their choice.

Family Doctor's Name _____ Phone # _____

Insurance Company _____ Group# _____ ID# _____

List any allergies to food, stings, medications, etc. _____

Special Medical Conditions _____

Date of last Tetanus Shot: _____

TUITION

I understand that tuition payments are due upon billing each month; there are no refunds, deductions, or make-up days due to illness, vacations, or other circumstances; I will be held financially responsible for failing to give a 2 week notice of withdrawal from the program; and failure to maintain monthly tuition payments will jeopardize my child's enrollment at the Pompton Lakes Day Care.

**Preschool children require up to date Immunization Records signed by their physician.*

Signature of Contracting Parent/Guardian _____ Date _____



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PUBLICITY RELEASE FORM

I, _____, grant permission to the Northern Region Educational Services Commission to use my image (photographs and/or video) for use in publications including:

(Check all that apply.)

- Videos Email Blasts Recruiting Brochures Newsletters Magazines
- General Publications Website and/or Affiliates Other: _____

I hereby waive any right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the image.

Please initial the paragraph below applicable to your present situation:

___ I am 18 years of age or older and am competent to contract in my own name. I have read this release before signing below, and I fully understand the contents, meaning, and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

___ I am the parent or legal guardian of the child named below. I have read this release before signing below, and I fully understand the contents, meaning, and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

Signature: _____ Date: _____

Name (please print): _____

(*) If under 18 years of age, a parent or legal guardian must sign below.

Signature of parent or legal guardian: _____

Name (please print): _____