

LAKESIDE MIDDLE SCHOOL
REOPENING PLAN



Fall 2020

I. Introduction / General Information

Adhering to the *New Jersey Department of Education's, The Road Back: Restart and Recovery Plan for Education*, Lakeside Middle School has developed a reopening plan for the 2020-2021 school year that will include both in-person and home/virtual instruction. The plan attempts to provide in-person schooling to the safest extent possible for both students and staff. The plan provides specific information on the reopening of school and the anticipated structure of the school day. Please note that this plan will be followed for the first six weeks of school from September 8th through October 16th. As the pandemic has taught us, any plan is subject to change based on the circumstances related to the virus. After the initial six weeks of instruction, the school district will assess conditions related to in-person learning and provide further guidance on the school schedule. Thanks in advance for reviewing the plan and for your continued support of Lakeside School. Please never hesitate to reach out to the main office should you have any questions about this atypical start to the school year.

1. Following the district calendar, all students in grades 6 through 8 will report to Lakeside School on **Monday, Tuesday, Thursday and Friday** for in person-instruction.
 - a. In-person learning will take place from 8:15 – 11:45. Students will be dismissed at 11:45 and have an hour lunch break.
 - b. At 12:45 virtual instruction will begin from home.
 - c. A detailed example of the schedule for Monday, Tuesday, Thursday and Friday is provided in Section II.
2. On **Wednesdays**, all students will learn virtually from home. A detailed virtual learning schedule is provided in Section III.
 - a. During virtual learning on Wednesday, students will be expected to join or check in with their classes at the designated times and follow the directions of the teacher.
3. During in-person instruction, the students will be placed into **cohort groups** and each cohort will be assigned to a specific room location in the building. In many cases, larger rooms such as the media center, music room, all purpose room and technology room will be used to house cohorts. The individual cohort assignments will be emailed home to parents in late August.
 - a. Students will not travel from class to class. Instead, the teachers will rotate to the cohort groups to provide instruction. Placing students in the cohorts will minimize contact between students. The school has worked to design a cohort schedule so that at least 6 feet of social distancing can be achieved in a vast majority of the classrooms. There may be instances where some students will have to leave the cohort group to receive a portion of their educational plan.
 - b. Students will be required to wear face coverings while on school property. The school will provide physical barriers on each student desk. In addition, prior to entering the building, each student will be screened and have their temperature checked. This process is explained in further detail in Section IV.

II. In-Person Learning / Student Schedules

- Below is the period and time schedule for **in-person learning** on Monday, Tuesday, Thursday and Friday:

Time	Monday / Thursday	Tuesday / Friday
8:15-8:25	<i>Homeroom</i>	<i>Homeroom</i>
8:25-9:11	<i>Period 1</i>	<i>Period 5/6</i>
9:16-10:02	<i>Period 2</i>	<i>Period 7</i>
10:07-10:53	<i>Period 3</i>	<i>Period 8</i>
10:58-11:45	<i>Period 4</i>	<i>Period 9</i>
11:45-12:45	<i>Lunch at Home</i>	<i>Lunch at Home</i>
12:45-2:45	<i>Virtual Learning</i>	<i>Virtual Learning</i>

- As the above schedule shows, after dismissal from the in-person learning day, the students will learn at home virtually from 12:45-2:45. Virtual instruction on these days will be asynchronous and include a mix of additional on-line live instruction, extra help and assignment completion. The students will follow the below schedule to complete the virtual learning portion of the day:

Virtual Learning from 12:45 – 2:45

Time	Monday / Thursday	Tuesday / Friday
12:45 – 1:15	<i>Period 5/6</i>	<i>Period 1</i>
1:15 – 1:45	<i>Period 7</i>	<i>Period 2</i>
1:45 – 2:15	<i>Period 8</i>	<i>Period 3</i>
2:15 – 2:45	<i>Period 9</i>	<i>Period 4</i>

- To provide a better understanding of what the complete in-person schedule will look like for students and staff, below is an example of what the 6th grade schedule may look like for each cohort. There is a total of 6 cohorts per grade level and over a two day span each cohort will attend their academic classes, a practical arts class and physical education period. Following this schedule, students will see their academic teachers two times per week.

Monday / Thursday

Period / Time	COHORT A	COHORT B	COHORT C	COHORT D	COHORT E	COHORT F
Homeroom 8:15 – 8:25	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
Period 1 8:25-9:11	Social Studies	Practical Art or PE	Practical Art or PE	Language Arts	Science	Reading
Period 2 9:16 – 10:02	Math	Social Studies	Practical Art or PE	Practical Art or PE	Language Arts	Science
Period 3 10:07-10:53	Reading	Math	Social Studies	Practical Art or PE	Practical Art or PE	Language Arts
Period 4 10:58 – 11:45	Science	Reading	Math	Social Studies	Practical Art or PE	Practical Art or PE

Tuesday / Friday

Period / Time	COHORT A	COHORT B	COHORT C	COHORT D	COHORT E	COHORT F
Homeroom 8:15 – 8:25	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
Period 5/6 8:25-9:11	Language Arts	Science	Reading	Math	Social Studies	Practical Art or PE
Period 7 9:16 – 10:02	Practical Art or PE	Language Arts	Science	Reading	Math	Social Studies
Period 8 10:07-10:53	Practical Art or PE	Practical Art or PE	Language Arts	Science	Reading	Math
Period 9 10:58 – 11:45	Quiet Study	Quiet Study	Quiet Study	Quiet Study	Quiet Study	Quiet Study

III. Virtual Learning / Wednesday Schedule

- Below is the schedule for the Wednesday virtual learning days. Students attendance will be taken during period 1 and students are expected to attend each class at the designated time. The virtual instruction will include a mix of additional on-line live instruction, extra help and assignment completion. Each week the school will alternate between an A day and B day schedule.

A Day Schedule

Time	Period
8:30– 9:20	<i>Period 1</i>
9:20 – 10:10	<i>Period 2</i>
10:10 – 10:30	<i>Break</i>
10:30 – 11:20	<i>Period 3</i>
11:20 - 12:10	<i>Period 4</i>
12:10 – 1:10	<i>Lunch</i>
1:10 – 2:45	<i>Independent work period to complete assignments</i>

B Day Schedule

Time	Period
8:30– 9:20	<i>Period 5/6</i>
9:20 – 10:10	<i>Period 7</i>
10:10 – 10:30	<i>Break</i>
10:30 – 11:20	<i>Period 8</i>
11:20 - 12:10	<i>Period 9</i>
12:10 – 1:10	<i>Lunch</i>
1:10 – 2:45	<i>Independent work period to complete assignments</i>

IV. Building Entry / Dismissal Plan for Students

1. On Monday, Tuesday, Thursday and Friday, students should arrive to the Lakeside School grounds at 8 a.m. Please do not drop students off prior to 8 a.m. for safety reasons. Upon arrival students should report to the following locations:
 - a. 8th grade – Lakeside Ave. front lawn area
 - b. 7th grade – Turf field
 - c. 6th grade – Black top area near the basketball nets
2. Each location will be marked with cohort letters. Students should find their cohort letter and stand at the line markings which are placed 6 feet apart. Students must wear a face covering when lining up in their cohort location. Staff will report to the cohort locations to screen students with temperature checks. Once all students in a cohort are screened they will be directed to enter the building through the following doors so that they can proceed to their cohort location. Students must remain 6 feet apart while entering the building:
 - a. 8th grade - Cohort 8A, 8B, 8C, 8D, 8E, 8F, TP and ZD will use the half-circle drive doors on Van Ave.
 - b. 7th grade - Cohort 7A, 7B and 7C will use the Lakeside Ave. entrance door near the main office.
Cohort 7D, 7E and 7F will use the Lakeside Ave. entrance door near the nurse's office.
 - c. 6th grade – Cohort 6A, 6B and 6C will use the parking lot door near the technology room.
Cohort 6D, 6E and 6F will use the parking lot door near the band room.
3. At 8:15, the start of the instructional day, all exterior doors will be locked. Students who arrive late to school will enter the building via the Lakeside Ave. main office doors. Upon arrival, they will have their temperature screened by a staff member.
4. Cohorts will be dismissed via a PA announcement from the main office. There will be a staggered dismissal beginning with the 8th grade cohorts. Students should exit from the same doors that they entered in the morning. The students should exit the building immediately and once students leave for the day they will not be permitted to re-enter.

Section V. Visitor Policy / Drop Off of Student Items / Grab and Go Lunch

1. In an effort to keep both students and staff healthy, Lakeside School will follow a no-visitor policy. Lakeside understands that parents and guardians may occasionally need to drop items off at the school. Therefore, a drop off box will be placed outside of the Lakeside Ave. main entrance doors. Parents can place the items in the box and ring the front door buzzer. A member of the Lakeside office staff will retrieve the items and make sure that the items are given to the students.
2. Lunch will be offered at dismissal (11:45) as a “Grab and Go” option for those students who are interested and for students who participate in the district’s school meal program.

Section VI. School Supplies / Lockers

1. In an effort to reduce the amount of materials that students are bringing to school each day the school supply list has been significantly reduced. To begin the school year, students should only bring the following items:
 - a. School issued Chromebook computer
 - b. 1 pack of pens and pencils
 - c. 5 subject spiral notebook
2. In addition, since the students will not be traveling from class to class, students will not be issued a locker. For this reason, we encourage students to only bring the items listed above and to not bring personal items. Any materials that are brought to school will be kept in the classroom near the student desk. Backpacks and cell phones may be brought to school. Cell phones should remain in the back pack on a silenced setting.

Section VII. Virtual Learning Only Option – For Students Only

A reminder that students have the option to enroll in an exclusive remote/virtual learning option. Below is the message that was released by Dr. Amoroso in the district school opening plan:

On July 20, Governor Murphy stated that the NJDOE would require school districts to provide an exclusive remote/virtual learning option for parents who choose this for their child. Guidance was released regarding this addition on Friday, July 24.

*The guidance requires districts to provide timelines and a process for registering students in this category. As you can imagine, the operation of a parallel virtual learning option requires a great deal of planning and potentially, the reassignment of staff. Depending on the total number of students in this program, their grade levels and individual programs, the district will need to explore a number of options to provide this format of instruction. Therefore, we have established the following guidelines that **MUST** be followed:*

*Any parent wishing to have their child enrolled in the Virtual Only Program for the start of the school year must complete the registration form by August 17, 2020. **Selecting this option will mean that a student is expected to remain in the Virtual Only Program for the entirety of Period 1 (September 8-November 13).***

[*Registration Form - Virtual Only Program \(required to be completed by August 17, 2020\)*](#)

Any parent wishing to transition their child either into or out of the Virtual Only Program may do so according to the schedule below.

PERIOD START/END DATES:	EXPECTED CHANGE START DATE:	DEADLINE TO REQUEST CHANGE:
<i>PERIOD 1 Sept. 8-Nov. 13</i>	<i>November 16</i>	<i>October 30</i>
<i>PERIOD 2 Nov. 16-Jan. 29</i>	<i>Feb. 1</i>	<i>Jan. 15</i>
<i>PERIOD 3 Feb. 1-April 16</i>	<i>April 26</i>	<i>April 2</i>
<i>PERIOD 4 April 26-June 24</i>	<i>NA</i>	<i>NA</i>